Mobility Committee
Agenda Packet
September 3, 2019
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**Agenda Item**

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<tbody>
<tr>
<td>1</td>
<td>Introduction of Committee Appointees and Meeting Attendees (3 minutes)</td>
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<tr>
<td>2</td>
<td>Consider an Update Regarding Progress for Appointing the Committee and Alternate Representatives for “Other Providers” <strong>Action Item</strong> (3 Minutes)</td>
<td>9</td>
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<td>3</td>
<td>Consider Meeting Summary from June 4, 2018 for Approval – <strong>Action Item</strong> (4 minutes)</td>
<td>19</td>
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<td>4</td>
<td>Public Comment – Limited to items on the agenda (3 minutes per citizen)</td>
<td>61</td>
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<td>5</td>
<td>Consider a Discussion to Establish Dates for future Conroe-The Woodlands UZA Mobility Committee Semi-Annual Meetings – <strong>Action Item</strong> (8 Minutes)</td>
<td>65</td>
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<td>6</td>
<td>Consider Discussion and a Resolution of Support to Revise the Program Management Plan for Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities – <strong>Action Item</strong> (10 Minutes)</td>
<td>73</td>
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</table>
| 7 | Consider Presentation, Public Comment and a Resolution of Support for the City of Conroe to Execute a Contract with Meals On Wheels of Montgomery County for FY 2017 Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities, Funding  
   a. Proposed FY 2017 Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities, Funding for Meals On Wheels of Montgomery County  
   b. Public Comment (3 minutes per Speaker)  
   c. Resolution of Support for the City of Conroe to Execute a Contract with Meals On Wheels of Montgomery County for FY 2017 Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities, Funding – **Action Item** (5 Minutes) | 81   |
| 8 | Consider a Presentation Regarding the Use of Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities, Funds – Discussion (10 minutes) | 95   |
| 9 | Consider Presentations Regarding Quarterly Transit Reports:  
   a. Presentation Regarding the City of Conroe – Discussion (5 minutes)  
   b. Presentation Regarding The Woodlands Township – Discussion (5 minutes)  
   c. Presentation Regarding Meals On Wheels of Montgomery County – Discussion (5 minutes) | 99   |
| 10 | Consider Announcements Regarding Other Regional Transportation Planning Activities – Discussion (5 minutes) | 117  |
| 11 | Adjourn | 121  |

**Next Meeting**
Date: December 3, 2019  
Time: 10:30 A.M.  
Location: The Woodlands Township, 2801 Technology Forest Blvd., The Woodlands, TX 77381
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Agenda Item 1
## Mobility Committee

### Agenda Item 1

<table>
<thead>
<tr>
<th>Introduction of Committee Appointees and Meeting Attendees (3 minutes)</th>
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<tr>
<td>a. Call Roll of Committee Members</td>
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<tr>
<td>b. Introduction of Meeting Attendees (2 minutes)</td>
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**Background**

In accordance with the Mobility Committee (formerly Transit Advisory Committee) Bylaws, one Committee member and alternate was appointed by each of the following interests:

- **City of Conroe**
  - Honorable Seth Gibson, City Council Member
  - Alternate – Mr. Paul Virgadamo, City Administrator

- **The Woodlands Township**
  - Honorable Gordy Bunch, Chairman
  - Alternate – Mr. Don Norrell, President/General Manager

- **Montgomery County**
  - Commissioner James Metts, Montgomery County, Precinct 4
  - Alternate – Mr. Mark Mooney, County Engineer

- **Other Providers (As defined in ILA, this Committee member will be a single representative for all the small cities in the UZA.)**
  - Vacant
  - Vacant

**Purpose**

To establish a quorum and introduce Mobility Committee members and attendees.
Agenda Item 2
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Consider an Update Regarding Progress for Appointing the Committee and Alternate Representatives for “Other Providers” (3 Minutes)

Background

According to the adopted Bylaws of the UZA Mobility Committee:

“MEMBERSHIP AND TERMS OF OFFICE: Appointments shall be approved by a body of elected officials representing each interest, such as city council, governing board or commissioners’ court. There is no limitation on the number of terms each appointee may serve, however the body of elected officials must appoint their Advisory Committee members annually except for the initial appointment, which will expire December 31, 2014. The primary appointees must be an elected official of the entity he or she represents. The alternate appointee may be an elected official or an employee of the entity. If a member of the Committee chooses to resign, the represented entity shall appoint a new representative to the Committee in a timely manner. A Committee member cannot be removed by the Committee before the end of a scheduled term; however, changes of Committee members by the appointing body of elected officials may be made at any time. One Committee member shall be appointed by each of the following interests.

- The Woodlands Township
- City of Conroe
- Montgomery County
- Other Providers (As defined in ILA, this Committee member will be a single representative for all the small cities in the UZA.)

Each Advisory Committee member may have a designated alternate member who may serve at any Committee meeting in the regular member’s absence. Alternate members must be appointed in the same manner as the regular member. Appointed alternate members will have the voting rights and privileges of regular members when serving in the absence of the regular member.”

June 4, 2019 Mobility Committee Meeting

The Mobility Committee nominated Mayor Ritch Wheeler of the City of Shenandoah as the committee member and City Administrator Kathie Reyer of the City of Shenandoah as the alternate committee member. The nominees were submitted to the “Other Providers,” which include City of Oak Ridge North, City of Willis, City of Shenandoah, City of Panorama Village, City of Cut and Shoot and the Town of Woodloch, for consideration by their elected bodies for approval.
Update
Concurrence has been requested by all small cities. As of printing the agenda packet, resolutions of support have been received from the City of Shenandoah, City of Willis and the City of Oak Ridge North. Concurrence is still in the process of being secured from the small cities of City of Panorama Village, City of Cut and Shoot and the Town of Woodloch.

Recommendation
It is recommended the Committee accept the following new appointees to its membership:

    Mayor Wheeler (primary) and Ms. Reyer (alternate) – City of Shenandoah

Purpose
To discuss progress towards filling the vacant Committee Member and Alternate Representative positions for “Other Providers.

Attachment
Nomination resolution from City of Shenandoah
Resolutions of support from City of Shenandoah, City of Willis and the City of Oak Ridge North
Agenda Item 2
Attachment
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RESOLUTION NO. R-19-006
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHENANDOAH, TEXAS APPOINTING REPRESENTATIVES TO SERVE ON THE CONROE-THE WOODLANDS URBANIZED AREA MOBILITY COMMITTEE.

WHEREAS, the 2010 U.S Census changes in urbanized area boundaries resulted in the designation by the Federal Transit Administration ("FTA") of the Conroe-The Woodlands area and adjacent areas as a new large Urbanized Area ("UZA") in the State of Texas; and

WHEREAS, portions of Shenandoah are located within the boundaries of the Conroe-The Woodlands UZA; and

WHEREAS, the City of Conroe (City) and The Woodlands Township (The Township) entered into an Interlocal Agreement, dated October 1, 2012, for the delineation of roles and responsibilities related to their stewardship of the new Conroe-The Woodlands UZA as "dual" designated recipients for the purpose of receiving and expending FTA Section 5307 urbanized area formula program funding and other state and federal funding; and

WHEREAS, a Mobility Committee ("Committee") was created as a result of the Interlocal Agreement to advise and consult regarding the responsibilities of the designated recipients to the UZA; and

WHEREAS, the City and The Township adopted Bylaws in Exhibit "A" for the duties and responsibilities of the Committee; and

WHEREAS, the "Small Cities" in the adopted Bylaws include City of Cut and Shoot, City of Oakridge North, City of Panorama Village, City of Shenandoah, City of Willis and Town of Woodloch; and

WHEREAS, the adopted Bylaws call for the appointment of a single elected official as a primary member and a single elected official or an employee as an alternate member to the Committee to represent the "Small Cities".

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHENANDOAH, TEXAS does hereby approve the appointment of Mayor M. Ritchey Wheeler, City of Shenandoah, and City Administrator Kathie Reyer, City of Shenandoah, as alternate, to serve on the UZA Mobility Committee.

PASSED, APPROVED, AND ADOPTED this the 24th day of July, 2019.
ATTEST:
COURTNEY CLARY, City Secretary

APPROVED AS TO FORM:
WILLIAM C. FEREBEE, City Attorney

CITY OF SHENANDOAH, TEXAS

M. Ritchey Wheeler, Mayor

CITY OF SHENANDOAH, TEXAS
RESOLUTION NO. 2019-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAK RIDGE NORTH, TEXAS
APPOINTING REPRESENTATIVES TO SERVE ON THE CONROE-THE WOODLANDS
URBANIZED AREA MOBILITY COMMITTEE

WHEREAS, the 2010 U.S Census changes in urbanized area boundaries resulted in the designation by the Federal Transit Administration (“FTA”) of the Conroe-The Woodlands area and adjacent areas as a new large Urbanized Area (“UZA”) in the State of Texas; and

WHEREAS, portions of Oak Ridge North are located within the boundaries of the Conroe-The Woodlands UZA; and

WHEREAS, the City of Conroe (City) and The Woodlands Township (The Township) entered into an Interlocal Agreement, dated October 1, 2012, for the delineation of roles and responsibilities related to their stewardship of the new Conroe-The Woodlands UZA as “dual” designated recipients for the purpose of receiving and expending FTA Section 5307 urbanized area formula program funding and other state and federal funding; and

WHEREAS, a Mobility Committee (“Committee”) was created as a result of the Interlocal Agreement to advise and consult regarding the responsibilities of the designated recipients to the UZA; and

WHEREAS, the City and The Township adopted Bylaws in Exhibit “A” for the duties and responsibilities of the Committee; and

WHEREAS, the “Small Cities” in the adopted Bylaws include City of Cut and Shoot, City of Oak Ridge North, City of Panorama Village, City of Shenandoah, City of Willis and Town of Woodloch; and

WHEREAS, the adopted Bylaws call for the appointment of a single elected official as a primary member and a single elected official or an employee as an alternate member to the Committee to represent the “Small Cities”.

