

City of Conroe City Council

Webb Melder
Mayor

Marsha Porter
Place 1

Toby Powell
Place 2

Jim Gentry
Place 3

Jerry Streater
Place 4

Jay Ross Martin
Place 5

Appointed Officials

Jerry McGuire
City Administrator

Marcus Winberry
City Attorney

Marla Porter
City Secretary

Paul Virgadamo, Jr.
Asst. City Administrator

Steve Williams
Finance Director

Ken Kreger
Fire Chief

Charlie Ray
Police Chief

Mike Riggins
Parks Director

Dean Towery
Public Works Director

Guy Andrews
Community Development Director

Lee Ann Espinola
Human Resources Director

MISSION STATEMENT

“Protect and Serve the Citizens of Conroe and Exceed Their Expectations.”

Table of Contents

FY 2008-2009 Budget Summary	7
General Fund	9
Enterprise Funds	15
General Obligation Debt Service Fund	20
Water & Sewer Debt Service Fund	21
CIDC Debt Service Fund	22
Other Funds	23
Capital Improvement Program	27
FY 2008-2009 Budget Preparation Calendar	31
City of Conroe Profile	33



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FY 2008-2009 BUDGET-IN-BRIEF

October 1, 2008

The City of Conroe is pleased to present the fiscal year 2008-2009 "Budget-In-Brief." This document summarizes the annual budget for the fiscal year beginning October 1, 2008 and ending September 30, 2009.

A city's budget presents in financial terms a plan to accomplish its objectives during the upcoming fiscal year. Budget preparation is an ongoing process as the City Council discusses priorities, commits to projects, and provides feedback to the staff on various proposals. The staff then translates that information into a financial action plan.

The budget for FY 2008-2009 is a balanced, conservative plan that continues our previous commitments toward quality services and facilities and addresses opportunities for additional improvements.

I must commend the ongoing work of the City Council, City Administration, the Management Team and all our fine city employees. We are indeed focused on our mission statement:

"To protect and serve the citizens of Conroe and exceed their expectations."

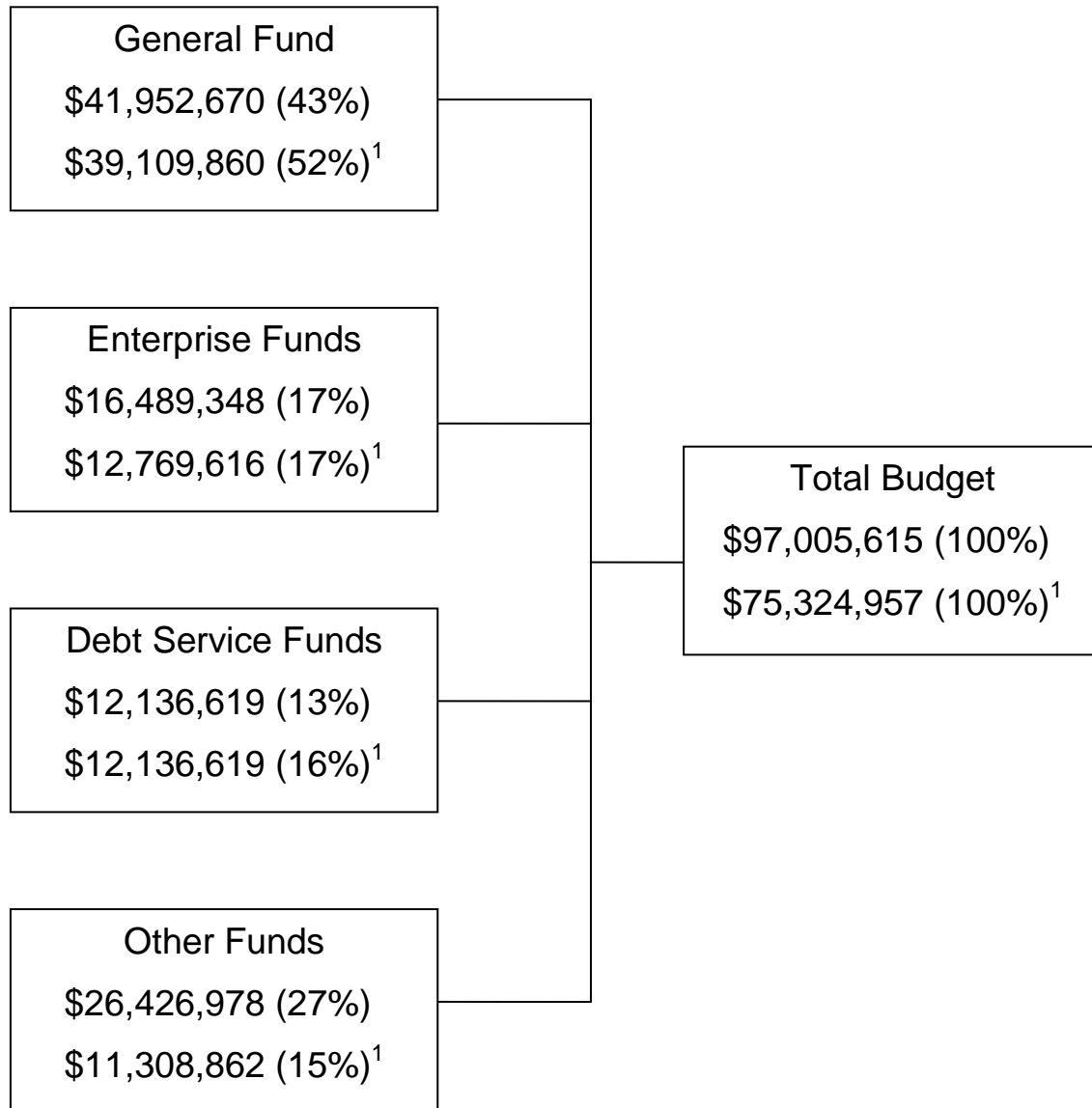
Sincerely,

Webb Melder

Mayor

CITY OF CONROE, TEXAS

Organization of the Total Budget



1. These figures represent the budgeted expenditures net of interfund transfers.

FY 2008-2009 Budget Summary

On August 28, 2008, the Conroe City Council approved a \$97,005,615 budget with a 3% contingent appropriation for FY 2008-2009. Net of interfund transfers, the total budget is \$75,324,957. The approved budget consists of the General, Enterprise, and Special Revenue Funds, as well as three Debt Service Funds.

