

## City of Conroe City Council

**Tommy Metcalf**  
Mayor

**Pat George**  
Place 1

**Jerry Streater**  
Place 4

**Jim Gentry**  
Place 3

**Jay Ross Martin**  
Place 5

**Webb Melder**  
Mayor Pro-Tem  
Place 2

## Appointed Officials

**Jerry McGuire**  
City Administrator

**Marla Porter**  
City Secretary

**Marcus Winberry**  
City Attorney

**Paul Virgadamo, Jr.**  
Asst. City Administrator

**Steve Williams**  
Finance Director

**Charlie Ray**  
Police Chief

**Ken Kreger**  
Fire Chief

**Mike Riggins**  
Parks Director

**Adel "Ed" Kharbat**  
Capital Projects Director

**Dean Towery**  
Public Works Director

**Guy Andrews**  
Community Development Director

**Lee Ann Espinola**  
Human Resources Director

**MISSION STATEMENT**

**“Protect and Serve the Citizens of Conroe and Exceed Their  
Expectations.”**

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# FY 2007-2008 BUDGET-IN-BRIEF

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October 1, 2007

The City of Conroe is pleased to present the fiscal year 2007-2008 "Budget-In-Brief." This document summarizes the annual budget for the fiscal year beginning October 1, 2007 and ending September 30, 2008.

A city's budget presents in financial terms a plan to accomplish its objectives during the upcoming fiscal year. Budget preparation is an ongoing process as the City Council discusses priorities, commits to projects, and provides feedback to the staff on various proposals. The staff then translates that information into a financial action plan.

The budget for FY 2007-2008 is a balanced, conservative plan that continues our previous commitments toward quality services and facilities and addresses opportunities for additional improvements.

I must commend the ongoing work of the City Council, City Administration, the Management Team and all our fine city employees. We are indeed focused on our mission statement:

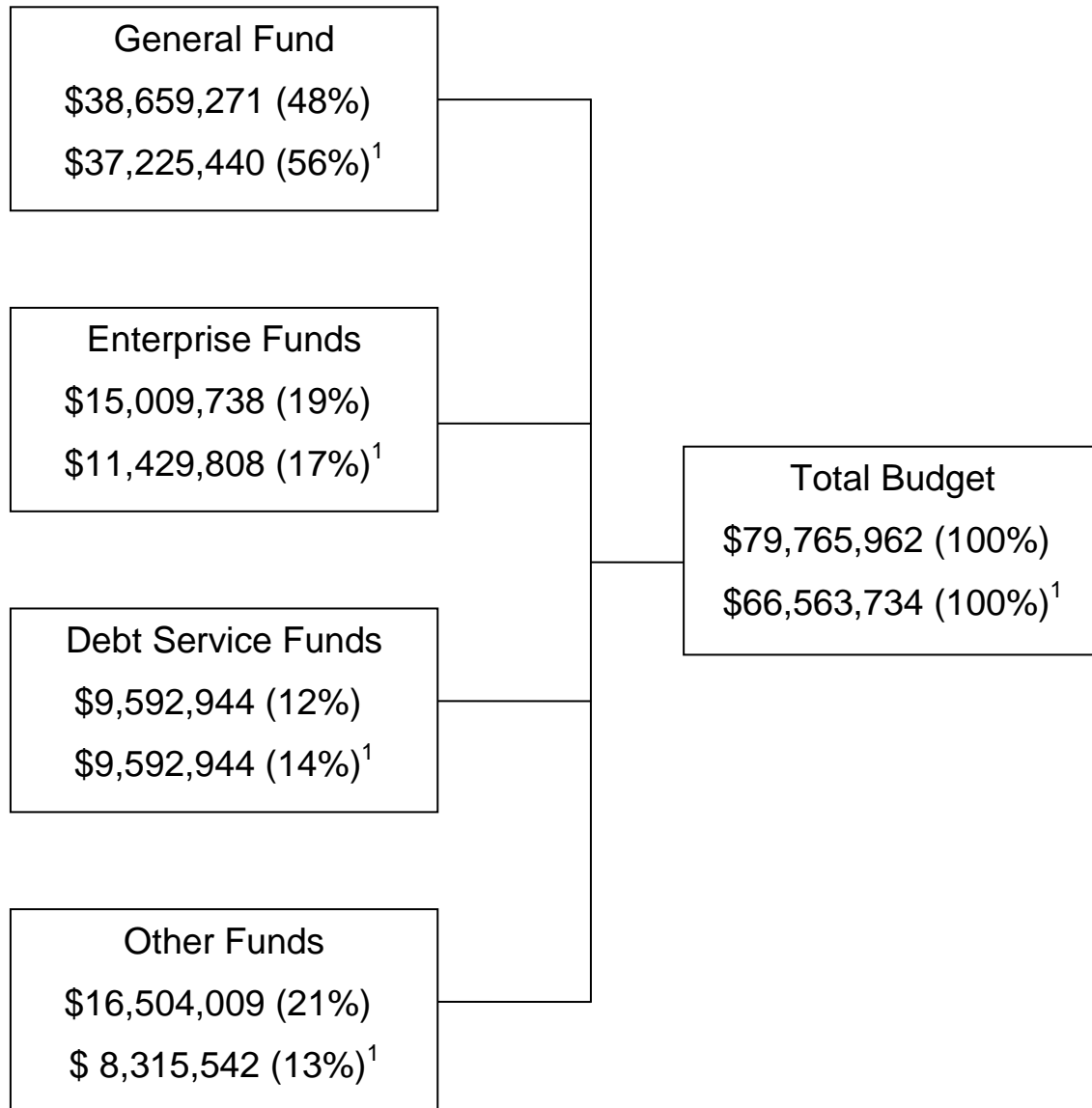
"To protect and serve the citizens of Conroe and exceed their expectations."

Sincerely,

*Tommy Metcalf*

Mayor

## Organization of the Total Budget



1. These figures represent the budgeted expenditures net of interfund transfers.

## **FY 2006-2007 Budget Summary**

On August 23, 2007, the Conroe City Council approved a \$79,765,962 budget with a 3% contingent appropriation for FY 2007-2008. Net of interfund transfers, the total budget is \$66,563,734. The approved budget consists of the General, Enterprise, and Special Revenue Funds, as well as three Debt Service Funds.

### **General Fund**

The General Fund accounts for 48 percent of the budget and supports basic services such as police, fire, parks, recreation, streets, and other community services. It is the general operating fund of the City and is used to account for all transactions and operations of governmental units that are not accounted for in another fund. The General Fund also is used to account for transactions financed from taxes or other general revenues.