NOW, THEREFORE, BE IT RESOLVED, that the City of Oak Ridge North, Texas, does hereby approve the appointment of Mayor Ritch Wheeler, City of Shenandoah, and City Administrator Kathie Reyer, City of Shenandoah, as alternate, to serve on the UZA Mobility Committee.

PASSED, APPROVED, and ADOPTED this 12th day of August 2019.

Paul Bond, Mayor

ATTEST:

Elizabeth Harrell, City Secretary
RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLIS, TEXAS APPOINTING REPRESENTATIVES TO SERVE ON THE CONROE-THE WOODLANDS URBANIZED AREA MOBILITY COMMITTEE

WHEREAS, the 2010 U.S Census changes in urbanized area boundaries resulted in the designation by the Federal Transit Administration ("FTA") of the Conroe-The Woodlands area and adjacent areas as a new large Urbanized Area ("UZA") in the State of Texas; and

WHEREAS, portions of the City of Willis are located within the boundaries of the Conroe-The Woodlands UZA; and

WHEREAS, the City of Conroe (City) and The Woodlands Township (The Township) entered into an Interlocal Agreement, dated October 1, 2012, for the delineation of roles and responsibilities related to their stewardship of the new Conroe-The Woodlands UZA as "dual" designated recipients for the purpose of receiving and expending FTA Section 5307 urbanized area formula program funding and other state and federal funding; and

WHEREAS, a Mobility Committee ("Committee") was created as a result of the Interlocal Agreement to advise and consult regarding the responsibilities of the designated recipients to the UZA; and

WHEREAS, the City and The Township adopted Bylaws in Exhibit "A" for the duties and responsibilities of the Committee; and

WHEREAS, the "Small Cities" in the adopted Bylaws include City of Cut and Shoot, City of Oakridge North, City of Panorama Village, City of Shenandoah, City of Willis and Town of Woodloch; and

WHEREAS, the adopted Bylaws call for the appointment of a single elected official as a primary member and a single elected official or an employee as an alternate member to the Committee to represent the "Small Cities".

NOW, THEREFORE, BE IT RESOLVED, that the City of Willis, Texas, does hereby approve the appointment of Ritchie Wheeler of Willis, and Kathie Reyer as alternate, to serve on the UZA Mobility Committee.

SIGNED THIS 20 DAY OF August, 2019.

Leonard Reed, Mayor

ATTEST:

Marissa Quintanilla, City Secretary

APPROVED AS TO FORM:

Larry L. Feuerste, City Attorney
Agenda Item 3
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<table>
<thead>
<tr>
<th>Mobility Committee</th>
<th>Agenda Item 3</th>
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<tr>
<td>Consider Meeting Summary from June 4, 2019 for Approval – <strong>Action Item</strong> (4 minutes)</td>
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**Background**

The Conroe-The Woodlands UZA Mobility Committee met formally at The Woodlands Township on June 4, 2019.

**Purpose/Proposed Action**

To consider approving the meeting summary from June 4, 2019.

**Attachment**

Meeting Summary from June 4, 2019
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Agenda Item 3
Attachment
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The Mobility Committee Meeting commenced at 10:30 a.m. on Tuesday, June 4, 2019.
The next meeting was set for Tuesday, September 3, 2019 in Conroe, Texas.
Attendees: See attached sign-in sheet.

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<tr>
<td>1. Introduction of Committee Members and Meeting Attendees</td>
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<tr>
<td><strong>Discussion:</strong></td>
<td>The meeting began with an introduction of committee members and attendees. Committee Member from the City of Conroe, City Council Member Seth Gibson; Alternate Committee Member - Other Providers from the City of Willis, City Administrator Hector Forestier; Committee Chairman and Alternate from The Woodlands Township, Chairman of the Board of Directors for The Woodlands Township, Gordy Bunch, and President and General Manager Don Norrell were present. Quorum was confirmed to be in attendance. Other attendees were invited to introduce themselves and their organizations (See Attachment 1 for sign-sheet).</td>
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<tr>
<td><strong>Action:</strong></td>
<td>No formal action needed.</td>
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<tr>
<td>2. Consider Meeting Minutes from previous UZA Mobility Committee Meetings for Approval</td>
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<td><strong>Discussion:</strong></td>
<td>The Committee was invited to discuss the previous Mobility Committee Meeting summaries of December 5, 2018 and March 5, 2019 meetings.</td>
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<tr>
<td><strong>Action:</strong></td>
<td>Meeting summaries were approved as presented.</td>
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<td>3. Public Comment – Limited to Items on the Agenda</td>
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<tr>
<td><strong>Discussion:</strong></td>
<td>No public comments were made. English and Spanish language public notices were published on the City of Conroe’s and The Woodlands Township’s web sites at least one week prior to the quarterly meeting.</td>
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<tr>
<td><strong>Action:</strong></td>
<td>No formal action needed.</td>
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<tr>
<td>4. Consider a Discussion Regarding the Process for Filling the Committee Member and Alternate Representative Positions for “Other Providers” due to a Vacancy and discuss nomination process for the Committee Member and Alternate Representative</td>
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<td><strong>Discussion:</strong></td>
<td>Primary committee member for Montgomery County position has been filled by James Metts, Montgomery County Precinct 4 Commissioner. Alternate position for Montgomery County has been filled previously by (former) County Engineer, Mark Mooney. A new County Engineer, Jeff Johnson, is now serving Montgomery County; to date, the Alternate committee position has not been reassigned.</td>
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</table>
Primary members must be an elected official; alternate members are appointed by the represented entities.

Vacancies have occurred for Other Providers Primary and Alternate members due to retirements of Mayor Kuykendall and Mr. Forestier.

**Action:** Motion was carried for Kathy Reyer, City Administrator, City of Shenandoah to replace Hector Forestier Other Providers – Alternate member.

Nomination was made for Mayor Ritch Wheeler, City of Shenandoah to fill position of Other Providers - Primary member. As a courtesy and per by-laws, this nomination will be communicated to all the small cities.

5. **Limited Eligibility Demand Response Transit Service Provided by Meals On Wheels Montgomery County in the Conroe-The Woodlands Urbanized Area**

**Discussion:** Katy Foster of Meals On Wheels Montgomery County reported 1Q2019 program results for Senior Rides; she followed with a slide presentation outlining the annual provision of service for the next year. A copy of the slide presentation is included in Attachment 2.

**Action:** Motion was carried to approve Resolution of Support No. 2019-02 – See Attachment 3.

6. **Consider Discussion, Public Comment and Action Item Regarding the Conroe-The Woodlands UZA Program of Projects for FY 2017 through FY 2022 for FTA Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities Program**

**Discussion:** On behalf of the City of Conroe, David Bartels of The Goodman Corporation provided a briefing on the agenda item – Actual and Estimated FTA Section 5310 Program Apportionment for FY 2017 through FY2022; and, the Program of Projects for FY 2017 through FY 2022 and request for Transportation Development Credits.

**Action:** Motion was carried to approve Resolution of Support No. 2019-03 – See Attachment 3.

7. **Consider Discussion, Public Comment and Action Item Regarding the City of Conroe’s Program of Projects for the FY 2019 FTA Section 5307, Urbanized Area Formula Program, and Section 5339, Bus and Bus Facilities Program:**

**Discussion:** David Bartels of The Goodman Corporation provided a briefing on the agenda item – Distribution of Conroe-The Woodlands UZA 2019 FTA Formula Funds. Shawn Johnson of City of Conroe, reviewed the city’s Program of Projects which allows for the use of federal funds for capital improvements, operations and planning.

**Action:** Motion was carried to approve Resolution of Support No. 2019-04 – See Attachment 3.
8. Consider Discussion, Public Comment and Action Item Regarding the City of Conroe’s Program of Projects for the FY 2020, FY 2021, and FY 2022 FTA Section 5307, Urbanized Area Formula Program, and Section 5339, Bus and Bus Facilities Program

Discussion: David Bartels of The Goodman Corporation presented a brief summary of plans to extend FY 2019 Program of Projects to FY 2020 through FY 2022 using sub-apportionments for distribution of funds. Pages 62-64 of agenda packet were disregarded as error and removed from agenda item.

Shawn Johnson, City of Conroe, confirmed the funding will be used as it has been historically, and any changes that may occur in future years will be brought to the attention of the committee.

Action: Motion was carried to approve Resolution of Support No. 2019-05 – See Attachment 3.

9. Consider Discussion, Public Comment and Action Item Regarding The Woodlands Township’s amendment for Houston-Galveston Area Council’s FY2019-22 Transportation Improvement Plan.

Discussion: Ruthanne Haut of The Woodlands Township presented similar plans for The Woodlands Township to extend its Program of Projects for Section 5307 and Section 5339, for future funding years; currently opening grant funding for FY 2016. Projects include capital, operations, and planning expenditures...

Action: Motion was carried to approve Resolution of Support No. 2019-06 – See Attachment 3.