General Fund

The General Fund accounts for 43 percent of the budget and supports basic services such as police, fire, parks, recreation, streets, and other community services. It is the general operating fund of the City and is used to account for all transactions and operations of governmental units that are not accounted for in another fund. The General Fund also is used to account for transactions financed from taxes or other general revenues.

Enterprise Funds

The City has two Enterprise Funds, the Water and Sewer Operating Fund and the Water and Sewer Construction Fund, which together comprise 17 percent of the budget. Enterprise Funds are those that fully support their own administration, acquisition of facilities, operation, and maintenance through the collection of user charges such as water sales, sewer treatment sales, and associated fees.

Debt Service Funds

The Debt Service Funds category is composed of three funds: General Obligation Debt Service Fund, Water and Sewer Debt Service Fund, and Conroe Industrial Development Corporation (CIDC) Debt Service Fund. These three funds account for 13 percent of the budget and pay for the annual interest and principal costs of the City's debt.

FY 2008-2009 BUDGET-IN-BRIEF

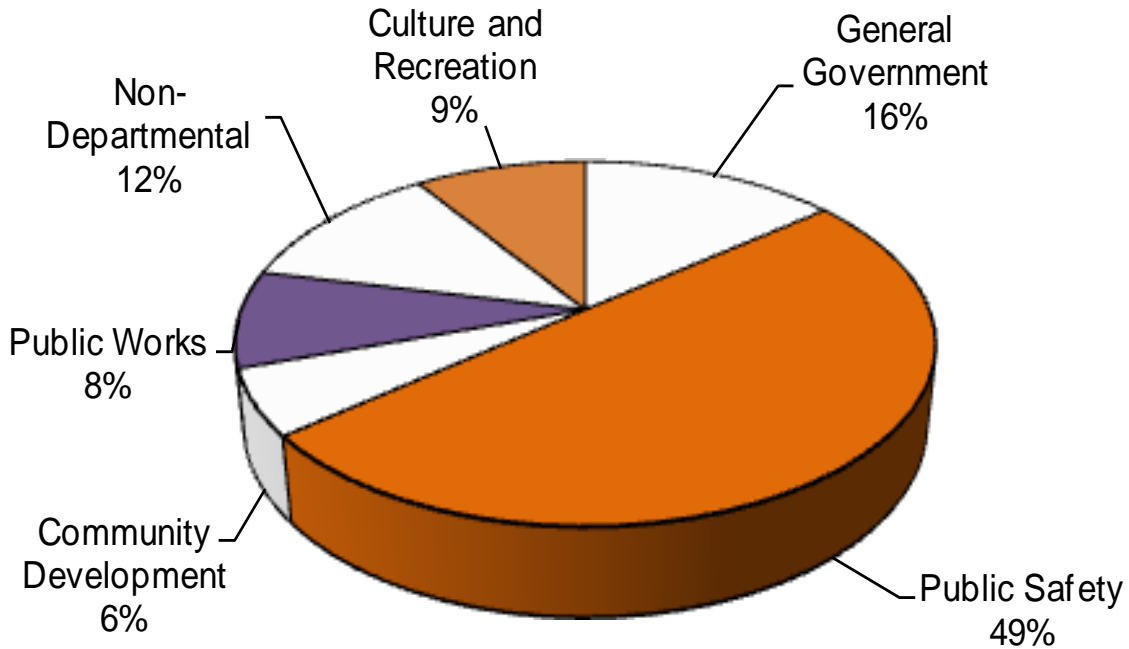
The General Obligation Debt Service Fund provides for the payment of the City's certificates of obligation and other tax-supported debt issued to finance the tax-based portion of the City's Capital Improvement Program. The Water and Sewer Debt Service Fund provides for the retirement of revenue-supported bonds that are used to pay the cost of improvements to the City's water and wastewater system. This debt is repaid with revenues collected from utility customers. The CIDC Debt Service Fund provides the funds necessary to retire the outstanding sales tax revenue-supported debt of the City. This debt consists of revenue-supported bonds that are used for economic development purposes and is repaid with a portion of the ½-cent sales tax charged within the City.

Other Funds

The Other Funds category of the budget includes funds used to account for the proceeds of special revenues, other than expendable trusts or major capital projects. They make up 27 percent of the budget and include such funds as the Conroe Industrial Development Corporation (CIDC) Revenue Clearing Fund, CIDC General Fund, Community Development Block Grant (CDBG) Entitlement Fund, Conroe Tower Fund, Oscar Johnson, Jr. Community Center (OJCC) Fund, Vehicle and Equipment Replacement Fund, Service Center Fund, and the Self-Funded Insurance Fund.

General Fund Expenditures

\$41,952,670
(\$39,109,860)



General Fund Services

General Government

\$6,721,986

The General Government category is comprised of the Administration, Mayor & Council, Arts & Communication, Downtown Development, Legal, Municipal Court, Finance, Community Development Block Grant Administration, Warehouse-Purchasing, Information Technology, and Human Resources departments. These departments are responsible for various functions of the City, including providing quality customer relations and accurate public information; coordinating and scheduling

FY 2008-2009 BUDGET-IN-BRIEF

City Council meetings; handling media relations; handling downtown development issues; providing legal services; providing disposition of violations of City ordinances and State law; managing finance, accounting, and utility billing; administering grants; acquiring supplies and services; maintaining computer hardware and software; and providing programs and consultations in the areas of employee recruitment, selection, compensation, and benefits.

Administration	\$	574,278
Mayor & Council		393,868
Arts & Communication		219,433
Downtown Development		269,779
Legal		485,255
Municipal Court		751,658
Finance		1,264,099
CDBG Administration		163,268
Warehouse-Purchasing		429,284
Information Technology		1,548,464
Human Resources		622,600
General Government Total	\$	6,721,986

Public Safety **\$20,454,765**

The Public Safety category includes the Police Department and Fire Department. The Police Department is separated into five divisions based on areas of responsibility: Police Administration, Support Services, Patrol, Criminal Investigations, and Professional Services. The Fire Department is responsible for preparing for and responding to fire, rescue, medical, and environmental emergencies.

Police Administration	\$	834,784
Police Support Services		2,037,626
Police Patrol		5,774,244
Criminal Investigations		2,625,996
Police Professional Services		1,180,397
Fire		8,001,718
Public Safety Total	\$	20,454,765

FY 2008-2009 BUDGET-IN-BRIEF

Culture and Recreation **\$3,710,881**

The Culture and Recreation category covers parks and recreation expenditures. Parks Administration is responsible for providing beautiful parks and trails, multi-generational athletic and recreational services, and dedicated customer service to Conroe's citizens and employees. The Recreation Center provides athletic and recreational programs including, but not limited to: art, karate, dance/ballet, and gymnastics. Finally, the Swim Center provides safe, quality, and state of the art pools for the citizens of Conroe.