### **Enterprise Funds**

The City has two Enterprise Funds, the Water and Sewer Operating Fund and the Water and Sewer Construction Fund, which together comprise 19 percent of the budget. Enterprise Funds are those that fully support their own administration, acquisition of facilities, operation, and maintenance through the collection of user charges such as water sales, sewer treatment sales, and associated fees.

### **Debt Service Funds**

The Debt Service Funds category is composed of three funds: General Obligation Debt Service Fund, Water and Sewer Debt Service Fund, and Conroe Industrial Development Corporation (CIDC) Debt Service Fund. These three funds account for 12 percent of the budget and pay for the annual interest and principal costs of the City's debt.

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## FY 2007-2008 BUDGET-IN-BRIEF

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The General Obligation Debt Service Fund provides for the payment of the City's certificates of obligation and other tax-supported debt issued to finance the tax-based portion of the City's Capital Improvement Program. The Water and Sewer Debt Service Fund provides for the retirement of revenue-supported bonds that are used to pay the cost of improvements to the City's water and wastewater system. This debt is repaid with revenues collected from utility customers. The CIDC Debt Service Fund provides the funds necessary to retire the outstanding sales tax revenue-supported debt of the City. This debt consists of revenue-supported bonds that are used for economic development purposes and is repaid with a portion of the ½-cent sales tax charged within the City.

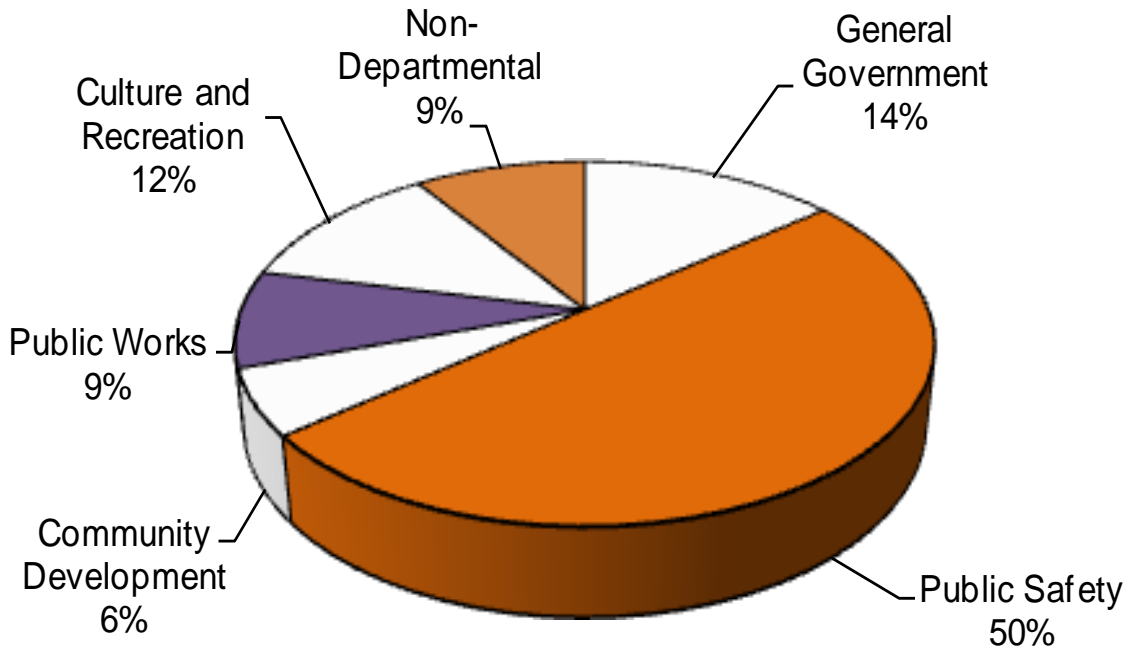
### **Other Funds**

The Other Funds category of the budget includes funds used to account for the proceeds of special revenues, other than expendable trusts or major capital projects. They make up 21 percent of the budget and include such funds as the Conroe Industrial Development Corporation (CIDC) Revenue Clearing Fund, CIDC General Fund, Community Development Block Grant (CDBG) Entitlement Fund, Conroe Tower Fund, Vehicle and Equipment Replacement Fund, Service Center Fund, and the Self-Funded Insurance Fund.



## General Fund Expenditures

**\$38,659,271**  
**(\$37,225,440)**



## General Fund Services

### General Government

**\$5,467,557**

The General Government category is comprised of the Administration, Mayor & Council, Arts & Communication, Downtown Development, Legal, Municipal Court, Finance, Community Development Block Grant Administration, Warehouse-Purchasing, Information Technology, and Human Resources departments. These departments are responsible for various functions of the City, including providing quality customer relations and accurate public information; coordinating and scheduling

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## FY 2007-2008 BUDGET-IN-BRIEF

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City Council meetings; handling media relations; handling downtown development issues; providing legal services; providing disposition of violations of City ordinances and State law; managing finance, accounting, and utility billing; administering grants; acquiring supplies and services; maintaining computer hardware and software; and providing programs and consultations in the areas of employee recruitment, selection, compensation, and benefits.

Administration	\$	528,962
Mayor & Council		374,651
Arts & Communication		211,887
Downtown Development		247,283
Legal		470,843
Municipal Court		646,834
Finance		1,114,145
CDBG Administration		163,412
Warehouse-Purchasing		387,239
Information Technology		667,259
Human Resources		655,042
<b>General Government Total</b>	<b>\$</b>	<b>5,467,557</b>

### **Public Safety** **\$19,298,103**

The Public Safety category includes the Police Department and Fire Department. The Police Department is separated into five divisions based on areas of responsibility: Police Administration, Support Services, Patrol, Criminal Investigations, and Professional Services. The Fire Department is responsible for preparing for and responding to fire, rescue, medical, and environmental emergencies.

Police Administration	\$	908,405
Police Support Services		1,817,305
Police Patrol		5,143,849
Criminal Investigations		2,470,371
Police Professional Services		1,250,046
Fire		7,708,127
<b>Public Safety Total</b>	<b>\$</b>	<b>19,298,103</b>

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# FY 2007-2008 BUDGET-IN-BRIEF

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## **Culture and Recreation**

**\$4,647,196**

The Culture and Recreation category covers parks and recreation expenditures. Parks Administration is responsible for providing beautiful parks and trails, multi-generational athletic and recreational services, and dedicated customer service to Conroe's citizens and employees. The Recreation Center provides athletic and recreational programs including, but not limited to: art, karate, dance/ballet, and gymnastics. The Oscar Johnson, Jr. Community Center provides activities such as Spanish classes, seasonal swimming, after school programs, and summer day camps. Finally, the Swim Center provides safe, quality, and state of the art pools for the citizens of Conroe.