10. Consider Presentations Regarding Quarterly Transit Reports:

Discussion: Shawn Johnson and De’Andre Guinn presented the report for the City of Conroe, including growth in ridership; expanded to include commuter operations to downtown Houston and Texas Medical Center; service has been well received and ridership is increasing month over month; upcoming projects and H-GAC assistance with obtaining bus wraps; noted a key asset to the growth is their ability to be responsive to the community and to work closely with their community partners to serve the transportation needs of Veterans and persons with disabilities.

Ruthanne Haut presented the report for The Woodlands Township, including increased ridership and added service route for The Woodlands Express on a pilot basis; increased ridership for the Town Center Trolley fixed route service, adding equipment to announce each stop, and displaying re-routes via tracking tool app during special events.

Action: Reports were accepted as presented.
## 11. Presentation Regarding the Use of the Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities

**Discussion:** David Bartels of The Goodman Corporation provided information on grants for Senior Rides and New Danville for FY 2015 and FY 2016 funds – FTA Section 5310, and anticipated grant funding for FY 2017 and FY 2018. Draw down of funds are submitted monthly by Senior Rides, and every two months by New Danville, as a smaller program. Applications have been submitted for 5310 Program for FY 2017 – FY 2022, with Call for Projects expected mid-July for FY 2017; Transportation Development Credits (TDCs) requested from H-GAC to shorten the cycle for use of funds.

**Action:** No formal action needed.

## 12. Consider Announcements Regarding Other Regional Transportation Planning Activities – Discussion

**Discussion:** No announcements were made.

**Action:** No formal action needed.

## 13. Adjourn

Efforts have been made to streamline the meeting summary document for readability, while maintaining the essence of discussions and actions.

Where **Action** indicates a Motion was carried, the Chairman called on the committee members to make the motion, one Committee member first made the motion, another Committee member ‘seconded’ the motion, then the Chairman called for members in favor to say ‘aye’ or opposed to say ‘no.’
Attachment 1

Sign-in Sheet(s)
# Mobility Committee Meeting

**Conroe-The Woodlands Urbanized Area**

*Please sign in*

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Email Address</th>
<th>Mailing Address and/or Phone Number (Optional)</th>
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<tbody>
<tr>
<td>Holly Mayer</td>
<td>The Birth of the Woodlands</td>
<td><a href="mailto:h.mayer@woodlandsinfo.com">h.mayer@woodlandsinfo.com</a></td>
<td>832-415-5202</td>
</tr>
<tr>
<td>Kitty Foster</td>
<td>MOWdeo</td>
<td><a href="mailto:Katy.mowdeo@mowdeo.org">Katy.mowdeo@mowdeo.org</a></td>
<td>936-756-5802</td>
</tr>
<tr>
<td>Sarah Santay</td>
<td>Brazos Transit District</td>
<td><a href="mailto:Sarah@btld.org">Sarah@btld.org</a></td>
<td>979-571-1037</td>
</tr>
<tr>
<td>Alan Rodenstein</td>
<td>H-6AC</td>
<td><a href="mailto:alan.rodenstein@h-gcc.com">alan.rodenstein@h-gcc.com</a></td>
<td>913-993-2407</td>
</tr>
<tr>
<td>David Bartaas</td>
<td>TGC</td>
<td><a href="mailto:dbartels@theoodlands.com">dbartels@theoodlands.com</a></td>
<td>512-238-8002 x12</td>
</tr>
<tr>
<td>Matt Kouns</td>
<td>Township</td>
<td><a href="mailto:mkouns@theoodlands.com">mkouns@theoodlands.com</a></td>
<td>281-210-7830</td>
</tr>
<tr>
<td>Shawn Johnson</td>
<td>City of Conroe</td>
<td><a href="mailto:sjohnson@cityofconroe.org">sjohnson@cityofconroe.org</a></td>
<td>936-522-3520</td>
</tr>
<tr>
<td>De'André J. Guin, Sr.</td>
<td>City of Conroe</td>
<td><a href="mailto:dguin@cityofconroe.org">dguin@cityofconroe.org</a></td>
<td>936-522-3703</td>
</tr>
<tr>
<td>Tommy Woolsey</td>
<td></td>
<td></td>
<td>936-522-3122</td>
</tr>
<tr>
<td>Ruthanne Haut</td>
<td>Township</td>
<td><a href="mailto:rhaut@theoodlands.com">rhaut@theoodlands.com</a></td>
<td>(281) 210 2019</td>
</tr>
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*June 4, 2018*
Public Comment Roster  
Mobility Committee Meeting  
Conroe-The Woodlands Urbanized Area  
June 4, 2018

<table>
<thead>
<tr>
<th>NAME</th>
<th>ADDRESS</th>
<th>PHONE / EMAIL</th>
<th>REPRESENTING</th>
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**Guidelines for Participating:**

- Each person wishing to address the committee must first sign the Public Comment Roster.
- Individuals will have an opportunity to address the committee under the “public comment” agenda item.
- Speakers will be taken in the order in which they sign up.
- Individuals will be limited to three (3) minutes; total time for public comment will be limited to 30 minutes.
CAN YOU SEE OUR VISION?

A community nourishing, enriching, and strengthening seniors, improving the lives of the elderly in Montgomery County.
Currently, MOWMC is the ONLY curb-to-curb ADA compliant transportation service that serves all of Montgomery County.

- $31.80 = 2018 cost for one way trip
- $26.93 – 2019 cost for one way trip

- Transportation team consists of:
  - Transportation Coordinator
  - 5 Full Time Drivers
  - 1 Part Time Driver
  - Other positions that assist this department:
    - Compliance Director
    - Client Liaison
Total of 479 riders for 2018

335 of those were urban riders
2018 Trip Purposes for The Woodlands / Conroe Urban areas

- Medical: 27%
- City Errands: 29%
- Congregate: 37%
- Social: 6%
2018 Urban Rides per month for The Woodlands
Our Goals and Future

- MOWMC will be moving to our brand new facility (tentatively set for end of summer/early fall 2019)

- Continue to provide as many rides as we can to medical appointments and congregate centers, where a senior can get a hot meal daily.

- Continue to provide service to those possibly not covered by our HGAC grant, like the disabled and veterans and/or their spouses under the age of 60.

- Continue to add new clients, as well as provide for the existing seniors we serve. Current funding will allow us to meet only some of this demand. We would LOVE to meet all the demand!
Attachment 3

Resolutions of Support
Resolutions of Support

Resolution No. 2019-02: Resolution in Support of Agreements between Meals On Wheels Montgomery County and the Cities and the Township within the UZA for FY 2020

Resolution No. 2019-03: Resolution of Support for Conroe-The Woodlands UZA FY 2017 through FY 2022 Program of Projects for FTA Section 5310

Resolution No. 2019-04: Resolution of Support for the City of Conroe’s FY 2019 Program of Projects for FTA Sections 5307 and Section 5339

Resolution No. 2019-05: Resolution of Support for the City of Conroe’s 2020, FY 2021, and FY 2022 Program of Projects for FTA Sections 5307 and Section 5339

Resolution No. 2019-06: Resolution of Support for The Woodlands Township’s FY 2019-22 Program of Projects for FTA Section 5307 and Section 5339
RESOLUTION NO. 2019-02

A RESOLUTION OF THE MOBILITY COMMITTEE OF THE CONROE-THE WOODLANDS URBANIZED AREA EXPRESSING SUPPORT FOR CREATING, RENEWING, EXTENDING OR AMENDING AGREEMENTS WITH MEALS ON WHEELS MONTGOMERY COUNTY TO PROVIDE LIMITED ELIGIBILITY DEMAND RESPONSE TRANSIT SERVICE IN THE CONROE-THE WOODLANDS URBANIZED AREA.

WHEREAS, the Mobility Committee of the Conroe-The Woodlands Urbanized Area (UZA) is comprised of one representative from the City of Conroe, one representative for the other six cities in the UZA ("the cities"), as well as a representatives for The Woodlands Township, ("the Township") another for Montgomery County; and

WHEREAS, it is a stated goal of the Mobility Committee to support improved and expanded public transportation services throughout the UZA and Montgomery County; and

WHEREAS, Meals on Wheels Montgomery County, formerly known as the Montgomery County Committee on Aging d/b/a Senior Rides and d/b/a The Friendship Center, is a provider of public transportation service for seniors and persons with disabilities in the UZA and throughout Montgomery County; and

WHEREAS, the cities and the Township within the UZA entered into agreements or may enter into agreements with Meals on Wheels Montgomery County for the provision of demand response transit service within the UZA for seniors and persons with disabilities For Fiscal Year 2020; and

WHEREAS, the agreements between cities and the Township within the UZA and Meals on Wheels Montgomery County may expire unless renewed, extended or amended by the requisite actions of all parties.

NOW, THEREFORE,

BE IT RESOLVED BY THE MOBILITY COMMITTEE OF THE CONROE-THEWOODLANDS UZA:

THAT the Mobility Committee of the Conroe-The Woodlands UZA, hereby urges the cities and the Township within the UZA to create, renew, extend or amend any and all agreements required to continue the demand response transit service for seniors and persons with disabilities within the Conroe-The Woodlands UZA by Meals on Wheels Montgomery County.
PASSED and APPROVED this the 4th day of June, 2019.