Parks Administration	\$ 1,445,770
Recreation Center	1,105,682
Swim Center	1,159,429
Culture and Recreation Total	\$ 3,710,881

Community Development **\$2,569,283**

The Community Development Department provides efficient, professional assistance to ensure responsible development practices that respect the natural landscape, cross timbers, bottomland, and floodplains. The department assists in completion of many ongoing projects and development relative to the City's building and permitting processes. The Building Permits team provides review and inspections to ensure life, health, safety, and welfare by verifying compliance with the plumbing and City ordinances that protect the citizens of Conroe.

Community Development	\$ 2,569,283
Community Development Total	\$ 2,569,283

FY 2008-2009 BUDGET-IN-BRIEF

Public Works **\$3,555,829**

The Public Works category includes the Drainage Construction and Streets departments. The Drainage Construction Department provides storm water control to the City by utilizing the resources dedicated to the maintenance of drainage ways. The Street Department maintains streets, controls traffic, trims trees in the City rights-of-way, repairs curbs and gutters, installs and replaces directional marking, and maintains street signage.

Drainage Construction	\$ 744,323
Streets	2,811,506
Public Works Total	<hr/> \$3,555,829

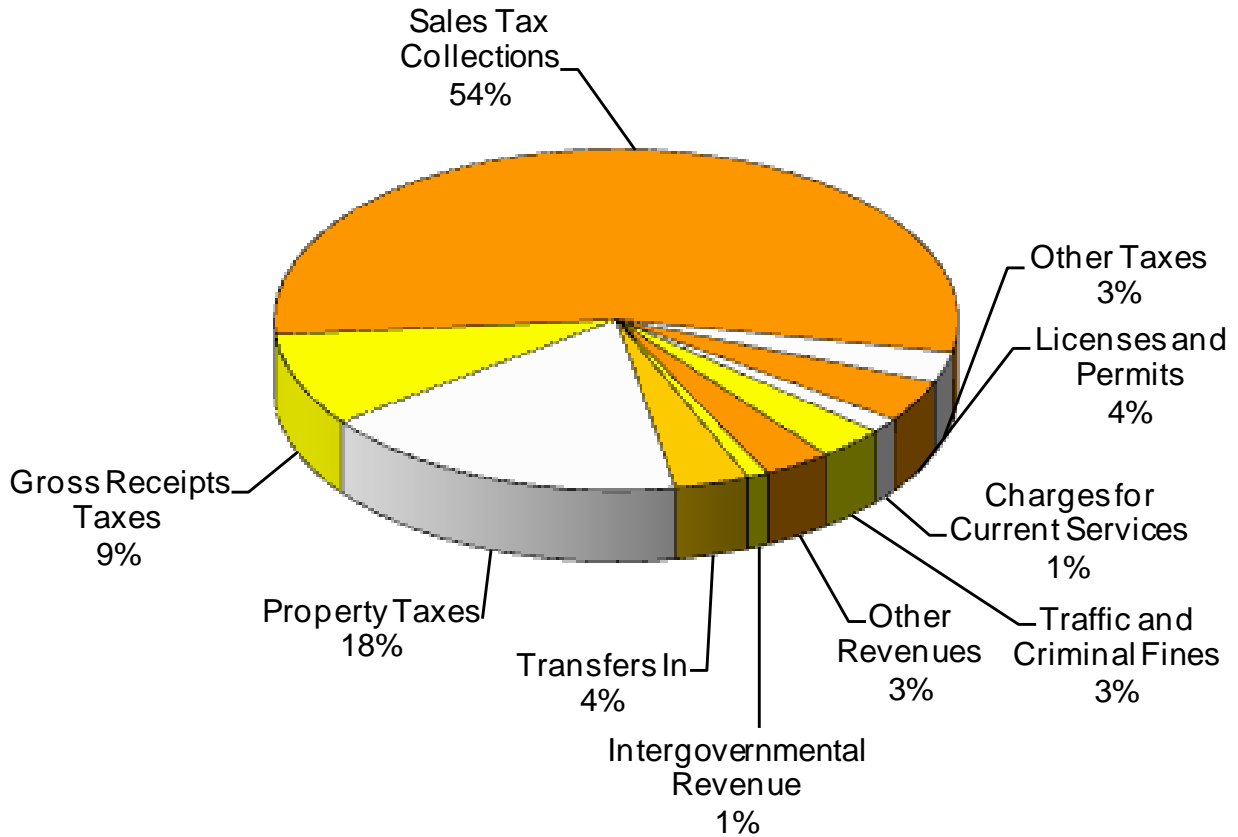
General Fund Non-Departmental **\$4,939,926**

Within the General Fund, the Non-Departmental Department provides for transfers between funds for shared operating costs. Also included in the department are any expenses not falling within a single department activity that can be most efficiently handled in the aggregate for the entire General Fund. Funding has been included in General Fund Non-Departmental for inter-fund transfers, contract services, and payments of the principal and interest for lease-purchase agreements.

General Fund Non-Departmental	\$4,939,926
General Fund Non-Departmental Total	<hr/> \$4,939,926

General Fund Revenue Sources

\$41,357,939
(\$39,903,308)



***Other Revenues**

Interest on Investments	0.8%
Penalty & Interest	0.2%
Lease Income	0.2%
Recreational	0.8%
Parks Programs	1.1%
Unanticipated Revenues	0.2%
	3.3%

General Fund Revenue Sources

The General Fund has a number of revenue sources, the largest of which is Sales Tax. It constitutes 54 percent of all General Fund revenues. Additional sources of revenue include Property Taxes, Gross Receipts Taxes, Other Taxes, Licenses and Permits, Charges For Current Services, Traffic and Criminal Fines, Intergovernmental Revenue, and Other Revenue.