Parks Administration	\$ 1,264,647
Recreation Center	1,103,751
Oscar Johnson, Jr. Community Center	1,153,274
Swim Center	1,125,524
<b>Culture and Recreation Total</b>	<b>\$ 4,647,196</b>

## **Community Development**

**\$2,255,627**

The Community Development Department provides efficient, professional assistance to ensure responsible development practices that respect the natural landscape, cross timbers, bottomland, and floodplains. The department assists in completion of many ongoing projects and development relative to the City's building and permitting processes. The Building Permits team provides review and inspections to ensure life, health, safety, and welfare by verifying compliance with the plumbing and City ordinances that protect the citizens of Conroe.

Community Development	\$ 2,255,627
<b>Community Development Total</b>	<b>\$ 2,255,627</b>

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# FY 2007-2008 BUDGET-IN-BRIEF

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## **Public Works** **\$3,328,753**

The Public Works category includes the Drainage Construction and Streets departments. The Drainage Construction Department provides storm water control to the City by utilizing the resources dedicated to the maintenance of drainage ways. The Street Department maintains streets, controls traffic, trims trees in the City rights-of-way, repairs curbs and gutters, installs and replaces directional marking, and maintains street signage.

Drainage Construction	\$ 732,430
Streets	2,596,323
<b>Public Works Total</b>	<hr/> <b>\$3,328,753</b>

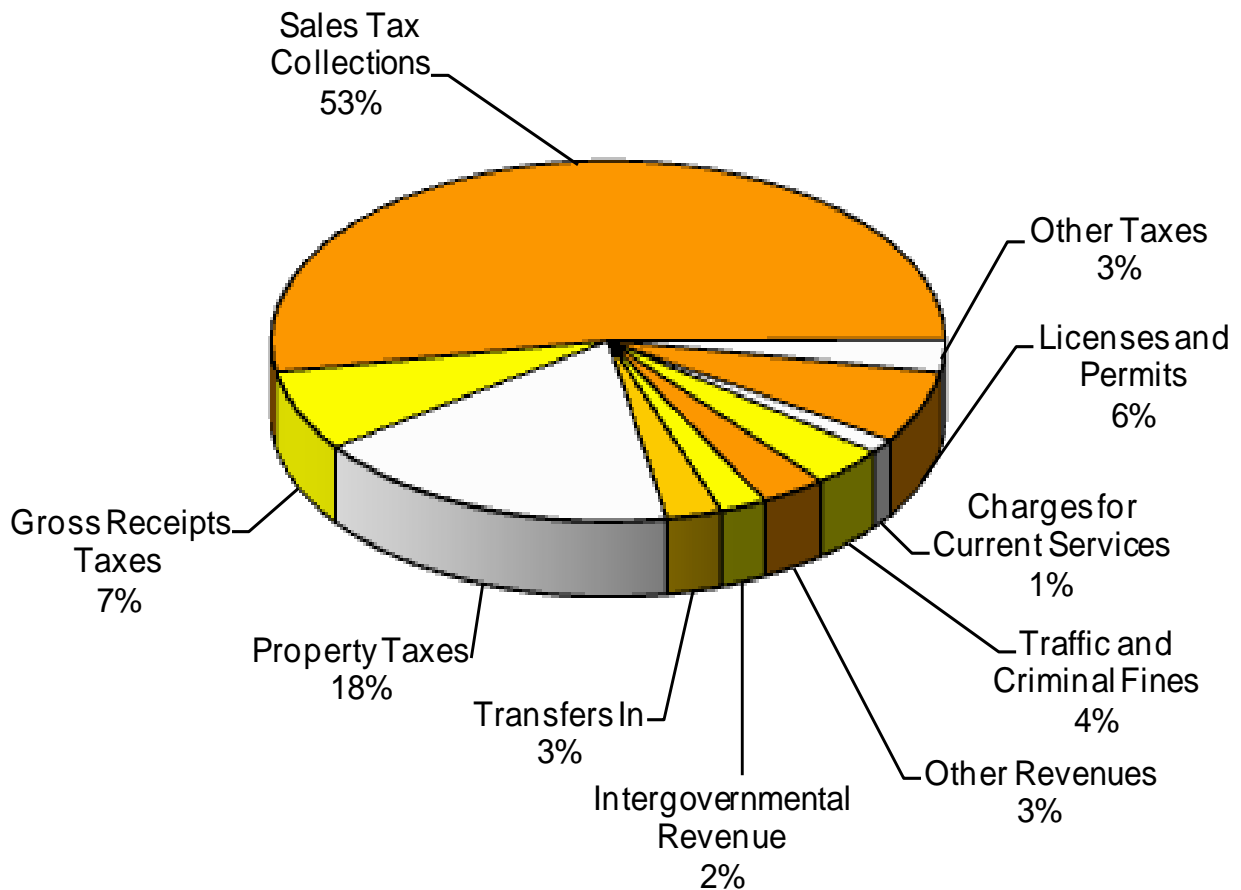
## **General Fund Non-Departmental** **\$3,662,035**

Within the General Fund, the Non-Departmental Department provides for transfers between funds for shared operating costs. Also included in the department are any expenses not falling within a single department activity that can be most efficiently handled in the aggregate for the entire General Fund. Funding has been included in General Fund Non-Departmental for inter-fund transfers, contract services, and payments of the principal and interest for lease-purchase agreements.

General Fund Non-Departmental	\$3,662,035
<b>General Fund Non-Departmental Total</b>	<hr/> <b>\$3,662,035</b>

# General Fund Revenue Sources

**\$39,072,101**  
**(\$38,029,104)**



**\*Other Revenues**

Interest on Investments	0.8%
Penalty & Interest	0.2%
Lease Income	0.1%
Recreational	0.8%
Parks Programs	0.9%
Unanticipated Revenues	0.4%
	<hr/>
	3.2%

## General Fund Revenue Sources

The General Fund has a number of revenue sources, the largest of which is Sales Tax. It constitutes 53 percent of all General Fund revenues. Additional sources of revenue include Property Taxes, Gross Receipts Taxes, Other Taxes, Licenses and Permits, Charges For Current Services, Traffic and Criminal Fines, Intergovernmental Revenue, and Other Revenue.