Gordy Bunch
Chair, Mobility Committee

ATTEST:

Seth Gibson
Vice Chair, Mobility Committee
RESOLUTION NO. 2019-03


WHEREAS, the City of Conroe (City) and The Woodlands Township (The Township) were designated as an urbanized area (UZA) pursuant to the 2010 U.S. Census; and

WHEREAS, it is the stated goal of the Mobility Committee to support improved and expanded public transportation throughout the Conroe-The Woodlands UZA including portions of Montgomery County; and

WHEREAS, the Texas Department of Transportation (TxDOT) notified the Federal Transit Administration (FTA) naming the City as the Conroe-The Woodlands Urbanized Area (UZA) Designated Recipient for FTA Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities Program; and

WHEREAS, the FTA apportioned, $172,626 in FY 2017, $176,193 in FY 2018 and $182,840 in FY 2019 to the UZA FTA Section 5310 Program; and

WHEREAS, the Conroe-The Woodlands UZA anticipates the FTA may apportion $182,840 in FY 2020, $182,840 in FY 2021 and $182,840 in FY 2022 to the UZA FTA Section 5310 Program; and

WHEREAS, the City has programed FTA Section 5310 funds into a Program of Projects for FY 2017 through FY 2022 as outlined in Table 1 through Table 6, respectively; and
### Table 1: FY 2017

<table>
<thead>
<tr>
<th>Project</th>
<th>Federal Share</th>
<th>Local</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Expenditures</td>
<td>$155,364</td>
<td>$38,841</td>
<td>$194,205</td>
</tr>
<tr>
<td>Program Administration</td>
<td>$17,262</td>
<td>$0</td>
<td>$17,262</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$172,626</strong></td>
<td><strong>$38,841</strong></td>
<td><strong>$211,467</strong></td>
</tr>
</tbody>
</table>

### Table 2: FY 2018

<table>
<thead>
<tr>
<th>Project</th>
<th>Federal Share</th>
<th>Local</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Expenditures</td>
<td>$158,574</td>
<td>$39,643</td>
<td>$198,217</td>
</tr>
<tr>
<td>Program Administration</td>
<td>$17,619</td>
<td>$0</td>
<td>$17,619</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$176,193</strong></td>
<td><strong>$39,643</strong></td>
<td><strong>$215,836</strong></td>
</tr>
</tbody>
</table>

### Table 3: FY 2019

<table>
<thead>
<tr>
<th>Project</th>
<th>Federal Share</th>
<th>Local</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Expenditures</td>
<td>$164,556</td>
<td>$41,139</td>
<td>$205,695</td>
</tr>
<tr>
<td>Program Administration</td>
<td>$18,284</td>
<td>$0</td>
<td>$18,284</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$182,840</strong></td>
<td><strong>$41,139</strong></td>
<td><strong>$223,979</strong></td>
</tr>
</tbody>
</table>

### Table 4: FY 2020*

<table>
<thead>
<tr>
<th>Project</th>
<th>Federal Share</th>
<th>Local</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Expenditures</td>
<td>$164,556</td>
<td>$41,139</td>
<td>$205,695</td>
</tr>
<tr>
<td>Program Administration</td>
<td>$18,284</td>
<td>$0</td>
<td>$18,284</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$182,840</strong></td>
<td><strong>$41,139</strong></td>
<td><strong>$223,979</strong></td>
</tr>
</tbody>
</table>

* Projection

### Table 5: FY 2021*

<table>
<thead>
<tr>
<th>Project</th>
<th>Federal Share</th>
<th>Local</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Expenditures</td>
<td>$164,556</td>
<td>$41,139</td>
<td>$205,695</td>
</tr>
<tr>
<td>Program Administration</td>
<td>$18,284</td>
<td>$0</td>
<td>$18,284</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$182,840</strong></td>
<td><strong>$41,139</strong></td>
<td><strong>$223,979</strong></td>
</tr>
</tbody>
</table>

* Projection

### Table 6: FY 2022*

<table>
<thead>
<tr>
<th>Project</th>
<th>Federal Share</th>
<th>Local</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Expenditures</td>
<td>$164,556</td>
<td>$41,139</td>
<td>$205,695</td>
</tr>
<tr>
<td>Program Administration</td>
<td>$18,284</td>
<td>$0</td>
<td>$18,284</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$182,840</strong></td>
<td><strong>$41,139</strong></td>
<td><strong>$223,979</strong></td>
</tr>
</tbody>
</table>

* Projection
WHEREAS, the UZA has a Public Participation Process underway to gather input regarding the proposed Program of Projects for FY 2019 through FY 2022; and

WHEREAS, designees from the City, The Township and the Mobility Committee have reviewed the City’s proposed Program of Projects for FY 2019 through FY 2022.

NOW, THEREFORE,

BE IT RESOLVED BY THE MOBILITY COMMITTEE OF THE CONROE-THEWOODLANDS UZA:

The Committee approves a resolution in support of the Conroe-The Woodlands FY 2017, FY 2018, FY 2019, FY 2020, FY 2021 and FY 2022 Program of Projects for FTA Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities Program.
PASSED and APPROVED this the 4th day of June 2019.

Gordy Bunch  
Chairman, Mobility Committee

ATTEST:  

Seth Gibson  
Vice Chairman, Mobility Committee
RESOLUTION NO. 2019-04

A RESOLUTION OF THE MOBILITY COMMITTEE OF THE CONROE-THE WOODLANDS URBANIZED AREA IN SUPPORT OF THE CITY OF CONROE’S PROGRAM OF PROJECTS FOR FY 2019 FEDERAL TRANSIT ADMINISTRATION SECTION 5307, URBANIZED AREA FORMULA PROGRAM, AND SECTION 5339, BUS AND BUS FACILITIES PROGRAM.

WHEREAS, the City of Conroe (City) and The Woodlands Township (The Township) were designated as an urbanized area (UZA) pursuant to the 2010 U.S. Census; and

WHEREAS, it is the stated goal of the Mobility Committee to support improved and expanded public transportation throughout the Conroe-The Woodlands UZA including portions of Montgomery County; and

WHEREAS, the Texas Department of Transportation (TxDOT) notified the Federal Transit Administration (FTA) naming the City and The Township as the Conroe-The Woodlands Urbanized Area (UZA) Dual-Designated Recipients for FTA Section 5307, Urbanized Area Formula Program, and FTA Section 5339, Bus and Bus Facilities Program; and

WHEREAS, the FTA apportioned, $3,306,293 for FY 2019 to the UZA FTA Section 5307 Program and the Designated Recipients sub-apportioned $568,911 to the City; and

WHEREAS, the FTA apportioned, $402,382 for FY 2019 to the UZA FTA Section 5339 Program, which is restricted to capital expenditures, and the Designated Recipients sub-apportioned $60,850 to the City; and

WHEREAS, the City has programmed FTA Section 5307 funds into a Program of Projects for FY 2019 as outlined in Table 1; and
Table 1. City of Conroe FY 2019 FTA Section 5307 Program of Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Total Cost</th>
<th>Federal Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Expenditures</td>
<td>$307,822</td>
<td>$153,911</td>
</tr>
<tr>
<td>Capital Expenditures</td>
<td>$312,500</td>
<td>$250,000</td>
</tr>
<tr>
<td>Planning Expenditures</td>
<td>$206,250</td>
<td>$165,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$826,572</strong></td>
<td><strong>$568,911</strong></td>
</tr>
</tbody>
</table>

WHEREAS, the City has programmed FTA Section 5339 funds into a Program of Projects for FY 2019 as outlined in Table 2; and

Table 2. City of Conroe FY 2019 FTA Section 5339 Program of Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Total Cost</th>
<th>Federal Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bus acquisition or bus facilities</td>
<td>$76,063</td>
<td>$60,850</td>
</tr>
</tbody>
</table>

WHEREAS, the City has a Public Participation Process underway to gather input regarding the proposed Program of Projects for FY 2019 FTA Section 5307 and FTA Section 5339; and

WHEREAS, designees from the Dual Designated Recipients and the Mobility Committee have reviewed the City’s proposed Program of Projects for FY 2019 FTA Section 5307 and FTA Section 5339.

NOW, THEREFORE,

BE IT RESOLVED BY THE MOBILITY COMMITTEE OF THE CONROE-THEWOODLANDS UZA:

The Committee approves a resolution in support of the City’s FY 2019 Program of Projects for FTA Section 5307, Urbanized Area Formula Program, and FTA Section 5339, Bus and Bus Facilities Program.
PASSED and APPROVED this the 4th day of June 2019.

Gordy Bunch  
Chairman, Mobility Committee

ATTEST:

Seth Gibson  
Vice Chairman, Mobility Committee
RESOLUTION NO. 2019-05

A RESOLUTION OF THE MOBILITY COMMITTEE OF THE CONROE-THE WOODLANDS URBANIZED AREA IN SUPPORT OF THE CITY OF CONROE’S PROGRAM OF PROJECTS FOR FY 2020, FY 2021 and FY 2022 FEDERAL TRANSIT ADMINISTRATION SECTION 5307, URBANIZED AREA FORMULA PROGRAM, AND SECTION 5339, BUS AND BUS FACILITIES PROGRAM.