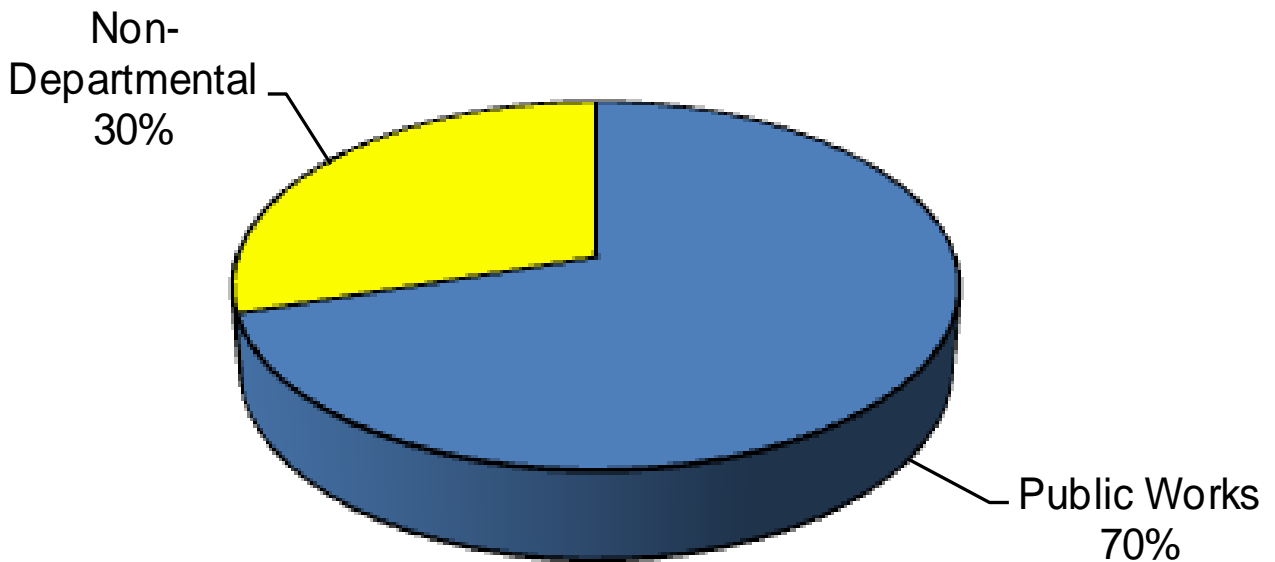
The tax roll of the City of Conroe continues to grow, increasing by 14.4 percent from FY 2007-2008. The July 25, 2008, Certified Tax Roll of \$3,183,689,979 marks an increase of \$400,918,997 over the previous year's certified roll on July 25.

Property Taxes	\$ 7,263,740
Gross Receipts Taxes	3,626,282
Sales Tax Collections	22,543,148
Other Taxes	1,211,623
Licenses and Permits	1,631,327
Charges for Current Services	576,180
Traffic and Criminal Fines	1,313,661
Other Revenues	1,326,756
Intergovernmental Revenue	410,591
Transfers In	1,454,631
General Fund Revenues Total	\$ 41,357,939

In FY 2008-2009, budgeted General Fund expenditures exceed General Fund revenues by \$594,731. This is due to the purchase of one-time capital expenditures from reserves. Additionally, this fund will maintain a reserve amount equal to 141.3 days (or 38.7%) of the fund's total expenditures.

Enterprise Funds Expenditures

\$16,489,348
(\$12,769,616)



Enterprise Funds Services

Public Works

\$11,565,870

The Public Works category of the Enterprise Funds consists of eight departments: Utilities/Meter Readers, Public Works, Water, Waste Water Treatment Plant, Sewer Maintenance, Pump and Motor

FY 2008-2009 BUDGET-IN-BRIEF

Maintenance, Capital Projects Engineering, and Capital Projects Construction.

The Utilities/Meter Readers Department's mission is to ensure accuracy in the assessment of user charges; maintain professional and responsive service; answer inquiries for customers; and provide accurate and timely billings through progressive and innovative systems. It also strives to ensure accurate and efficient data collection of water and sewer usage, as well as to provide timely water meter installations and repair.

Public Works Administration is responsible for managing resources dedicated to the provision of water utilities and maintaining streets and drainage. This department assists in the engineering design standards and construction criteria for many programs required by State and Federal law. The department also updates all permits and plans the water distribution emergency response plan.

The Water Department provides the installation of large meter service and lines to residential and commercial customers. The department participates in relocating lines, repairing broken lines, replacing faulty meters, and constructing new lines.

The Waste Water Treatment Plant treats and discharges up to 10 million gallons of raw sewage daily. Staff also handles the Industrial Pretreatment program by issuing permits to industrial users within the city limits and monitoring their discharge through monthly reports and inspections.

The Sewer Department performs sewer line maintenance and installation services to residential and commercial customers by utilizing resources dedicated to preventive maintenance and repair of utility infrastructure.

The Pump & Motor Maintenance Department maintains lift stations, water wells, the wastewater treatment plant, city facilities, traffic signals, and downtown lighting. This department was previously named "Building Maintenance" in the General Fund. It was renamed "Pump &

FY 2008-2009 BUDGET-IN-BRIEF

Motor Maintenance” and moved to the Water & Sewer Operating Fund in FY 2006-2007.

The Project Engineering Department was established to design major improvements to the city’s infrastructure; specifically, to increase the capacity of the water and sewer systems and better manage storm water run-off. The improvements are designed in-house and constructed by either a division of Public Works or by a private contractor.

The Project Construction Department is responsible for the major construction of water and sewer lines that provide safe distribution of water and wastewater service to the citizens of Conroe by utilizing resources dedicated to the preventive maintenance and repair of utility infrastructure.

Utilities/Meter Reading	\$	745,514
Public Works Administration		739,100
Water		3,451,799
Waste Water Treatment Plant		1,653,353
Sewer		1,779,293
Pump & Motor Maintenance		792,659
Project Engineering		1,098,268
Project Construction		1,305,884
Public Works Total		\$ 11,565,870