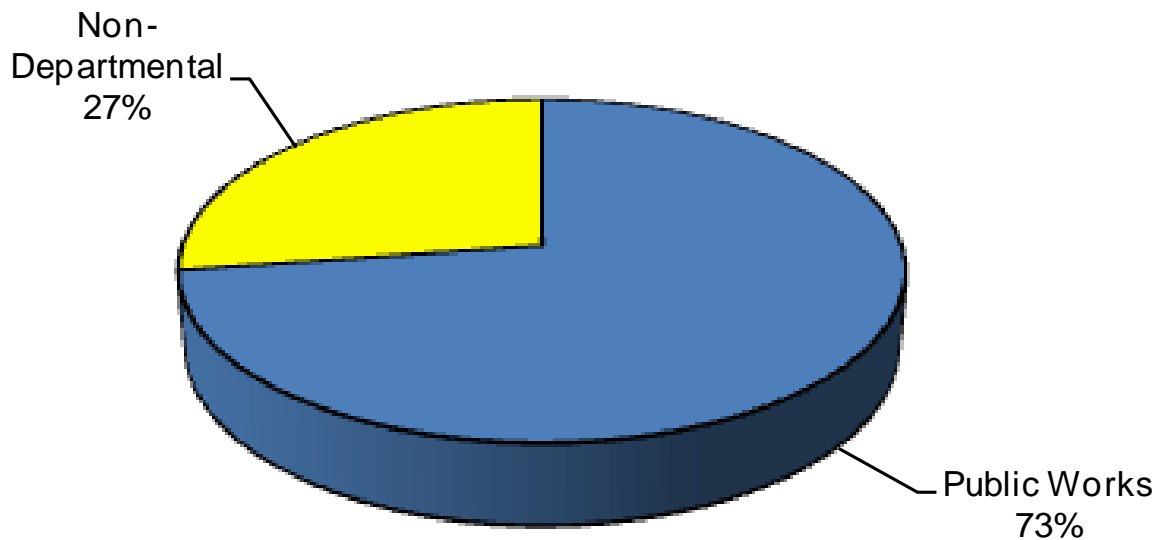
The tax roll of the City of Conroe continues to grow, increasing by 20.7 percent from FY 2006-2007. The July 25, 2007, Certified Tax Roll of \$2,976,151,501 marks an increase of \$510,027,205 over the previous year's certified roll on July 25.

Property Taxes	\$ 6,940,450
Gross Receipts Taxes	2,835,829
Sales Tax Collections	20,573,267
Other Taxes	1,133,664
Licenses and Permits	2,527,369
Charges for Current Services	503,614
Traffic and Criminal Fines	1,403,165
Other Revenues	1,233,854
Intergovernmental Revenue	877,892
Transfers In	1,042,997
<b>General Fund Revenues Total</b>	<b>\$ 39,072,101</b>

In FY 2007-2008, budgeted General Fund revenues exceed General Fund expenditures by \$412,830. Additionally, this fund will maintain a reserve amount equal to 107.0 days of the fund's total expenditures.

## Enterprise Funds Expenditures

**\$15,009,738**  
**(\$11,429,808)**



## Enterprise Funds Services

### Public Works

**\$10,912,632**

The Public Works category of the Enterprise Funds consists of eight departments: Utilities/Meter Readers, Public Works, Water, Waste Water Treatment Plant, Sewer Maintenance, Pump and Motor Maintenance, Capital Projects Engineering, and Capital Projects Construction.

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## FY 2007-2008 BUDGET-IN-BRIEF

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The Utilities/Meter Readers Department's mission is to ensure accuracy in the assessment of user charges; maintain professional and responsive service; answer inquiries for customers; and provide accurate and timely billings through progressive and innovative systems. It also strives to ensure accurate and efficient data collection of water and sewer usage, as well as to provide timely water meter installations and repair.

Public Works Administration is responsible for managing resources dedicated to the provision of water utilities and maintaining streets and drainage. This department assists in the engineering design standards and construction criteria for many programs required by State and Federal law. The department also updates all permits and plans the water distribution emergency response plan.

The Water Department provides the installation of large meter service and lines to residential and commercial customers. The department participates in relocating lines, repairing broken lines, replacing faulty meters, and constructing new lines.

The Waste Water Treatment Plant treats and discharges up to 10 million gallons of raw sewage daily. Staff also handles the Industrial Pretreatment program by issuing permits to industrial users within the city limits and monitoring their discharge through monthly reports and inspections.

The Sewer Department performs sewer line maintenance and installation services to residential and commercial customers by utilizing resources dedicated to preventive maintenance and repair of utility infrastructure.

The Pump & Motor Maintenance Department maintains lift stations, water wells, the wastewater treatment plant, city facilities, traffic signals, and downtown lighting. This department was previously named "Building Maintenance" in the General Fund. It was renamed "Pump & Motor Maintenance" and moved to the Water & Sewer Operating Fund in FY2006-2007.



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## FY 2007-2008 BUDGET-IN-BRIEF

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The Project Engineering Department was established to design major improvements to the city's infrastructure; specifically, to increase the capacity of the water and sewer systems and better manage storm water run-off. The improvements are designed in-house and constructed by either a division of Public Works or by a private contractor.

The Project Construction Department is responsible for the major construction of water and sewer lines that provide safe distribution of water and wastewater service to the citizens of Conroe by utilizing resources dedicated to the preventive maintenance and repair of utility infrastructure.

Utilities/Meter Reading	\$ 434,137
Public Works Administration	724,605
Water	3,434,407
Waste Water Treatment Plant	1,510,323
Sewer	1,447,746
Pump & Motor Maintenance	828,433
Project Engineering	1,017,461
Project Construction	1,515,520
<b>Public Works Total</b>	<b>\$ 10,912,632</b>