WHEREAS, the City of Conroe (City) and The Woodlands Township (The Township) were designated as an urbanized area (UZA) pursuant to the 2010 U.S. Census; and

WHEREAS, it is the stated goal of the Mobility Committee to support improved and expanded public transportation throughout the Conroe-The Woodlands UZA including portions of Montgomery County; and

WHEREAS, the Texas Department of Transportation (TxDOT) notified the Federal Transit Administration (FTA) naming the City and The Township as the Conroe-The Woodlands Urbanized Area (UZA) Dual-Designated Recipients for FTA Section 5307, Urbanized Area Formula Program, and FTA Section 5339, Bus and Bus Facilities Program; and

WHEREAS, the Conroe-The Woodlands UZA anticipates the FTA may apportion, $3,306,293 in each fiscal year for FY 2020, FY 2021 and FY 2022 to the UZA FTA Section 5307 Program and the Designated Recipients may sub-apportion $568,911 in each fiscal year to the City; and

WHEREAS, the Conroe-The Woodlands UZA anticipates the FTA may apportion, $402,382 in each fiscal year for FY 2020, FY 2021 and FY 2022 to the UZA FTA Section 5339 Program, which is restricted to capital expenditures, and the Designated Recipients may sub-apportion $60,850 in each fiscal year to the City; and

WHEREAS, the City has programed FTA Section 5307 funds into a Program cf Projects for FY 2020, FY 2021 and FY 2022 as outlined in Table 1, Table 2 and Table 3; and
Table 1: Urbanized Area Formula Program FY 2020

<table>
<thead>
<tr>
<th>Project</th>
<th>Total Cost</th>
<th>Federal Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Expenditures</td>
<td>$307,822</td>
<td>$153,911</td>
</tr>
<tr>
<td>Capital Expenditures</td>
<td>$312,500</td>
<td>$250,000</td>
</tr>
<tr>
<td>Planning Expenditures</td>
<td>$206,250</td>
<td>$165,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$826,572</strong></td>
<td><strong>$568,911</strong></td>
</tr>
</tbody>
</table>

Table 2: Urbanized Area Formula Program FY 2021

<table>
<thead>
<tr>
<th>Project</th>
<th>Total Cost</th>
<th>Federal Share</th>
</tr>
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<tbody>
<tr>
<td>Operating Expenditures</td>
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<tr>
<td>Capital Expenditures</td>
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</tr>
<tr>
<td>Planning Expenditures</td>
<td>$206,250</td>
<td>$165,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$826,572</strong></td>
<td><strong>$568,911</strong></td>
</tr>
</tbody>
</table>

Table 3: Urbanized Area Formula Program FY 2022

<table>
<thead>
<tr>
<th>Project</th>
<th>Total Cost</th>
<th>Federal Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Expenditures</td>
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<td>$153,911</td>
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<td>Capital Expenditures</td>
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<td>$250,000</td>
</tr>
<tr>
<td>Planning Expenditures</td>
<td>$206,250</td>
<td>$165,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$826,572</strong></td>
<td><strong>$568,911</strong></td>
</tr>
</tbody>
</table>

WHEREAS, the City has programmed FTA Section 5339 funds into a Program of Projects for FY 2020, FY 2021 and FY 2022 as outlined in Table 4, Table 5 and Table 6; and

Table 4: Bus and Bus Facility Formula Program FY 2020

<table>
<thead>
<tr>
<th>Project</th>
<th>Total Cost</th>
<th>Federal Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bus acquisition or bus facilities</td>
<td>$76,063</td>
<td>$60,850</td>
</tr>
</tbody>
</table>

Table 5: Bus and Bus Facility Formula Program FY 2021

<table>
<thead>
<tr>
<th>Project</th>
<th>Total Cost</th>
<th>Federal Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bus acquisition or bus facilities</td>
<td>$76,063</td>
<td>$60,850</td>
</tr>
</tbody>
</table>

Table 6: Bus and Bus Facility Formula Program FY 2022

<table>
<thead>
<tr>
<th>Project</th>
<th>Total Cost</th>
<th>Federal Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bus acquisition or bus facilities</td>
<td>$76,063</td>
<td>$60,850</td>
</tr>
</tbody>
</table>
WHEREAS, the City has a Public Participation Process underway to gather input regarding the proposed Program of Projects for FY 2020, FY 2021 and FY 2022 FTA Section 5307 and FTA Section 5339; and

WHEREAS, designees from the Dual Designated Recipients and the Mobility Committee have reviewed the City's proposed Program of Projects for FY 2020, FY 2021 and FY 2022 FTA Section 5307 and FTA Section 5339.

NOW, THEREFORE,

BE IT RESOLVED BY THE MOBILITY COMMITTEE OF THE CONROE-THEWOODLANDS UZA:

The Committee approves a resolution in support of the City's FY 2020, FY 2021 and FY 2022 Program of Projects for FTA Section 5307, Urbanized Area Formula Program, and FTA Section 5339, Bus and Bus Facilities Program.
PASSED and APPROVED this the 4th day of June 2019.

Gordy Bunch
Chairman, Mobility Committee

ATTEST:

Seth Gibson
Vice Chairman, Mobility Committee
RESOLUTION NO. 2019-06

A RESOLUTION OF THE MOBILITY COMMITTEE OF THE CONROE-THE WOODLANDS URBANIZED AREA, IN SUPPORT OF THE WOODLANDS TOWNSHIP’S PROGRAM OF PROJECTS FOR FY 2017 AND FY 2018 FEDERAL TRANSIT ADMINISTRATION SECTION 5307, URBANIZED AREA FORMULA PROGRAM, AND SECTION 5339, BUS AND BUS FACILITIES PROGRAM.

WHEREAS, the City of Conroe (City) and The Woodlands Township (The Township) were designated as an urbanized area (UZA) pursuant to the 2010 U.S. Census; and

WHEREAS, it is the stated goal of the Mobility Committee to support improved and expanded public transportation throughout the Conroe-The Woodlands UZA and Montgomery County; and

WHEREAS, the Texas Department of Transportation (TxDOT) notified the Federal Transit Administration (FTA) naming the City and The Township as the Conroe-The Woodlands Urbanized Area (UZA) Dual-Designated Recipients for FTA Section 5307, Urbanized Area Formula Program, and FTA Section 5339, Bus and Bus Facilities Program; and

WHEREAS, the FTA has apportioned, $3,573,680 for FY 2017 to the Conroe-The Woodlands UZA FTA Section 5307 Program and the Designated Recipients have sub-allocated $2,970,369 to The Township; and

WHEREAS, the FTA has apportioned, $3,171,795 for FY 2018 to the Conroe-The Woodlands UZA FTA Section 5307 Program and the Designated Recipients have sub-allocated $2,612,342 to The Township; and

WHEREAS, the FTA has apportioned, $366,941 for FY 2017 to the Conroe-The Woodlands UZA FTA Section 5339 Program, which is restricted to capital expenditures, and the Designated Recipients have sub-allocated $311,570 to The Township; and

WHEREAS, the FTA has apportioned, $426,088 for FY 2018 to the Conroe-The Woodlands UZA FTA Section 5339 Program, which is restricted to capital expenditures, and the Designated Recipients have sub-allocated $360,124 to The Township; and

WHEREAS, The Township has programed FTA Section 5307 funds into a Program of Projects for FY 2017 and FY 2018 as outlined in Table 1; and

[Remainder of page intentionally left blank.]
Table 1. The Woodlands Township FY 2017 and FY 2018 FTA 5307 Program of Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>TIP Appropriation Year</th>
<th>FTA Grant Year</th>
<th>Total Amount</th>
<th>Federal Share</th>
<th>Local Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning Expenditures for Public Transportation</td>
<td>FY2020</td>
<td>FY2017</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Capital Expenditures for Public Transportation, Capital Cost of Contracting</td>
<td>FY2020</td>
<td>FY2017</td>
<td>$6,067,536</td>
<td>$2,043,275</td>
<td>$4,024,261</td>
</tr>
<tr>
<td>Operating Expenditures for Public Transportation</td>
<td>FY2020</td>
<td>FY2017</td>
<td>$1,854,188</td>
<td>$927,094</td>
<td>$927,094</td>
</tr>
<tr>
<td>Total for FY2020 Appropriation</td>
<td>FY2020</td>
<td>FY2017</td>
<td>$7,921,724</td>
<td>$2,970,369</td>
<td>$4,951,355</td>
</tr>
<tr>
<td>Planning Expenditures for Public Transportation</td>
<td>FY2021</td>
<td>FY2018</td>
<td>$229,163</td>
<td>$183,330</td>
<td>$45,833</td>
</tr>
<tr>
<td>Capital Expenditures for Public Transportation, Capital Cost of Contracting</td>
<td>FY2021</td>
<td>FY2018</td>
<td>$5,606,285</td>
<td>$1,886,012</td>
<td>$3,717,273</td>
</tr>
<tr>
<td>Operating Expenditures for Public Transportation</td>
<td>FY2021</td>
<td>FY2018</td>
<td>$1,080,000</td>
<td>$540,000</td>
<td>$540,000</td>
</tr>
<tr>
<td>Total for FY2021 Appropriation</td>
<td>FY2021</td>
<td>FY2018</td>
<td>$6,915,448</td>
<td>$2,612,342</td>
<td>$4,303,106</td>
</tr>
</tbody>
</table>

WHEREAS, The Township has programmed FTA Section 5339 funds into a Program of Projects for FY 2017 and FY 2018 as outlined in Table 2; and

Table 2. The Woodlands Township FY 2017 and FY 2018 FTA 5339 Program of Projects

<table>
<thead>
<tr>
<th>Appropriation Year</th>
<th>FTA Grant Year</th>
<th>Fiscal Year Apportionment (UZA)</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY2020</td>
<td>FY2017</td>
<td>$366,941</td>
</tr>
<tr>
<td>FY2021</td>
<td>FY2018</td>
<td>$426,088</td>
</tr>
<tr>
<td><strong>UZA Total</strong></td>
<td></td>
<td><strong>$793,029</strong></td>
</tr>
</tbody>
</table>

WHEREAS, the Township has initiated a Public Participation Process to gather input regarding the proposed program of projects for FY 2017 and FY 2018 FTA Section 5307 and FTA Section 5339; and

WHEREAS, designees from the Designated Recipient and the Transit Advisory Committee have reviewed the Township’s proposed Program of Projects for FY 2017 and FY 2018 FTA Section 5307 and FTA Section 5339; and

UZA Resolution - The Woodlands Township and City of Conroe
NOW, THEREFORE,

BE IT RESOLVED BY THE MOBILITY COMMITTEE OF THE CONROE-THEWOODLANDS UZA:

That the Committee approves a resolution in support of the Township’s FY 2017 and FY 2018 Program of Projects of FTA Section 5307, Urbanized Area Formula Program, and FTA Section 5339, Bus and Bus Facilities Program.