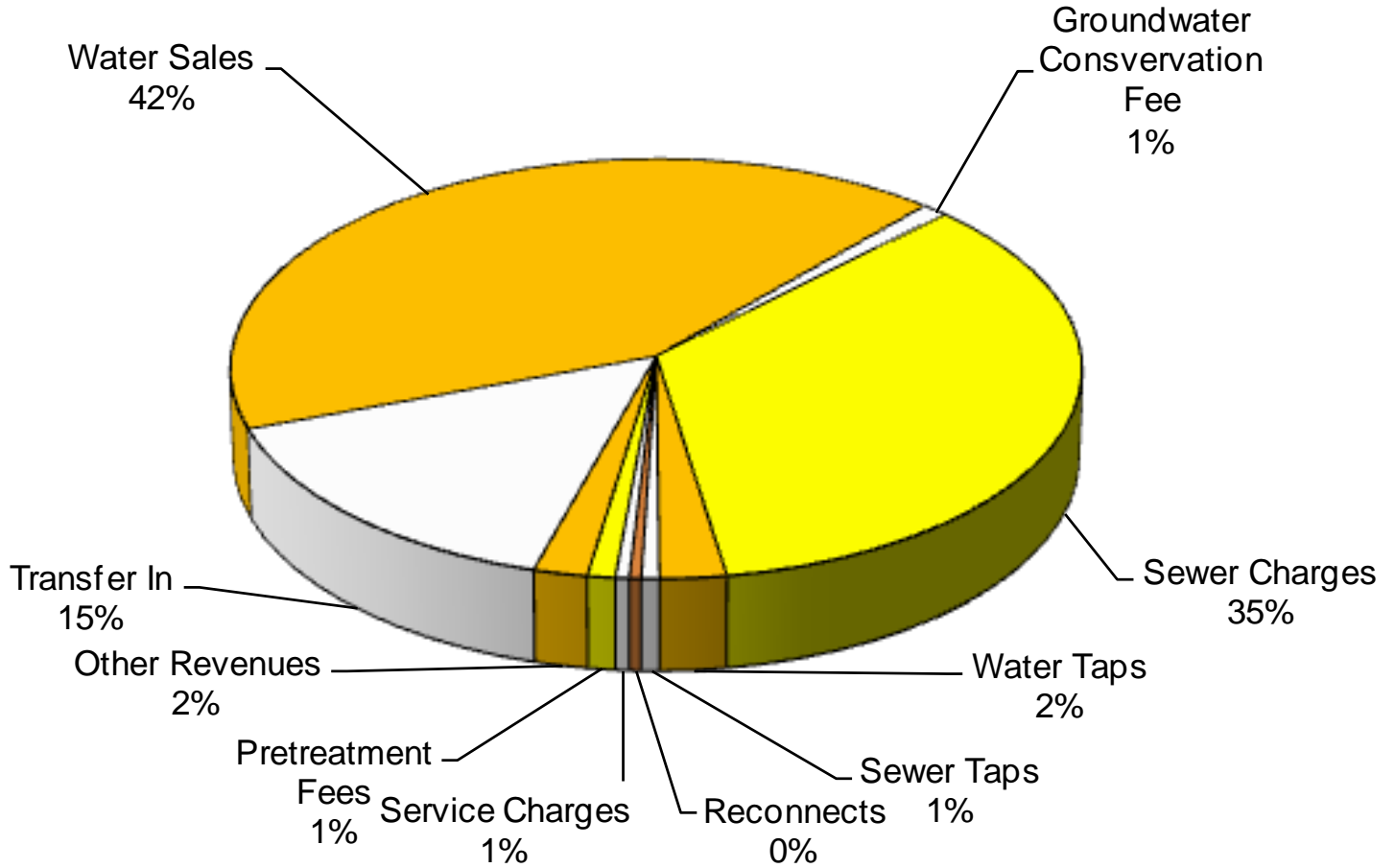
W&S Operating Fund Non-Departmental \$4,923,478

The Water & Sewer Non-Departmental Department provides for transfers to the General Fund, Revenue Debt Service Fund, Conroe Tower Fund, and the Vehicle and Equipment Replacement Fund. Also included in the department are any expenses that do not fall within a single department activity that can be most efficiently handled in the aggregate for the entire Water & Sewer Operating Fund.

Water & Sewer Operating Fund Non-Departmental	\$	4,923,478
W&S Operating Fund Non-Departmental Total		\$ 4,923,478

Enterprise Funds Revenues

\$15,955,435
(\$13,551,283)



*Other Revenues	
Interest on Investments	0.7%
Penalty & Interest	1.1%
Unanticipated Revenues	0.2%
Short & Over	0.0%
Recovery of Bad Debts	0.0%
	2.0%

Enterprise Funds Revenue Sources

The Enterprise Funds have a variety of revenue sources, the most notable of which are Water Sales, Sewer Charges, and Transfers In. Water Sales constitute 42 percent of all Enterprise Funds revenues, while Sewer Charges constitute 35 percent. Transfers In, which come from various Capital Improvement Program (CIP) Funds, constitute 15 percent. Other sources of revenue that support the Enterprise Funds are Water and Sewer Tap Fees, Reconnection Charges, Pretreatment Fees, Interest Income, and Other Revenues.

Enterprise Funds revenues are anticipated to increase as a result of the continuing growth of the City. The FY 2008-2009 budget includes a water and sewer rate increase of 5.25%. Additionally, water bills will reflect a pass through of a fee charged to the City by the Lone Star Ground Water Conservation District. Proposed revenues for FY 2008-2009 assume an overall growth of 6.5 percent over FY 2007-2008 projections.

Water Sales	\$ 6,704,640
Groundwater Conservation Fee	165,847
Sewer Charges	5,582,633
Water Taps	382,147
Sewer Taps	102,103
Reconnects	67,228
Service Charges	78,977
Pretreatment Fees	159,033
Other Revenues	308,675
Transfer In	2,404,152
Enterprise Funds Revenue Total	\$ 15,955,435

General Obligation Debt Service Fund \$7,829,219

The General Obligation (G.O.) Debt Service Fund was established to account for the payment of principal and interest on outstanding tax supported debt. When this debt was issued, property taxes were pledged to repay the bondholders. Its primary revenue source, therefore, is property taxes.

A transfer in from the Tax Increment Reinvestment Zone (TIRZ) #3 Fund is also made for bonds that were sold in 2003, 2006, 2007, & 2008 to benefit that zone. This TIRZ was established to fund regional roadway improvements in the City. The City and the County both dedicate a portion of the taxes received from property value growth in the TIRZ, which is used to pay the principal and interest of the bonds. The bond proceeds have been used to widen and improve portions of League Line Road, Longmire Road, Ed Kharbat Drive, Crighton Road, and Gladstell Road. As additional growth occurs in the TIRZ, more bonds will be sold for additional improvements.

An additional transfer in will be made this year from the Conroe Industrial Development Corporation (CIDC) Fund. This transfer will cover the principal and interest costs for bonds that were issued to make improvements to the park system. The CIDC fund is made up of revenues from a 1/2-cent sales tax for economic development. These park improvements qualify as permissible projects for this particular sales tax.

