

**MINUTES OF THE ANNUAL RETREAT
CONROE CITY COUNCIL
300 W. Davis - City Hall
Emergency Operations Center – 2nd Floor**

**THURSDAY, JULY 18, 2013– 8:00 A.M.
FRIDAY, JULY 19, 2013 – 8:00 A.M.**

**CALL TO ORDER
CALL OF ROLL**

**PRESENT: Mayor Melder
Mayor Pro Tem Martin
Council Members Gibson, Porter, Snider and Gentry
City Administrator Paul Virgadamo
City Attorney Marcus L. Winberry
City Secretary Marla J. Porter**

A quorum being present, the meeting was called to order each day at 8:00 a.m. by Mayor Melder. The meeting was recessed on Thursday, July 18, 2013 @ 3:30 p.m. and reconvened at 8:00 a.m. on Friday, July 19, 2013.

The meeting agenda, which was posted in accordance with the Texas Government Code, Chapter 551, was presented.


Webb K. Melder, Mayor

ATTEST:


Marla J. Porter, City Secretary

July 18, 2013

Retreat

Page – 2 –

Mayor Melder welcomed the attendees to the annual retreat and advised Council Members on the significance of meeting in this venue in order to bring them up to speed on the functions of each of the departments and the many projects either underway or scheduled for action. He advised that this meeting was for the express purpose of allowing department directors to present an overview of department activities and major project activities.

Attached to these minutes is a copy of the agenda posted exhibiting each item for discussion. There is a copy of the background information provided by each presenter available in the Office of the City Secretary and maintained as an agenda packet. This packet will be retained within the records of the City Secretary as long as determined necessary by the adopted Records Retention Schedule.

During the entire agenda presentation, Mayor Melder and Council Members posed questions and held discussions regarding the projects brought forward during this process.

There being no further business to be brought before Council at this time, there was a motion and second to adjourn. Motion carried unanimously.

**NOTICE OF MAYOR AND CITY COUNCIL
RETREAT AGENDA**

**Emergency Operations Center – City Hall
300 West Davis
Conroe, TX 77301**

CONVENES: Thursday, July 18, 2013 – 8:00 a.m. to Completion

THE MAYOR AND COUNCIL WILL CONTINUE UNTIL THE MEETING IS COMPLETED OR RESERVE THE RIGHT TO RECONVENE THE MEETING, IF NECESSARY, ON FRIDAY, JULY 19, 2013 AT 8:00 A.M. AT THE SAME LOCATION.

EXECUTIVE SESSION At any time during the WORK SESSION or ACTION AGENDA the City Council may announce it will go into closed session pursuant to Chapter 551 of the Texas Government Code to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this agenda. Prior to any such closed session the Mayor, in open session, will identify the agenda item to be discussed and the section or sections of Chapter 551 under which the closed discussion is authorized.

**CALL TO ORDER
CALL OF ROLL**

Convene Meeting	Mayor Melder
2012 – 2013 Operating Budget Overview	Steve Williams
2012 – 2013 Capital Improvement Program/Road Projects	Steve Williams

Working Lunch

Discussion Items - This time will be utilized to present an overview of pertinent information. Mayor and Council will have an opportunity to ask questions or request follow-up information.

• Annexation	Dean Towery
• Wastewater Treatment Plant	Dean Towery
• Transportation/Mobility	Dean Towery
• Transportation Study	Larry Calhoun
• Legislative Issues	Marcus Winberry
• Strategic Plan	Paul Virgadamo
• Comprehensive Plan	Paul Virgadamo
• Self-Insurance Fund	Andre Houser
• City Logo	Victoria Endsley
• Conroe Tower	Steve Williams
• Candy Cane Park	Mike Riggins

RECESS/ADJOURN

**EXHIBIT “A”
(1 of 2)**

Dated this 12th day of July 2013.

I certify that the above notice of meeting was posted on the bulletin board in City Hall, 300 West Davis, and in other places accessible to the public on July 12, 2013.


Soco M. Gorjón, Assistant City Secretary

It is the policy of the City of Conroe to afford disabled persons maximum access to all public meetings. The City of Conroe will make reasonable accommodations to address the needs of persons with vision or hearing impairments or other disabilities, including the provision of readers or sign language interpreters when requested reasonably in advance.