[Remainder of page intentionally left blank.]

[Signatures on following page.]
APPROVED this 4th day of June 2019.

[Signature]
Gordy Bunch,
Chair, Mobility Committee

ATTEST:

[Signature]
Seth Gibson
Vice Chair, Mobility Committee
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Agenda Item 4
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Public Comment – Limited to items on the agenda (3 minutes per citizen)

Background

In accordance with the Mobility Committee Bylaws under Meetings, all Mobility Committee meetings are open to the public. Public comment will only be allowed on agenda items.

The public is requested to reserve comment regarding Agenda Item 7, resolution of support for the City of Conroe to execute a contract with Meals On Wheels of Montgomery County for FY 2017 Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities, funding, until the Mobility Committee considers the item in order of the agenda.

Comments are limited to three (3) minutes per citizen per agenda item.

Purpose

To provide Committee members with public comment related to agenda items that are under consideration at this meeting.
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Agenda Item 5
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Consider a Discussion to Establish Dates for the Conroe-The Woodlands UZA Mobility Committee Semi-Annual Meetings—Action Item (8 Minutes)

Background

The Conroe City Council and The Woodlands Township Board of Directors approved the amendment recommended by the Mobility Committee to change the Mobility Committee meetings from quarterly to semiannually.

Recommended Dates

The following governing body meeting dates were considered when evaluating possible dates for the semiannual meetings (Source: entities web site).

- Conroe City Council Meetings – Second and fourth Wednesday and Thursday of each month with exceptions in November and December.
- The Woodlands Township Board of Directors Meetings – Fourth Wednesday of each month and the Thursday prior to the fourth Wednesday with exceptions in November and December.
- Montgomery County Commissioners Court Meetings – Second and fourth Tuesday of each month with exceptions in November and December.
- Shenandoah City Council Meetings – Second and fourth Wednesday of every month.
- Oak Ridge North City Council Meetings – Second and fourth Monday of each month.

The dates below account for the administrative lead time for the Conroe-The Woodlands UZA to develop and process the program of projects, H-GAC to develop and process the Transportation Improvement Program (TIP), and TxDOT to develop and process the state TIP revision (Attachment). The dates also account for meeting dates posted by the Conroe, Oak Ridge North and Shenandoah city councils, The Woodlands Township Board of Directors and the Montgomery County Commissioners Court.

- 3rd Tuesday in May, which aligns administratively with TxDOT’s August STIP revision.
- 1st Tuesday in November (11/5/2019), which aligns administratively with TxDOT’s February revision.

Purpose/Proposed Action

To consider establishing a semiannual meeting date through the end of calendar year 2019.

Attachment

Gantt Chart
Agenda Item 5
Attachment
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This chart shows the minimum lead-time from developing the Conroe-The Woodlands UZA Program of Projects to approval of the State Transportation Improvement Program by FHWA/FTA. The timing is based on the administrative lead times for the typical schedule for Conroe-The Woodlands UZA POP, HGAC's TIP Schedule and TxDOT's August 2019 STIP revision schedule.
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Agenda Item 6
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Consider Discussion and a Resolution of Support to Revise the Program Management Plan for Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities – Action Item (10 Minutes)

Background

The City of Conroe (City) is the Designated Recipient (Administrator) for Conroe-The Woodlands UZA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities. The Federal Transit Administration (FTA) apportions approximately $170,000 per Fiscal Year to the UZA.

As the Administrator, the City is responsible for: developing, coordinating and publishing the programs of projects (POP); preparing Transportation Improvement Program (TIP) amendments and submitting them to H-GAC; developing, coordinating, executing, managing, amending, reporting and closing out Federal Transit Administration (FTA) grants in Transit Award Management System (TrAMS); reviewing, approving and paying requests for reimbursement from subrecipients; requesting reimbursement from FTA (Electronic Clearinghouse Operation); performing oversight on subrecipients; and providing technical assistance including the procurement of transit vehicles. In addition, the City is also responsible for project calls, which occur every two (2) years and include developing application packages and selection criteria, holding public meetings, coordinating review of the applications, and awarding grants to subrecipients. The 5310 Program reimburses the administrator up to 10% of the annual Section 5310 apportionment for expenses incurred administering the program at a rate of 100% Federal, which is approximately $17,000 per year. The City is also responsible for reviewing and revising the Section 5310 Program Management Plan.

Discussion

In addition to administrative and time sensitive revisions, the City plans to revise section VII. Project Selection Criteria and Method of Distributing Funds by adding the language below. The language is consistent with FTA Circular 9070.1G, Enhanced Mobility of Seniors and Individuals with Disabilities Program Guidance and Application Instructions.

The Designated Recipient) DR is responsible for choosing the method for project selection. The DR may use a formula for allocation, imposes its own limitations on use of the funds, use a competitive project selection process, or use an entirely discretionary selection process. The DR will document how project meets the Project Selection Criteria as outlined in Section VII, Section b, Reviewing and Evaluating Projects. The DR will explain the policy rationale behind the method used. This rationale will include how the DR will (1) assure equity of distribution of benefits among eligible groups within the state or urbanized areas, as required by Title VI of the Civil Rights Act; (2) assure that projects are included in a locally developed coordinated plan; and (3) document evidence that the local
coordinated plan was developed and approved in cooperation with stakeholders, including individuals with disabilities and seniors utilizing transportation services.

This language will provide the City with an option of competitively selecting projects or an entirely discretionary selection process. The City may use the discretionary selection process when funds are at risk of lapsing, there is no competition as experienced from past project calls, as well as other circumstances.

**Purpose**

To discuss Section 5310 Program revisions to section VII. Project Selection Criteria and Method of Distributing Funds and provide feedback to the City.

**Attachment**

A Resolution of The Mobility Committee of the Conroe-The Woodlands Urbanized Area in Support of The Designated Recipient’s Revision to The Conroe-The Woodlands UZA Federal Transit Administration Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Program Management Plan.
Agenda Item 6
Attachments
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RESOLUTION NO. 2019-____

A RESOLUTION OF THE MOBILITY COMMITTEE OF THE CONROE-THE WOODLANDS URBANIZED AREA IN SUPPORT OF THE DESIGNATED RECIPIENTS REVISION TO THE CONROE-THE WOODLANDS UZA FEDERAL TRANSIT ADMINISTRATION SECTION 5310 ENHANCED MOBILITY FOR SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAM MANAGEMENT PLAN.

WHEREAS, the City of Conroe (City) and The Woodlands Township have been designated as a new large urbanized area pursuant to the 2010 U.S. Census; and

WHEREAS, it is the stated goal of the Mobility Committee to support improved and expanded public transportation throughout the Large Urban Area and Montgomery County; and

WHEREAS, the City is the Conroe-The Woodlands Urbanized Area (UZA) Designated Recipient for the FTA Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Program; and

WHEREAS, the City is responsible for administering the FTA Section 5310 Program for the Conroe-The Woodlands UZA; and

WHEREAS, the City developed a Program Management Plan (PMP) to administer the FTA Section 5310 Program; and

WHEREAS, the City is responsible for reviewing and revising the FTA Section 5310 PMP; and

WHEREAS, the City plans to revise section VII. Project Selection Criteria and Method of Distributing Funds by adding a discretionary selection process consistent with FTA Circular 9070.1G, Enhanced Mobility of Seniors and Individuals with Disabilities Program Guidance and Application Instructions.

NOW, THEREFORE,

BE IT RESOLVED BY THE MOBILITY COMMITTEE OF THE CONROE-THEWOODLANDS UZA:

That the Committee approves a resolution in support of the Designated Recipient’s Revision to the Conroe-The Woodlands UZA Federal Transit
Administration Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Program Management Plan.

PASSED and APPROVED this the 3rd day of September, 2019.

________________________________
Gordy Bunch
Chairman, Mobility Committee

ATTEST:

___________________________
Seth Gibson
Vice Chairman, Mobility Committee
Agenda Item 7
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Consider Presentation, Public Comment and a Resolution of Support for the City of Conroe to Execute a Contract with Meals On Wheels of Montgomery County for FY 2017 Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities, Funding

a. Consider a Presentation Regarding Proposed FY 2017 Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities, Funding for Meals On Wheels of Montgomery County
b. Public Comment (3 minutes per Speaker)
c. Resolution of Support for the City of Conroe to Execute a Contract with Meals On Wheels of Montgomery County for FY 2017 Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities, Funding – Action Item (5 Minutes)

a. Proposed FY 2017 Funding for Meals On Wheels of Montgomery County

Background

The City of Conroe (City) is the Designated Recipient (Administrator) for Conroe-The Woodlands UZA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities. The Federal Transit Administration (FTA) apportions approximately $170,000 per Fiscal Year to the UZA.