2008-2009 G.O. Debt Service Expenditures:	\$	7,829,219
2008-2009 G.O. Debt Service Revenues:		
Property Taxes	\$	5,993,656
Transfer In		3,258,713
Interest Revenue		115,420
G.O. Debt Services Revenues Total	\$	9,367,789

Water & Sewer Debt Service Fund

\$1,551,729

The Water & Sewer Debt Service Fund provides the funds necessary to retire the outstanding revenue-supported debt of the city. Debt in this category consists of revenue-supported bonds that are used to pay the cost of improvements to the city's water and wastewater system, and it is repaid with revenues collected from utility customers.

There are three outstanding bond series that were issued with a pledge to repay bondholders from water and sewer revenues. The payments on these bonds are accounted for in this fund. Its main source of revenue is an annual transfer of money from the Water & Sewer Operating Fund.

2008-2009 Utility Debt Service Expenditures:	\$	1,551,729
2007-2008 Utility Debt Service Revenues:		
Transfer In	\$	1,388,601
Interest Revenue		163,128
Utility Debt Service Revenues Total	\$	1,551,729

CIDC Debt Service Fund

\$2,755,671

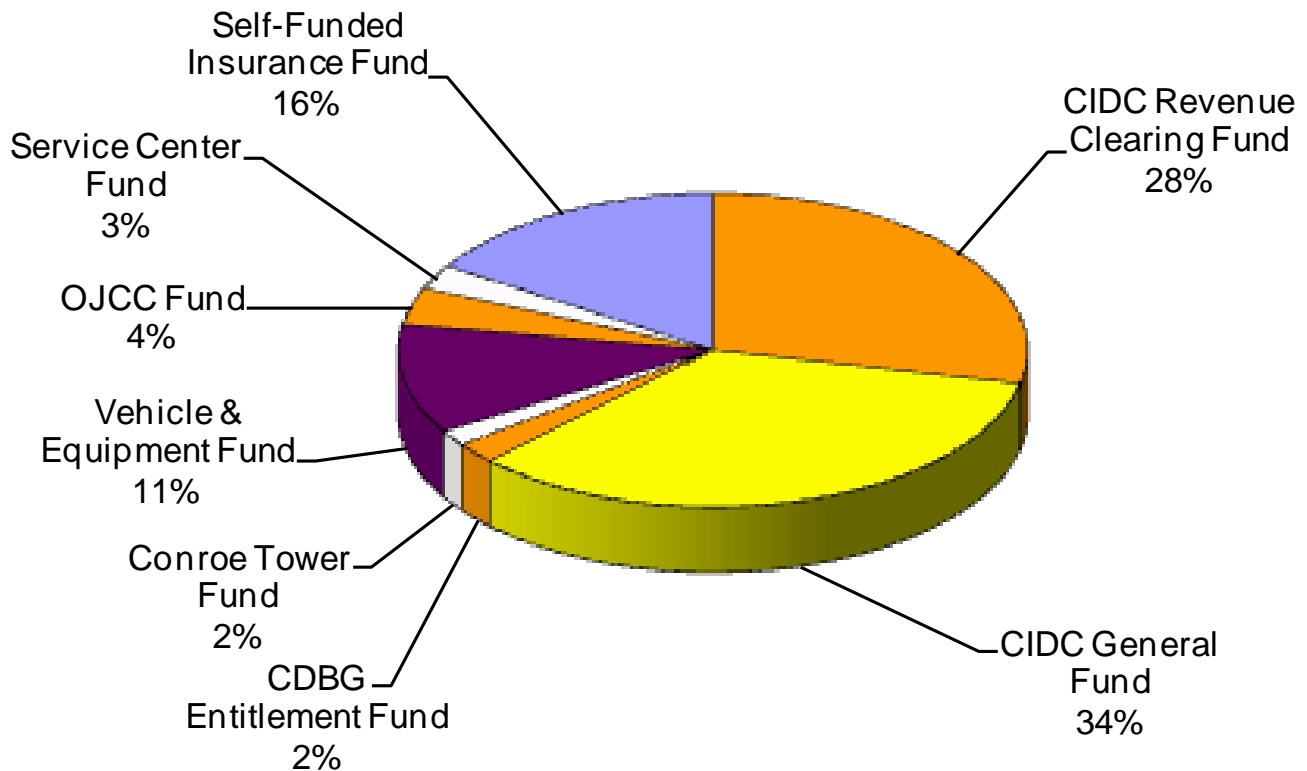
The Conroe Industrial Development Corporation (CIDC) Debt Service Fund provides the funds necessary to retire the outstanding sales tax-supported debt of the city. Debt in this category is repaid with the ½-cent sales tax for economic development.

There are three bond issues in the CIDC Debt Service Fund. Bonds issued in 1997 are for the construction of the west side sewer trunk main, additional sewer projects, and a police station. The bond series issued in 1999 was used to acquire and improve property to be used for the development of an industrial park important to the economic growth and development of the City. The bond series issued in 2008 was used to acquire and improve property in the Conroe Park North Industrial Park. The payments on these bonds are accounted for in this fund. Its main source of revenue is a transfer from the CIDC Revenue Clearing Fund.

2008-2009 CIDC Debt Service Expenditures:	\$	2,755,671
2008-2009 CIDC Debt Service Revenues:		
Transfer In	\$	2,755,671
CIDC Debt Service Revenues Total	\$	2,755,671

Other Funds Expenditures

\$26,426,978
(\$11,308,862)



Other Funds

Vehicle & Equipment Replacement Fund **\$2,977,510**

The Vehicle and Equipment Replacement Fund accounts for revenues and expenses that are used to purchase replacement City vehicles and equipment. Revenue to the fund includes a transfer in from the General Fund.

Vehicle & Equipment Replacement Fund	\$	2,977,510
Vehicle & Equipment Replacement Fund Total	\$	2,977,510

FY 2008-2009 BUDGET-IN-BRIEF

CIDC General Fund \$9,013,001

In 1994, Conroe voters adopted a ½ cent sales tax for economic development. The money is controlled by a non-profit entity known as the Conroe Industrial Development Corporation (CIDC). The CIDC General Fund includes expenditures for economic development incentives for companies located in the city, as well as a transfer out to the General Obligation Debt Service Fund for the payment of principal and interest costs for bonds issued to benefit the parks system. Also included in the FY 08-09 budget is an additional transfer out to the CIDC Capital Improvement Program Fund for the expansion of the Conroe Park North Industrial Park.