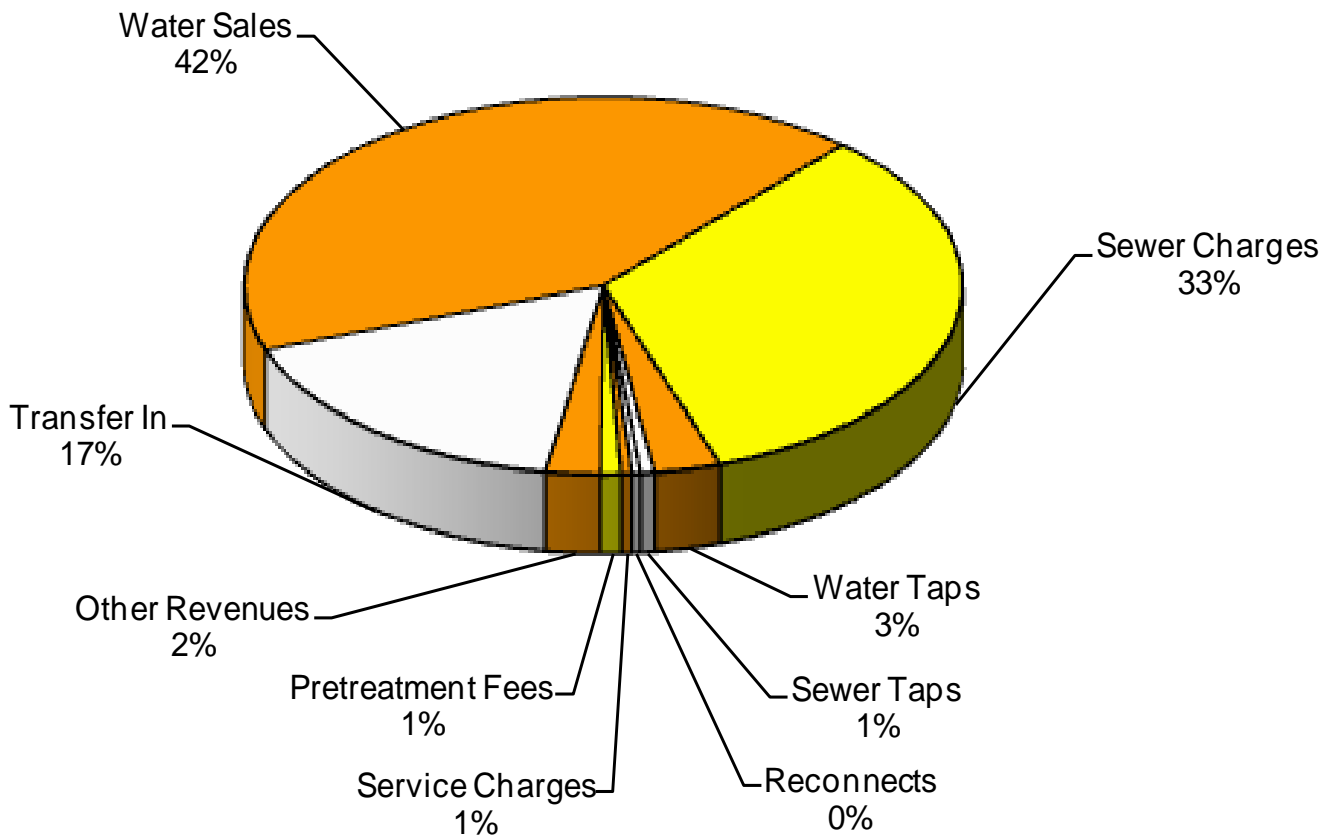
### **W&S Operating Fund Non-Departmental \$4,097,106**

The Water & Sewer Non-Departmental Department provides for transfers to the General Fund, Water & Sewer Construction Fund, Revenue Debt Service Fund, and Conroe Tower Fund. Also included in the department are any expenses that do not fall within a single department activity that can be most efficiently handled in the aggregate for the entire Water & Sewer Operating Fund.

Water & Sewer Operating Fund Non-Departmental	\$ 4,097,106
<b>W&amp;S Operating Fund Non-Departmental Total</b>	<b>\$ 4,097,106</b>

# Enterprise Funds Revenues

**\$15,018,796**  
**(\$12,485,732)**



\*Other Revenues

Interest on Investments	0.6%
Penalty & Interest	1.3%
Unanticipated Revenues	0.5%
Short & Over	0.0%
Recovery of Bad Debts	0.0%
	<hr/>
	2.4%

## Enterprise Funds Revenue Sources

The Enterprise Funds have a variety of revenue sources, the most notable of which are Water Sales, Sewer Charges, and Transfers In. Water Sales constitute 43 percent of all Enterprise Funds revenues, while Sewer Charges constitute 34 percent. Transfers In, which come from various Capital Improvement Program (CIP) Funds, constitute 16 percent. Other sources of revenue that support the Enterprise Funds are Water and Sewer Tap Fees, Reconnection Charges, Pretreatment Fees, Interest Income, and Other Revenues.

Enterprise Funds revenues are anticipated to increase as a result of the continuing growth of the City. The FY 2007-2008 budget includes a water and sewer rate increase of 5.25% and increasing the sewer maximum for residential to 10,000 gallons. Additionally, water bills will reflect a pass through of a fee charged to the City by the Lone Star Ground Water Conservation District. Proposed revenues for FY 2007-2008 assume an overall growth of 12.6 percent over FY 2006-2007 projections.

Water Sales	\$ 6,331,065
Sewer Charges	4,977,688
Water Taps	447,482
Sewer Taps	92,387
Reconnects	61,607
Service Charges	70,935
Pretreatment Fees	136,952
Other Revenues	367,616
Transfer In	2,533,064
<b>Enterprise Funds Revenue Total</b>	<b>\$ 15,018,796</b>

**General Obligation Debt Service  
Fund  
\$6,846,296**

The General Obligation (G.O.) Debt Service Fund was established to account for the payment of principal and interest on outstanding tax supported debt. When this debt was issued, property taxes were pledged to repay the bondholders. Its primary revenue source, therefore, is property taxes.

A transfer in from the Tax Increment Reinvestment Zone (TIRZ) #3 Fund is also made for bonds that were sold in 2003, 2006, & 2007 to benefit that zone. This TIRZ was established to fund regional roadway improvements in the City. The City and the County both dedicate a portion of the taxes received from property value growth in the TIRZ, which is used to pay the principal and interest of the 2003 bonds. The bond proceeds have been used to widen and improve portions of League Line Road, Longmire Road, and 7<sup>th</sup> Street Phase 1 (Kidd Road). As additional growth occurs in the TIRZ, more bonds will be sold for additional improvements.

An additional transfer in will be made this year from the Conroe Industrial Development Corporation (CIDC) Fund. This transfer will cover the principal and interest costs for bonds that were issued to make improvements to the park system. The CIDC fund is made up of revenues from a 1/2-cent sales tax for economic development. These park improvements qualify as permissible projects for this particular sales tax.

<b>2007-2008 G.O. Debt Service Expenditures:</b>	<b>\$</b>	<b>6,846,296</b>
<b>2007-2008 G.O. Debt Service Revenues:</b>		
Property Taxes	\$	5,643,700
Transfer In		1,847,915
Interest Revenue		132,050
<b>G.O. Debt Services Revenues Total</b>	<b>\$</b>	<b>7,623,665</b>

## **Water & Sewer Debt Service Fund**

### **\$1,128,198**

The Water & Sewer Debt Service Fund provides the funds necessary to retire the outstanding revenue-supported debt of the city. Debt in this category consists of revenue-supported bonds that are used to pay the cost of improvements to the city's water and wastewater system, and it is repaid with revenues collected from utility customers.