The FY 2017 Section 5310 funds are at risk of lapsing. As a result, the City, as administrator for the 5310 Program, used an entirely discretionary selection process to propose executing a contract with Meals On Wheels of Montgomery County for $155,364 (federal) from the FY 2017 5310 funds.

The Designated Recipient (DR) is responsible for choosing the method for project selection. The DR may use a formula for allocation, impose its own limitations on use of the funds, use a competitive project selection process, or use an entirely discretionary selection process. To avoid the lapse of FY 2017 Section 5310 funds, the DR has chosen a discretionary selection process. The discussion below explains the policy rationale for how the project meets the Project Selection Criteria as outlined in section VII. Project Selection Criteria and Method of Distributing Funds of the Conroe-The Woodlands UZA Section 5310 Program Management Plan.

Discussion

The DR received a request from Meals On Wheels of Montgomery County for $155,364 (federal) from the Conroe-The Woodlands Section 5310 Program funds for purchase of service and preventative maintenance (Attachment), which was characterized by the DR as a capital project and an eligible expense under Section 5310. The project also:

(1) Assures equity of distribution of benefits among eligible groups within the UZA, as required by Title VI of the Civil Rights Act of 1964, and as demonstrated by Meals On Wheels of Montgomery County’s Title VI policy; and
(2) Is included in a locally developed and approved coordinated plan, which included seniors and persons with disabilities, as demonstrated in the Gulf Coast Region Regional Coordinated Transportation Plan (RTCP).

**Attachment**

Request from Meals On Wheels of Montgomery County for FY 2017 Conroe-The Woodlands Section 5310 Program Funds

**b. Public Comment**

**Background**

The City notified the public about the proposed award in the Conroe Courier and on the City’s web site. The City opened the public comment period on August 12, 2019, with the publication in the Courier. The comment period will close on September 11, 2019. The City will consider all comments received during the comment period and publish any changes to the award in the Conroe Courier and on the City’s web site.

The public notice in the Conroe Courier and on the City’s web site also notified the public about the opportunity for public comment during the September 3, 2019, UZA Mobility Committee meeting (today).

**Purpose**

To provide Committee members with public comment related to the City’s contract with Meals On Wheels Montgomery County for FY 2017 FTA Section 5310 funding.

**Attachment**

Copy of publication in the Conroe Courier, August 12, 2019.

**c. Resolution of support for the City of Conroe to Execute a Contract with Meals On Wheels of Montgomery County for FY 2017 Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities, Funding**

**Purpose**

To consider a resolution in support of the City’s contract with Meals On Wheels Montgomery County for FY 2017 FTA Section 5310 funding.

**Attachment**

A resolution of the Mobility Committee of the Conroe-The Woodlands Urbanized Area in support for the City of Conroe to Execute a Contract with Meals On Wheels of Montgomery County for
FY 2017 Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities, Funding.
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Agenda Item 7
Attachments
August 13, 2019

Shawn Johnson  
Transportation Director  
City of Conroe  
300 W Davis  
Conroe, TX 77301

Dear Ms. Johnson,

Meals on Wheels Montgomery County (MOWMC) operates a successful Senior Rides program, a curb-to-curb transportation service for those who are either disabled or over the age of sixty. MOWMC operates eight ADA compliant buses and serves over 500 clients, averaging 17,000 rides a year; which included an average of 422 urban rides per month for Conroe in 2018. Our paid drivers are able to do safety checks and offer a friendly and familiar face to our seniors and disabled every week day.

Currently, MOWMC’s Senior Rides program is the only transportation that covers all of Montgomery County. While there are two other transportation options that operate small urban routes, Senior Rides is able to reach the rural and urban community that cannot get to a bus stop and have no other option for transportation.

With many seniors unable to drive, MOWMC Senior Rides program provides the transportation necessary to help these seniors remain an active part of the community. Without this program, a trip to the grocery store becomes virtually impossible and seniors are left unable to buy food for themselves. Medical appointments are among the highest priorities in the Senior Rides program. The program provides consistent transportation to dialysis and medical appointments thus preventing missed medical appointments which often leads to a decline in health and, ultimately, a costly ambulance ride to the hospital. To provide rides at no charge, MOWMC incurs the cost of transportation at $26.93, per one-way trip, a much more cost effective and preventative option compared to an ambulance ride costing over three hundred dollars per one-way trip. In FY2018, MOWMC provided 16,960 rides; 5,072 of those rides were Urban Conroe rides.
This project is a continuation of services currently provided under contract with Harris County Rides. Service has been funded in FY13-FY16. Please see our latest A-133 audit below.

Meals on Wheels Montgomery County is governed by a volunteer Board of Directors, the day to day business operations are managed by an Executive Director and team of thirty-three paid staff members.

The Meals on Wheels home-delivered meal program consists of an operations director, kitchen manager, kitchen staff, volunteer coordinator, two client liaisons, transportation coordinator and four drivers. The responsibilities and sustainability duties are to oversee department grants, staff, and services, maintains relationships with third party vendors, conduct intakes, cook and package meals, manage drivers and route operations, and deliver meals. Our community outreach and marketing teams include a marketing manager, community outreach manager, two community outreach coordinators, and a marketing coordinator. Responsibilities include donor relationship building and management, implementation of fundraising events and volunteer opportunities, volunteer recruiting and management, data base management, all spectrums of marketing pertaining to the organization.

MOWCM transportation program services consist of a transportation coordinator, client liaison, and six drivers. Responsibilities include dispatch oversight including software and daily routes, intake and client satisfaction as well transportation scheduling and vehicle maintenance. Our Compliance Director is responsible for overseeing most of the organizations grants and managing the transportation and congregate departments. The role consists of department oversight, relationship maintenance with third party consultants and service provider purchases, implementing organization policy and procedures, maintaining private and governmental grants, and speaking and advocating to relevant community entities.

Over the last several years, MOWMC has consistently reduced the agency administrative costs to allow for the maximum of service units to senior adults. We operate with administrative expenses at under 10% and undergo the highest level of nonprofit audit achieving the highest attainable rating. Additionally, collaborative efforts with other non-profit agencies have allowed for creative methods of offering supplemental service to clients in need. For those reasons and more, Meals on Wheels Montgomery County is currently operating at a level of model efficiency. MOWMC has touched many lives over the 45 years of service in Montgomery
County. Last fiscal year ending September 30, 2017, we served 737 unduplicated clients with 130,072 meals utilizing over 31,000 volunteer hours.

Meals on Wheels Montgomery County is requesting the amount $155,364 to split into $70,000 for preventative maintenance (PM) and $85,364 purchase of service (POS).

I greatly appreciate your consideration of this request,

Thankfully,

[Signature]

Summer Day – Executive Director
Meals on Wheels Montgomery County
Notice of Public Transportation Project Award and Public Comment
The City of Conroe proposes to award Conroe-The Woodlands Urbanized Area FY 2017 FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities, funding ($559,453) to Meals On Wheels of Montgomery County. The proposed capital project will be funded with grant support from the United States Department of Transportation.

Members of the public have until September 11, 2019, to submit written comments. Comments may be given in writing or via e-mail.

Comments in writing can be addressed to:
Shawn Johnson, Transportation Manager
City of Conroe
505 West Davis
Conroe, Texas 77301

Comments via e-mail can be addressed to: sjohnson@cityofconroe.org.

Members of the public may provide verbal comments at the Conroe-The Woodlands Mobility Committee meeting, September 3, in the Conroe City Council Chambers, 300 West Davis St., Conroe, TX 77301. Further information may be obtained by contacting: Shawn Johnson, Transportation Manager (936) 522-3526, or sjohnson@cityofconroe.org.
RESOLUTION NO. 2019-____

A RESOLUTION OF THE MOBILITY COMMITTEE OF THE CONROE-THE WOODLANDS URBANIZED AREA IN SUPPORT OF THE DESIGNATED RECIPIENTS PROPOSED CONTRACT WITH MEALS ON WHEELS OF MONTGOMERY COUNTY FOR FY 2017 FEDERAL TRANSIT ADMINISTRATION SECTION 5310 ENHANCED MOBILITY FOR SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAM.

WHEREAS, the City of Conroe and The Woodlands Township have been designated as a new large urbanized area pursuant to the 2010 U.S. Census; and

WHEREAS, it is the stated goal of the Mobility Committee to support improved and expanded public transportation throughout the Large Urban Area and Montgomery County; and

WHEREAS, the City of Conroe is the Conroe-The Woodlands Urbanized Area (UZA) Designated Recipient for the Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Program; and

WHEREAS, the FTA has apportioned $172,626 for FY 2017 to the Conroe-The Woodlands Section 5310 Program; and

WHEREAS, the Designated Recipient received a request from Meals On Wheels of Montgomery County for $155,364 (federal) from the Conroe-The Woodlands Section 5310 Program for purchase of service and preventative maintenance; and

WHEREAS, the Designated Recipient has determined that the project submitted by Meals On Wheels of Montgomery County is characterized as capital; and

WHEREAS, Meals On Wheels of Montgomery County has an approved Title VI of the Civil Rights of 1964 policy; and

WHEREAS, Meals On Wheels of Montgomery County’s project is included in the Gulf Coast Region Updated and approved Regional Coordinated Transportation Plan and serves a documented public transportation need; and

WHEREAS, the Designated Recipient has posted a public notice and requested public comment including an opportunity to comment during the Conroe-The Woodlands UZA Mobility Committee meeting; and

WHEREAS, the Designated Recipient proposes to execute a contract with Meals On Wheels of Montgomery County for purchase of service and
preventative maintenances in the amount of $155,364 from the Conroe-The Woodlands Section 5310 Program.

