



# Parks and Recreation

P.O. Box 3066  
Conroe, Texas 77305

website: [www.cityofconroe.org](http://www.cityofconroe.org)

Phone: (936) 522-3842  
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## FIELD REQUEST

### I. LESSEE INFORMATION

LESSEE/Contact Name _____	Phone (day) _____	Phone (cell) _____	Email _____
Address of LESSEE _____	City _____	State _____	Zip _____
Organization/Company _____	Team Name & Age group _____		

Individual     
 501C (3) or not for profit \*     
 Commercial\*     
\* Requires Liability Insurance

Resident * or Non-Resident *resides within City limits (Circle one)
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(All reservation requests **must be received a minimum of 3 business days in advance** of the first reservation date.)

<b>CIRCLE ONE:</b>	<b>Game</b>	<b>Practice</b>	<b>League</b>	<b>Other (please explain)</b> _____
<b>REQUESTED RENTAL DATE (S):</b> _____				
Circle the appropriate day(s) of the week: Su    M    T    W    Th    F    S				
<b>Number of participants:</b> _____		<b>Times:</b> _____		
<b>1<sup>st</sup> Choice: (Name of park)</b> _____			<b>(Which field or type?)</b> _____	
<b>2<sup>nd</sup> Choice: (Name of park)</b> _____			<b>(Which field or type?)</b> _____	

### II. FIELD ARRANGEMENTS:

Yes       No      Will lights be needed? (Fee: \$25/hr) If so, what time? \_\_\_\_\_

Yes       No      Will the field(s) need to be marked? (Fee: \$35/baseball/softball \$45/soccer).  
**Includes field dragging and base alignment, only.**

Charging of admission to any event or activity conducted on athletic fields and facilities is prohibited without prior approval of the Parks and Recreation Department.

Yes       No      Entry fee charged for this event/activity?

### III. FIELD RENTAL FEES:

MLK, Flournoy, Gibson, Lions, Lewis Park, Stewarts Creek  
Resident: \$5/ two hours    Non-Resident: \$6.25/ two hours  
Commercial: \$5/hr

**\*\$25.00 Refundable Deposit is required\***

Carl Barton Jr. Park, MLK Sports Park, Mc Dade, Kasmiersky  
Resident: \$10/ two hours    Non-Resident: \$12.50/ two hours  
Commercial: \$10/hr

**\*\$50.00 Refundable Deposit is required\***

### IV. CHANGES TO RESERVATIONS:

All changes to current permits must be made **72 hours before** the reservation. Cancellations must be made **72 hours before** the reservation in order to receive a 100% refund.

### VI. SIGNATURE:

I the undersigned do hereby agree to display the appropriate behavior and abide by all rules and regulations while participating in the Conroe Parks and Recreation Department programs and/or activities. I understand that failure to do so may result in consequences leading up to and including dismissal from said program or facility usage. I also certify that to the best of my knowledge, I am physically fit and able to participate in said programs or activities. I agree to indemnify and hold the City of Conroe and it's employees, instructors, and/or said volunteers harmless from liability, loss, cost or expenses (including attorney fees, medical, and ambulance costs) that may incur while participating in Parks and Recreation activities. In case of an emergency, I give permission for medical treatment. I also give permission for the City of Conroe to photograph me for future use in future publicity without compensation. These statements are also valid for any minors that I allow to participate. This form shall be considered valid until canceled or changed in writing by the undersigned participant/guardian. My signature acknowledges that I understand and agree to the above conditions.

_____	_____	_____	_____
Signature	Printed Name	Date	Time