There are three outstanding bond series that were issued with a pledge to repay bondholders from water and sewer revenues. The payments on these bonds are accounted for in this fund. Its main source of revenue is an annual transfer of money from the Water & Sewer Operating Fund.

<b>2007-2008 Utility Debt Service Expenditures:</b>	<b>\$</b>	<b>1,128,198</b>
<b>2007-2008 Utility Debt Service Revenues:</b>		
Transfer In	\$	1,114,698
Interest Revenue		13,500
<b>Utility Debt Service Revenues Total</b>	<b>\$</b>	<b>1,128,198</b>

## **CIDC Debt Service Fund**

### **\$1,618,450**

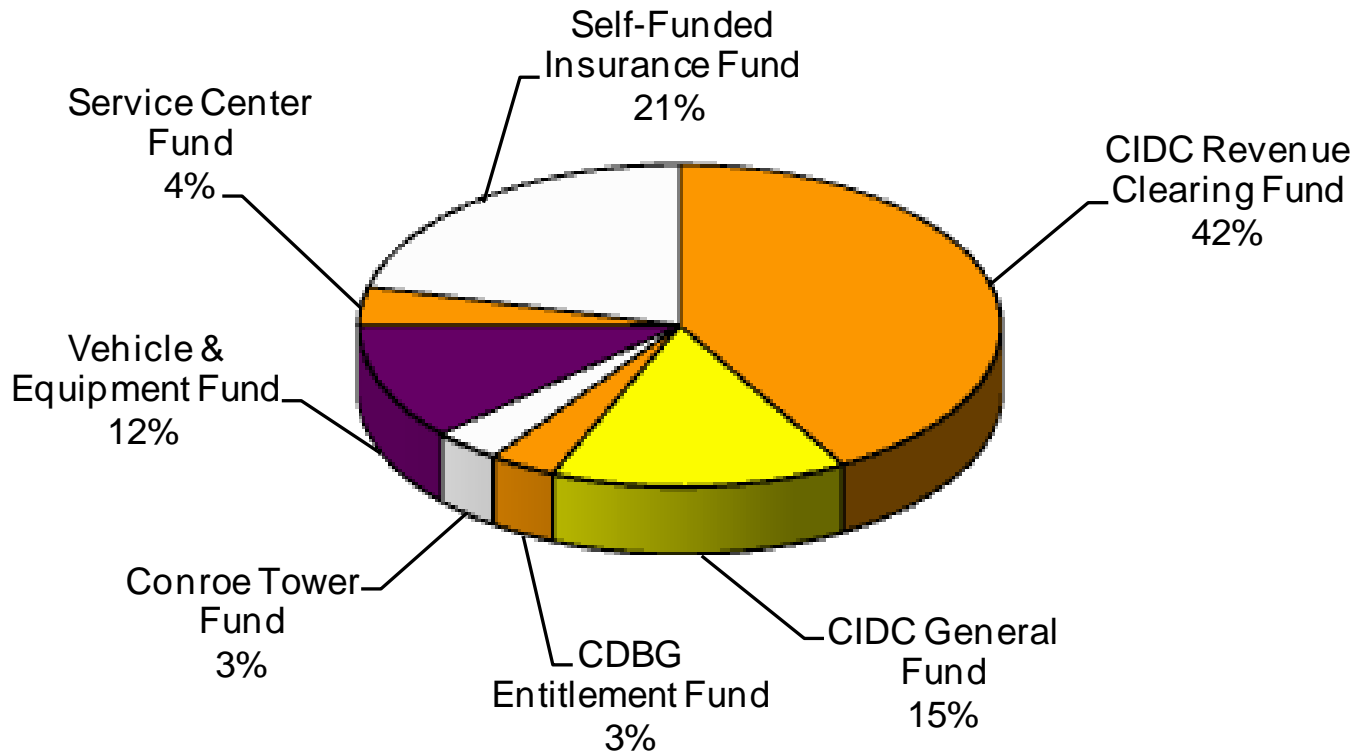
The Conroe Industrial Development Corporation (CIDC) Debt Service Fund provides the funds necessary to retire the outstanding sales tax-supported debt of the city. Debt in this category is repaid with the ½-cent sales tax for economic development.

There are two bond issues in the CIDC Debt Service Fund. Bonds issued in 1997 are for the construction of the west side sewer trunk main, additional sewer projects, and a police station. The bond series issued in 1999 was used to acquire and improve property to be used for the development of an industrial park important to the economic growth and development of the City. The payments on these bonds are accounted for in this fund. Its main source of revenue is a transfer from the CIDC Revenue Clearing Fund.

<b>2007-2008 CIDC Debt Service Expenditures:</b>	<b>\$</b>	<b>1,618,450</b>
<b>2007-2008 CIDC Debt Service Revenues:</b>		
Transfer In	\$	1,618,450
<b>Utility Debt Service Revenues Total</b>	<b>\$</b>	<b>1,618,450</b>

## Other Funds Expenditures

**\$16,504,009**  
**(\$ 8,315,542)**



## Other Funds

### **Vehicle & Equipment Replacement Fund                      \$1,923,690**

The Vehicle and Equipment Replacement Fund accounts for revenues and expenses that are used to purchase replacement City vehicles and equipment. Revenue to the fund includes a transfer in from the General Fund.

Vehicle & Equipment Replacement Fund	\$	1,923,690
<b>Vehicle &amp; Equipment Replacement Fund Total</b>	<b>\$</b>	<b>1,923,690</b>

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# FY 2007-2008 BUDGET-IN-BRIEF

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## **CIDC General Fund** **\$2,464,042**

In 1994, Conroe voters adopted a ½ cent sales tax for economic development. The money is controlled by a non-profit entity known as the Conroe Industrial Development Corporation (CIDC). The CIDC General Fund includes expenditures for economic development incentives for companies located in the city, as well as a transfer out to the General Obligation Debt Service Fund for the payment of principal and interest costs for bonds issued to benefit the parks system.

CIDC General Fund	\$	2,464,042
<b>CIDC General Fund Total</b>	<b>\$</b>	<b>2,464,042</b>

## **CIDC Revenue Clearing Fund** **\$6,857,756**

The Conroe Industrial Development Corporation Revenue Clearing Fund was established as a pledge to creditors who purchased the bonds issued by the CIDC. The fund assures bondholders that the appropriate funding amount is withdrawn from the clearing fund each month and deposited into the debt service fund.