CIDC General Fund	\$	9,013,001
CIDC General Fund Total	\$	9,013,001

CIDC Revenue Clearing Fund \$7,514,383

The CIDC Revenue Clearing Fund was established as a pledge to creditors who purchased the bonds issued by the CIDC. The fund assures bondholders that the appropriate funding amount is withdrawn from the clearing fund each month and deposited into the debt service fund.

CIDC Revenue Clearing Fund	\$	7,514,383
CIDC Revenue Clearing Fund Total	\$	7,514,383

FY 2008-2009 BUDGET-IN-BRIEF

CDBG Entitlement Fund **\$568,142**

The Community Development Block Grant (CDBG) Entitlement Fund was established to account for the annual payment the city receives from the US Department of Housing and Urban Development for participation in the CDBG program. CDBG funds can be used to improve areas of a community that are populated with families that earn a low to moderate income.

CDBG Entitlement Fund	\$	568,142
CDBG Entitlement Fund Total	\$	568,142

Conroe Tower Fund **\$432,254**

The Conroe Tower Fund was established to account for the rental income and expenses of operating the Conroe Tower. Approximately 15,000 square feet of excess space in the Tower is leased to private businesses. The fund also receives transfers from the General Fund and the Water and Sewer Operating Fund in lieu of rental payments.

Conroe Tower Fund	\$	432,254
Conroe Tower Fund Total	\$	432,254

Service Center Fund **\$666,112**

The Service Center Fund was established to account for revenues and expenditures associated with the City of Conroe Service Center. The Service Center manages the service and maintenance of the City of Conroe's fleet, including vehicle and equipment acquisition and disposal. The Service Center performs vehicle and equipment repairs in addition to maintenance.

Service Center Fund	\$	666,112
Service Center Fund Total	\$	666,112

FY 2008-2009 BUDGET-IN-BRIEF

OJCC Fund **\$1,019,854**

The Oscar Johnson, Jr. Community Center (OJCC) Fund was established to account for revenues and expenditures associated with the Oscar Johnson, Jr. Community Center. The center, which is located on 2.5 acres just south of downtown, offers recognized after-school programs and summer day camps for children. It also offers adult education classes, special events, seasonal swimming, outdoor basketball courts, and community service opportunities for teens.

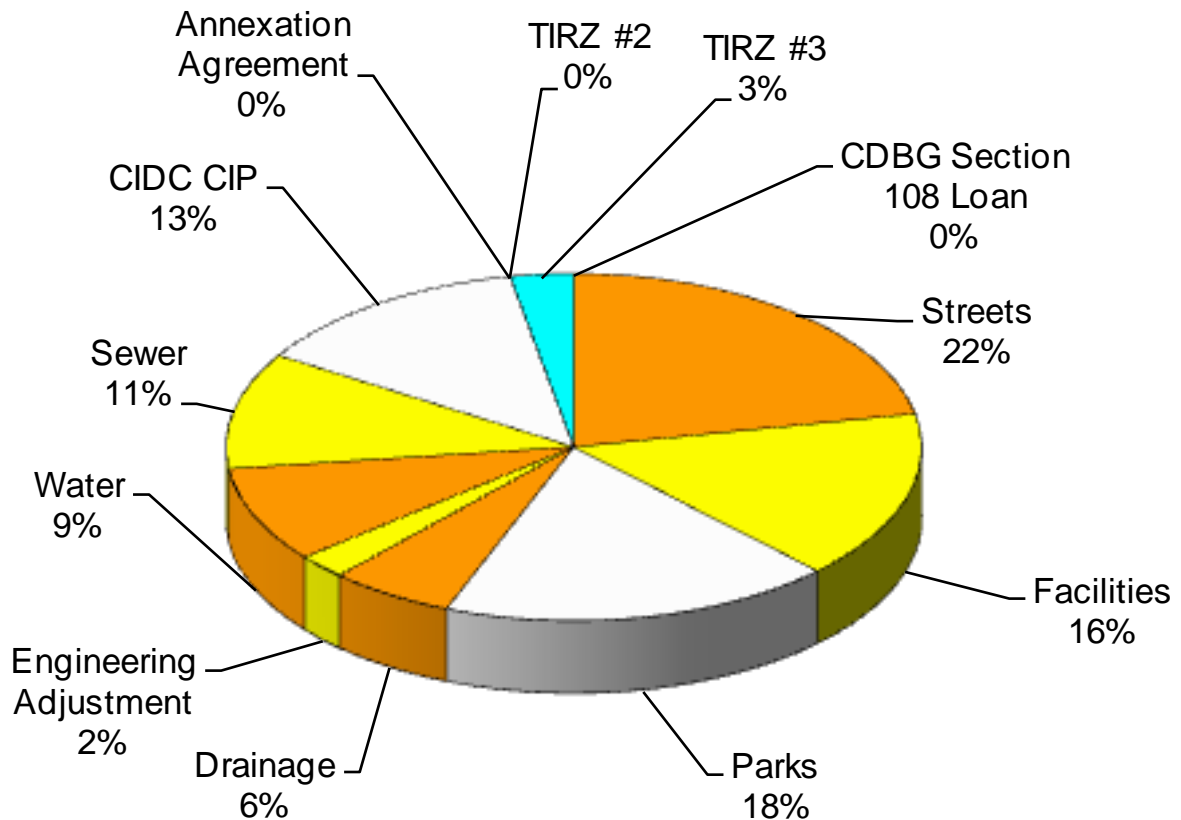
OJCC Fund	\$ 1,019,854
OJCC Fund Total	\$ 1,019,854

Self-Funded Insurance Fund **\$4,235,722**

The Self-Funded Insurance Fund was established to account for revenues and expenses related to employee health, dental, and vision insurance coverage. Revenues include employee health, dental, and vision premiums, and expenses include health, dental, and vision claims as well as administration costs.

Self-Funded Insurance Fund	\$ 4,235,722
Self-Funded Insurance Fund Total	\$ 4,235,722

Capital Improvement Program Expenditures \$43,320,307



Capital Improvement Program

The Capital Improvement Program (CIP) provides funding for streets, signals, facilities, parks, and drainage in the General Government CIP as well as projects for water and wastewater improvements in the Water and Sewer CIP. These capital assets are of significant value and have a useful life of twenty years or more.

FY 2008-2009 BUDGET-IN-BRIEF

The 2008-2009 Capital Improvement Program is \$43,320,307, which includes several projects that are currently in progress. Of this amount, 64% are for General Government improvements, 20% are for Water & Sewer improvements, 13% are for CIDC Conroe Park North Industrial Park projects, and 3% are for other expenditures such as TIRZ #3 payments.

