A Parade Permit Application may be obtained from the Community Development Department, Building Division, located at City Hall, 300 W. Davis, Monday through Friday from 8:00 a.m. to 5:00 p.m. You must submit your application and allow at least 10 working days from receipt to process your application. If your application is denied, you will be notified by mail as to the reason for the denial. The denial may be appealed to the City Council. The following location and time restrictions apply:

A. Except for necessary crossings along an otherwise permitted route, no parade route shall contain any portion of the following streets, roads, or highways: Interstate Highway 45, including its service roads.

B. Between the hours of 7:00 a.m. and 9:00 p.m., or 11:00 a.m. and 1:00 p.m., or 3:00 p.m. and 6:00 p.m. of any day other than Saturday, Sunday, or a legal holiday, no parade route shall contain any portion of the following streets, roads or highways:

   1. State Highway 75/Frazier along that portion of the highway lying within Loop 336.
   2. State Highway 105/Davis from its intersection with Interstate Highway 45, east to its intersection with College Street.
   3. North Loop 336 from its northern intersection with State Highway 75, west to its intersection with State Highway 105.** All State Highway use requires TX-DOT approval, 30-day advance notice required.

C. Please check with the Lake Conroe Area Convention & Visitors Bureau’s Calendar of Events website at http://www.lakeconroecvb.org/evdbz.cfm. Please fill out the Events Submission Form (Form attached) if you wish to have your event posted on their calendar. Otherwise please check their calendar for event conflicts.

NOTE: ANY QUESTIONS MAY BE ADDRESSED TO COMMUNITY DEVELOPMENT DEPARTMENT AT (936) 522-3610.
PARADE PERMIT APPLICATION

Name of Applicant: ______________________ Phone: _______________ Mailing Address: _________________
City: __________________ State: __________ Zip ___________

Name of Parade Chairperson: _______________________ Phone: ____________ Street Address: ____________________
City: __________________ State: __________ Zip ___________

Organization/Firm/Corporation requesting Parade: _________________________________ Phone: __________
Mailing Address: ____________________________ City: __________________ State: __________ Zip __________

Date requested for Parade: __________ Date: __________ Time of Day Start: ______ End: ______

Streets proposed to be used for the event: ______________________________________________________________

Please include a map with the proposed route of the parade and the streets proposed to be closed.

Will parade occupy all of the street width, or only a portion?

☐ All
☐ Portion

Time & Location of Assembly:
Time: ___________________ Location: _______________________

*Location of Disbanding:

(If Assembly & Disbanding locations are on Private Property, please provide written authorization from owner)

*Space to be maintained between each entry and minimum/maximum speed of each entry.*

Approximate number of Participants: _______ Number of Vehicles/floats, etc: _______
Sanitation Facilities to be used: _______________________________________________
Description of any public facilities or equipment needed for parade: __________________________________________

Statement of applicants authorization to make this application on behalf of the Person(s), Organization, Firm or Corporation seeking
the permit. __________________________________________________________

* Authorization from any business impacted by this parade, must accompany this request. (Signature page attached).

_______________________________________________  ______________________
Signature of Applicant                    Date

NOTICE TO APPLICANT

Applicant must call the following departments at least one week prior to the event during regular business hours (M-F 8:00 to 5:00).

Police Department: (936)-522-3200
Fire Department: (936)-522-3080.

THIS PERMIT IS VALID ONLY IF STAMPED PROPERLY.

FOR OFFICE USE ONLY

$35.00 Permit fee received: __________

Permit approved subject to: __________________________________________________________

☐ Not on IH 45 ☐ Hwy / Correct HRS ☐ Not in Conflict
☐ City Streets Anytime ☐ Dallas ☐ SH 75
☐ SH 105 Date last parade approved: __________

Copy: ☐ Fire Department ☐ Police Department ☐ Public Works

300 West Davis, Conroe, Texas 77301
Authorization for Parade  
By Affected Businesses

Date: _______________  Date of Parade: __________________
Street to be closed: ___________________  Between: __________ and __________
Organization requesting Parade: ______________________________________
Time Street will be closed: _________________ am/pm to _________________am/pm

I, as a business owner/manager with a place of business located in the proposed area being applied for above, do give my permission for ____________________________ to be granted a Street Closure Permit for a requested Parade.

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Parade Regulations

Parades are not allowed on weekdays unless a legal holiday between the hours of 7:00 am and 9:00 am, 11:00 am and 1:00 pm, or 3:30 pm and 6:00 pm on the following streets:

- Hwy 75 inside the Loop
- Hwy 105 from I-45 to College
- North Loop 336 from its north intersection with Hwy 75, west to its intersection with Hwy 105.

The above locations are allowed on a Saturday or Sunday or a legal holiday

**All State Highway use requires TX-DOT approval, 30-day advance notice required.**

Please check with the Lake Conroe Area Convention & Visitors Bureau’s Calendar of Events website at http://www.conroecvb.net/content.cfm?p=events. Please fill out the Events Submission Form (Form attached) if you wish to have your event posted on their calendar. Otherwise please check their calendar for event conflicts.

**Parades are not allowed on any part of I-45 or its access roads.**

- Applicants must be notified of denial within five (5) days of application by certified mail.
- Only one (1) parade per month on Davis (Hwy 105), Frazier (hwy 75), Phillips (Hwy 105) and Dallas Streets will be allowed.