CIDC Revenue Clearing Fund	\$	6,857,756
<b>CIDC Revenue Clearing Fund Total</b>	<b>\$</b>	<b>6,857,756</b>

## **CDBG Entitlement Fund** **\$556,779**

The Community Development Block Grant (CDBG) Entitlement Fund was established to account for the annual payment the city receives from the US Department of Housing and Urban Development for participation in the CDBG program. CDBG funds can be used to improve areas of a community that are populated with families that earn a low to moderate income.

CDBG Entitlement Fund	\$	556,779
<b>CDBG Entitlement Fund Total</b>	<b>\$</b>	<b>556,779</b>



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# FY 2007-2008 BUDGET-IN-BRIEF

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## **Conroe Tower Fund** **\$564,270**

The Conroe Tower Fund was established to account for the rental income and expenses of operating the Conroe Tower. Approximately 15,000 square feet of excess space in the Tower is leased to private businesses. The fund also receives transfers from the General Fund and the Water and Sewer Operating Fund in lieu of rental payments.

Conroe Tower Fund	\$ 564,270
<b>Conroe Tower Fund Total</b>	<b>\$ 564,270</b>

## **Service Center Fund** **\$643,133**

The Service Center Fund was established to account for revenues and expenditures associated with the City of Conroe Service Center. The Service Center manages the service and maintenance of the City of Conroe's fleet, including vehicle and equipment acquisition and disposal. The Service Center performs vehicle and equipment repairs in addition to maintenance.

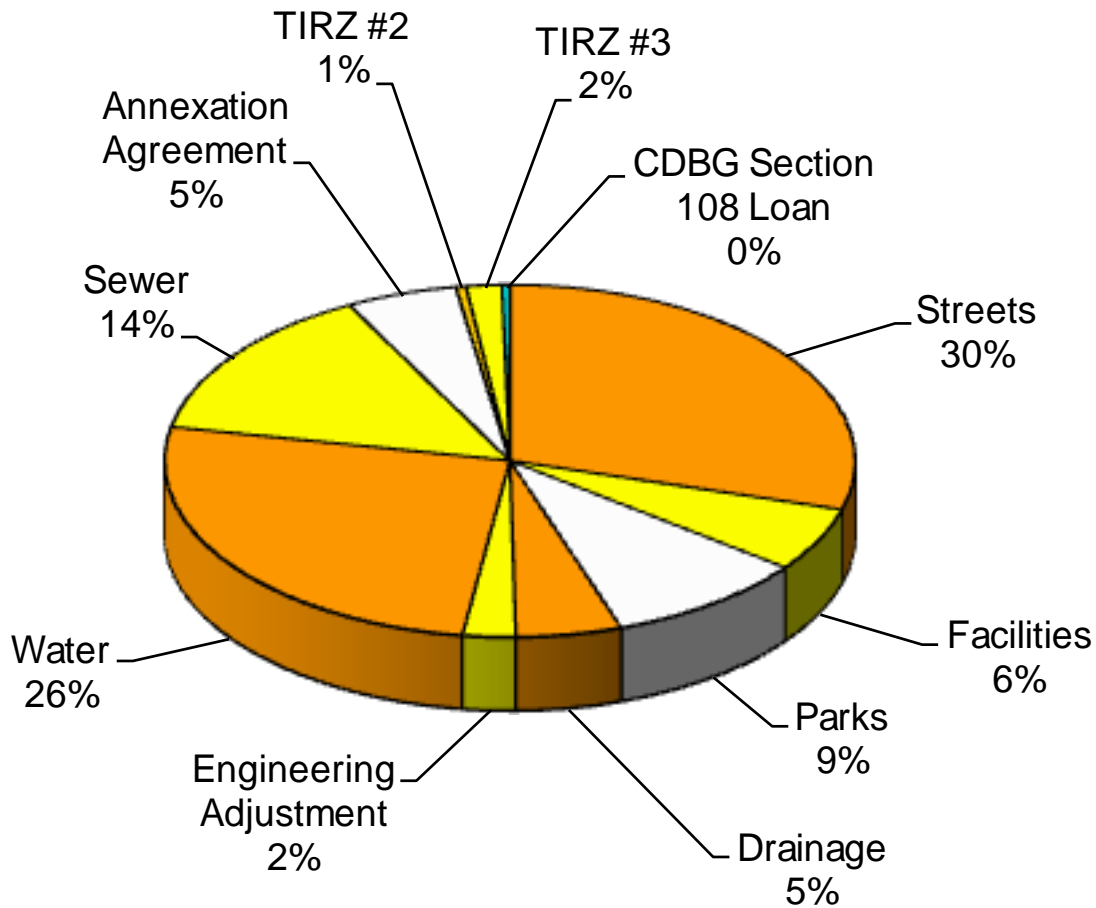
Service Center Fund	\$ 643,133
<b>Service Center Fund Total</b>	<b>\$ 643,133</b>

## **Self-Funded Insurance Fund** **\$3,494,339**

The Self-Funded Insurance Fund was established to account for revenues and expenses related to employee health, dental, and vision insurance coverage. Revenues include employee health, dental, and vision premiums, and expenses include health, dental, and vision claims as well as administration costs.

Self-Funded Insurance Fund	\$ 3,494,339
<b>Self-Funded Insurance Fund Total</b>	<b>\$ 3,494,339</b>

# Capital Improvement Program Expenditures \$40,467,617



## Capital Improvement Program

The Capital Improvement Program (CIP) provides funding for streets, signals, facilities, parks, and drainage in the General Government CIP as well as projects for water and wastewater improvements in the Water and Sewer CIP. These capital assets are of significant value and have a useful life of twenty years or more.

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# FY 2007-2008 BUDGET-IN-BRIEF

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The 2007-2008 Capital Improvement Program is \$40,467,617, which includes several projects that are currently in progress. Of this amount, 52% are for General Government improvements, 40% are for Water & Sewer improvements, and 8% are for other expenditures such as TIRZ #2 and #3 payments, CDBG projects, and the Annexation and the Municipal Services agreement with The Woodlands Land Development Company.