Major projects in these programs include:

Streets

- Crighton Road
- Gladstell Phase I
- Gladstell Phase II
- South 7th Street Phase II (Ed Kharbat Drive)
- Frazier Street Sidewalk Rehabilitation
- Davis Street Sidewalk Rehabilitation
- Phillips Sidewalk Rehabilitation
- Dallas Sidewalk Rehabilitation
- First Street Sidewalk Rehabilitation
- Dallas Street Rehabilitation
- Plantation Drive Rehabilitation
- North 7th Street Rehabilitation
- Shady Oaks Area Rehabilitation
- Industrial/Tyler Lane Area Rehabilitation
- Dugan Area Rehabilitation
- Southwind Ridge Area Rehabilitation
- Downtown Phase X (Entergy Works)

Facilities

- County Land Exchange & Parking Agreement
- Elections Central/Owen Theater
- Downtown Parking Lot (Liberty/Etheridge)
- Midtown Motel Redevelopment
- Fire Station #4 (FM 1488)

Parks

- Carl Barton Park Phase I (Softball Fields)
- Carl Barton Park Phase II
- Candy Cane Park

FY 2008-2009 BUDGET-IN-BRIEF

- McDade Park
- Theatre District Pocket Park
- Windstone Park

Drainage

- East Grand Lake Creek
- Airport Road at Semands Street
- Camelot at Creek
- Avenue E/First Street at Railroad Tracks
- Dugan Area
- South First/Foster Oaks
- Reaves Street at South Fifth
- Decker Street to Phillips
- Chambers/McMillian Area
- Northwood Street Area
- Flint/Hancock Area
- Wilson/Oddfellow Area
- Post Oak/Bowman/Austin Area
- Southern Oaks

Water

- Pine Springs Water Line
- Longmire Annexation Water Line
- Windstone Subdivision Water Line
- Wagner Water System Acquisition
- Water Well No. 4 and Elevated Storage Tank
- Delta/Clinton Water Line Rehab
- Oaklawn/White Oak/Oakdale Water Line Rehab
- McCloud/Kellow/Santa Fe/Sandra Water Line Rehab
- Pine/2nd/4th/5th/Avenue G/Avenue H/9th Water Line Rehab
- Reeves/6th/Avenue I/J/Wells/7th Waterline Rehab
- South 2nd Waterline Rehab

Sewer

- Pine Springs Sewer Line
- Longmire Annexation Sewer Line
- Windstone Subdivision Sewer Line
- Sanitary Sewer Overflow (SSO) Initiative Program
- Sewer Treatment Plant Expansion (Engineering Only)

FY 2008-2009 BUDGET-IN-BRIEF

- Wagner Sewer System Acquisition

Other

- CIDC Conroe Park North Industrial Park
- Tax Increment Reinvestment Zone #2
- Tax Increment Reinvestment Zone #3
- HUD Section 108 Guaranteed Loan
- Annexation and Municipal Services Agreement – The Woodlands Land Development Company

FY 2008-2009 Budget Preparation Calendar

March

- Budget Kickoff

April

- Operating & CIP Budget submissions due to Finance
- Technical reviews of budget submissions

May

- Budget submittal meetings with City Administrator
- Preliminary Appraisal Roll due from Montgomery County Central Appraisal District (MCAD)

June

- Budget meetings with City Administrator

July

- Mayor, City Administrator, and Director of Finance meet to discuss proposed budget
- Council Retreat
- Proposed Budget submitted to the City Council, placed on file with the City Secretary, & posted on City website

FY 2008-2009 Budget Preparation Calendar

July (continued)

- Chief Appraiser certifies the appraisal roll

August

- Submission of Effective and Rollback Tax Rates
- Vote to consider a tax increase (if needed)
- Submission of Certified Collection Rate
- First public hearing on a tax increase (if needed)
- Public hearing on the budget
- Second public hearing on a tax increase (if needed)
- Vote to ratify the property tax increase
- City Council adopts the FY 2008-2009 Annual Budget
- City Council adopts the FY 2008-2009 Annual Tax Rate
- City Council adopts the FY 2008-2009 Capital Improvement Program

October

- Fiscal year 2008-2009 begins

City of Conroe Profile

2008 Population 53,424
Source: City of Conroe

Square Miles 53.5
Source: City of Conroe

City Government Information

Form of Government Council-Administrator
Number of Full-time City Employees 472
Citizens Per Employee 113.2
Source: City of Conroe

Taxation Information

Property Tax Rate \$0.4200 per \$100 Assessed Value
Total Taxable Value \$3,183,689,979
Taxable Value Per Capita \$59,593
Percent Increase in Property Tax Roll
From FY 2007-2008 to FY 2008-2009 14.4%
Source: Montgomery Central Appraisal District
Sales Tax Revenue (FY 2006-2007) \$28,681,815
Source: Texas Comptroller of Public Accounts

City Debt Information

FY 2008-2009:
Bonded Debt \$77,322,256
Debt Per Capita \$1,447
Debt as a Percent of Tax Base 2.5%
Source: City of Conroe

Climatological Summary

Annual Average Temperature (Daily Mean) 67.1°F
Average Annual Rainfall 51 Inches
Source: Lake Conroe Area Convention and Visitor Bureau

City of Conroe Profile

Transportation

Lone Star Executive Airport

Distance: 0.0 miles (located inside city limits)

Address: 10260 Carl Pickering Memorial Drive
Building 11A
Conroe, TX 77303

Website: www.lonestarexecutiveairport.org

Source: *Montgomery County*

George Bush Intercontinental Airport

Distance: 33.5 miles

Address: 2800 North Terminal Road
Houston, TX 77032

Website: www.fly2houston.com

Source: *Houston Airport System*

Lake Conroe Area Convention & Visitor's Bureau

505 West Davis

Conroe, TX 77301

Phone: (877) 4-CONROE

www.lakeconroecvb.org

Greater Conroe/Lake Conroe Area Chamber of Commerce

505 West Davis

Conroe, TX 77301

Phone: (936) 756-6644

www.conroe.org

Greater Conroe Economic Development Council

505 West Davis

Conroe, TX 77301

Phone: (936) 538-7118

www.gcedc.org



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FY 2008-2009 BUDGET-IN-BRIEF

For additional copies contact:

**Finance Department
300 West Davis
Conroe, Texas 77301
(936) 522-3040
Or on the Internet at www.cityofconroe.org**

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