Major projects in these programs include:

## Streets

- Gladstell Phase I
- 7<sup>th</sup> Street Phase II (Ed Kharbat Drive)
- Frazier Street Sidewalk Rehabilitation
- Davis Street Sidewalk Rehabilitation
- Dallas Street Rehabilitation
- Plantation Drive Rehabilitation
- North 7<sup>th</sup> Street
- Andershire Area
- Downtown Phase VIII
- Downtown Phase IX

## Facilities

- Fire Station #5
- Animal Shelter
- Elections Central/Owen Theater
- Etheridge Building Acquisition & Demolition
- Downtown Pocket Park
- Midtown Motel Incentives

## Parks

- Carl Barton Park Phase I (Softball Fields)
- Carl Barton Park Phase II
- McDade Park

## Drainage

- Drainage Buy-Out Program
- Wilson Road
- Airport Road at Semands Street
- Camelot Road
- Avenue E/1<sup>st</sup> Street

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# FY 2007-2008 BUDGET-IN-BRIEF

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## Drainage (Continued)

- Dugan Area
- South First/Foster Oaks
- Reaves Street at South Fifth
- Decker Street to Phillips
- Chambers/McMillian Area
- Northwood Street Area
- Flint/Hancock Area
- Wilson/Oddfellow Area
- Post Oak/Bowman/Austin Area
- Southern Oaks
- Oakmont

## Water

- Wooldridge Estates Water Line
- Kaleo Park Subdivision Water Lines
- Pine Springs Water Line
- Longmire Annexation Water Line
- Woodmark Subdivision Water Line
- Windstone Subdivision Water Line
- Wagner Water System Acquisition
- Water Well No. 4 and Elevated Storage Tank
- Water Well No. 5 and Storage Tank
- Delta/Clinton Water Line Rehab
- Oaklawn/White Oak/Oakdale Water Line Rehab
- 10<sup>th</sup>/11<sup>th</sup>/12<sup>th</sup> Street Water Line Rehab
- McCloud/Kellow/Santa Fe/Sandra Water Line Rehab
- Pine/2<sup>nd</sup>/4<sup>th</sup>/5<sup>th</sup>/Avenue G/Avenue H/9<sup>th</sup> Water Line Rehab
- Water Well Security System

## Sewer

- Airline Drive Sewer Line
- Wooldridge Estates Sewer Line
- Kaleo Park Subdivision Sewer Lines
- Pine Springs Sewer Line
- Longmire Annexation Sewer Line
- Woodmark Subdivision Sewer Line

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# FY 2007-2008 BUDGET-IN-BRIEF

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## Sewer (Continued)

- Windstone Subdivision Sewer Line
- Value Place Sewer Line
- Sanitary Sewer Overflow (SSO) Program
- Wagner Sewer System Acquisition
- Grit Removal System
- Wastewater Treatment Plant Expansion (Engineering)

## Other

- Tax Increment Reinvestment Zone #2
- Tax Increment Reinvestment Zone #3
- HUD Section 108 Guaranteed Loan
- Annexation and Municipal Services Agreement – The Woodlands Land Development Company

# **FY 2007-2008**

## **Budget Preparation Calendar**

### **March**

- Budget Kickoff

### **April**

- Operating & CIP Budget submissions due to Finance
- Technical reviews of budget submissions

### **May**

- Budget submittal meetings with City Administrator
- Preliminary Appraisal Roll due from Montgomery County Central Appraisal District (MCAD)

### **June**

- Council Retreat
- Budget meetings with City Administrator

### **July**

- Mayor, City Administrator, and Director of Finance meet to discuss proposed budget
- Proposed Budget submitted to the City Council and placed on file with the City Secretary
- Council Budget Workshop

# **FY 2006-2007**

## **Budget Preparation Calendar**

### **July (continued)**

- Chief Appraiser certifies the appraisal roll
- Council CIP Workshop
- Vote to consider a tax revenue increase (if needed)
- Submission of Certified Collection Rate

### **August**

- First public hearing on a tax increase (if needed)
- Public hearing on the budget
- Second public hearing on a tax increase (if needed)
- Submission of Effective and Rollback Tax Rates
- City Council adopts the FY 2007-2008 Annual Budget
- City Council adopts the FY 2007-2008 Annual Tax Rate
- City Council adopts the FY 2007-2008 Capital Improvement Program

### **October**

- Fiscal year 2007-2008 begins

## City of Conroe Profile

2006 Population 49,230

*Source: City of Conroe*

Square Miles 49.9

*Source: City of Conroe*

### City Government Information

Form of Government Council-Administrator

Number of Full-time City Employees 462

Citizens Per Employee 106.6

*Source: City of Conroe*

### Taxation Information

Property Tax Rate \$0.4250 per \$100 Assessed Value

Total Taxable Value \$2,976,151,501

Taxable Value Per Capita \$60,454

Percent Increase in Property Tax Roll

From FY 2006-2007 to FY 2007-2008 20.7%

*Source: Montgomery Central Appraisal District*

Sales Tax Revenue (FY 2005-2006) \$26,078,069

*Source: Texas Comptroller of Public Accounts*

### City Debt Information

FY 2007-2008:

Bonded Debt \$65,405,722

Debt Per Capita \$1,329

Debt as a Percent of Tax Base 2.2%

*Source: City of Conroe*

### Climatological Summary

Annual Average Temperature (Daily Mean) 67.1°F

Average Annual Rainfall 51 Inches

*Source: Lake Conroe Area Convention and Visitor Bureau*



## City of Conroe Profile

### Transportation

#### Lone Star Executive Airport

Distance: 0.0 miles (located inside city limits)

Address: 10260 Cark Pickering Memorial Drive  
Building 11A  
Conroe, TX 77303

Website: [www.lonestarexecutiveairport.org](http://www.lonestarexecutiveairport.org)

Source: *Montgomery County*

#### George Bush Intercontinental Airport

Distance: 33.5 miles

Address: 2800 North Terminal Road  
Houston, TX 77032

Website: [www.fly2houston.com](http://www.fly2houston.com)

Source: *Houston Airport System*

#### Lake Conroe Area Convention & Visitor's Bureau

505 West Davis

Conroe, TX 77301

Phone: (877) 4-CONROE

[www.lakeconroecvb.org](http://www.lakeconroecvb.org)

#### Greater Conroe/Lake Conroe Area Chamber of Commerce

505 West Davis

Conroe, TX 77301

Phone: (936) 756-6644

[www.conroe.org](http://www.conroe.org)

#### Greater Conroe Economic Development Council

505 West Davis

Conroe, TX 77301

Phone: (936) 538-7118

[www.gcedc.org](http://www.gcedc.org)

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# FY 2007-2008 BUDGET-IN-BRIEF

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**For additional copies contact:**

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300 West Davis  
Conroe, Texas 77301  
(936) 522-3040  
Or on the Internet at [www.cityofconroe.org](http://www.cityofconroe.org)**



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