NOW, THEREFORE,

BE IT RESOLVED BY THE MOBILITY COMMITTEE OF THE CONROE-THEWOODLANDS UZA:

That the Committee approves a resolution in support of the Designated Recipient’s proposed contract with Meals On Wheels of Montgomery County for FY 2017 Federal Transit Administration Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Program.

PASSED and APPROVED this the 3rd day of September, 2019.

_____________________________
Gordy Bunch
Chairman, Mobility Committee

ATTEST:

_____________________________
Seth Gordon
Vice Chairman, Mobility Committee
Agenda Item 8
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FTA Section 5310 Program for FY 2015 and FY 2016 Funding

**Background**

The FTA apportioned $156,082 for FY 2015 and $164,840 for FY 2016 for a total of $320,912.

**Purpose**

To provide an update on the Program of Projects for FY 2015 and FY 2016 Section 5310.

*Senior Rides Status of Award*

For Quarter 1 FY 2019 (October 1, 2018 to December 31, 2019), SR delivered 630 POS trips for $17,531 or $27.91 per trip.

<table>
<thead>
<tr>
<th>Senior Rides Amended Grant</th>
<th>Revised Senior Rides Award</th>
<th>Balance of Funds (3/31/2018)</th>
</tr>
</thead>
<tbody>
<tr>
<td>SR - Vehicles</td>
<td>$</td>
<td>-</td>
</tr>
<tr>
<td>SR - Purchase of Service</td>
<td>$ 55,874</td>
<td>$22,077</td>
</tr>
<tr>
<td>SR - PM</td>
<td>$ 50,000</td>
<td>$16,015</td>
</tr>
<tr>
<td>Total</td>
<td>$ 105,874</td>
<td>$38,092</td>
</tr>
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</table>

*New Danville Status of Award*

<table>
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<th>New Danville Grant</th>
<th>New Danville Award</th>
<th>Balance of Funds</th>
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</thead>
<tbody>
<tr>
<td>Vehicles</td>
<td>$103,200</td>
<td>-</td>
</tr>
<tr>
<td>PM</td>
<td>$6,400</td>
<td>$5,527</td>
</tr>
<tr>
<td>Total</td>
<td>$109,600</td>
<td>$5,527</td>
</tr>
</tbody>
</table>

FTA Section 5310 Program for FY 2017 and FY 2018 Funding

**Background**

The FTA apportioned $172,626 for FY 2017 and $176,193 for FY 2018. The City of Conroe (City) has submitted a Program of Projects to the H-GAC for capital expenditures and program administration. Administration is limited to 10 percent of the apportionment. The FY 2017 capital expenditure is for purchase of service. HGAC approved the programming of the FY 2017 and FY 2018 funds in the June Transportation Improvement Program (TIP) and is pending inclusion in the State TIP, which is expected to occur in the TxDOT’s August cycle. The City has asked FTA to confirm that the FY 2017 funds can be programmed before the funds are scheduled to be de-obligated at the end of FY 2019.
Purpose

To provide an update on the POP for FY 2017 and FY 2018 Section 5310. No funds are awarded. No call for projects is scheduled at this time.
Agenda Item 9
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Consider Presentations Regarding Quarterly Transit Reports:

a. Presentation Regarding the City of Conroe – Discussion (5 minutes)

b. Presentation Regarding The Woodlands Township – Discussion (5 minutes)

c. Presentation Regarding Meals On Wheels of Montgomery County – Discussion (5 minutes)

a. City of Conroe

Background

Conroe Connection Transit (CCT) is a public transportation service provider in the Conroe-The Woodlands Urbanized Area. The City of Conroe supports CCT with staffing and funding from local, state and federal sources. CCT operates fixed bus routes that connect residents to housing, jobs, schools, services, medical offices and shopping throughout the City. The service also includes Americans with Disabilities Act (ADA) complementary paratransit service within ¾ miles of the fixed routes. The Metropolitan Transit Authority of Harris County (METRO) operates the Conroe Commuter Connection (Park & Ride/Commuter Bus Service) on behalf of CCT from the Conroe Park & Ride to downtown Houston, Midtown, Texas Medical Center and the VA Hospital.

Purpose

To discuss the latest information regarding quarterly performance of Conroe Connection Transit.

Attachment


b. The Woodlands Township

Background

The Woodlands Township operates The Woodlands Express and The Town Center Trolley. The express provides commuter service from The Township to the Texas Medical Center, Greenway Plaza and the Central Business District in Houston. The trolley provides service along a fixed route connecting The Woodlands Mall, Market Street, businesses and residences along The Woodlands Waterway.

Purpose

To discuss the latest information regarding quarterly performance of The Woodlands Express and the Trolley.

Attachment
c. **Meals On Wheels of Montgomery County Limited Eligibility Demand Response Transit Service**

**Background**

Meals On Wheels of Montgomery County provides demand response transit (DRT) service within the Conroe-The Woodlands Urbanized Area (UZA) to persons 65 years and older and persons with disabilities, which is also referred to as limited eligibility transit service. The service was renewed for FY 2018-2019 through agreements with the City of Conroe and The Woodlands Township.

**Purpose**

To discuss the latest information regarding quarterly performance of the limited eligibility DRT service.

**Attachment**

Agenda Item 9
Attachment
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Conroe Connection Ridership Summary

Third Quarter Federal FY 2019 (April 1, 2019 – June 30, 2019)

Conroe Connection Transit (CCT) is a public transportation service provider in the Conroe-The Woodlands Urbanized Area. The City of Conroe supports CCT with staffing and funding from local, state and federal sources. CCT operates fixed bus routes that connect residents to housing, jobs, schools, services, medical offices and shopping throughout the City. The service also includes Americans with Disabilities Act (ADA) complementary paratransit service within ¾ miles of the fixed routes. The Metropolitan Transit Authority of Harris County (METRO) operates the Conroe Commuter Connection on behalf of CCT from the Conroe Park & Ride to downtown Houston, Midtown, Texas Medical Center and the VA Hospital.

Fixed Route Ridership Summary

The ridership (represented as unlinked trips or boardings) for the third quarter of FY 2019 was 8,341. Compared with Quarter 2 FY 2019, the total ridership decreased by 7.0%. Compared with Quarter 3 FY 2018, the total ridership increased by 19.3% (Figure 1).

Figure 1: Total Ridership by Quarter
**ADA Complementary Paratransit Trip Summary**

ADA paratransit service provided 1,279 total trips for the third quarter of Fiscal Year 2019. Compared with Quarter 2 Fiscal Year 2019, the total trips increased by 16.6%. Compared with Quarter 3 FY 2018, the total trips increased by 45.5% (Figure 2).

![Figure 2: ADA Paratransit Trips by Quarter](image)

**Conroe Commuter Connection Ridership Summary**

Conroe Commuter Connection service began operating on April 1, 2019. The service provided 2,438 total trips for the third quarter of Fiscal Year 2019 (its first quarter in operation). Ridership steadily increased from April to June (Figure 3). Compared with April, the total trips increased by 21.94% in May. Compared with May, the total trips increased by 12.14% in June. (Figure 4). The passenger load factor that measures capacity utilization for the Conroe Commuter Connection has been steadily increasing. The goal is to reach 50%.
Figure 3: Conroe Park & Ride Ridership Summary by Month

Figure 4: Conroe Park & Ride Monthly Load

Goal
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Unlinked Passenger Trips (UPT): 139,364 (Q2 2018: 138,901)

Mobile Ticketing Application

On August 13, 2018, The Township launched the Mobile Ticketing System Smartphone App for The Woodlands Express. The app, available for iOS and Android devices, allows passengers to save time, skip lines, and board more quickly. It also provides access to schedules, route maps, and FAQs. More information can be found on the following website: https://www.thewoodlandstownship-tx.gov/1453/Mobile-Ticketing.

As of June 30, 2019, there have been 157,998 total mobile app ticket activations. The past six months have shown an adoption and use of approximately 30-45%.

<table>
<thead>
<tr>
<th></th>
<th>Dec-18</th>
<th>Jan-19</th>
<th>Feb-19</th>
<th>Mar-19</th>
<th>Apr-19</th>
<th>May-19</th>
<th>June-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activations</td>
<td>11,270</td>
<td>18,678</td>
<td>18,032</td>
<td>18,964</td>
<td>20,318</td>
<td>20,293</td>
<td>19,877</td>
</tr>
<tr>
<td>Approx. # Uses Per Day</td>
<td>593</td>
<td>834</td>
<td>883</td>
<td>892</td>
<td>968</td>
<td>922</td>
<td>994</td>
</tr>
<tr>
<td>Approx. % of Passengers</td>
<td>34%</td>
<td>37%</td>
<td>39%</td>
<td>42%</td>
<td>42%</td>
<td>43%</td>
<td>45%</td>
</tr>
</tbody>
</table>
Average passengers per service day for the second quarter of 2019 was 397 riders per day.

Ridership (unlinked passenger trips) for the first quarter of 2019 was 37,621. It is common to see a seasonal increase in ridership in the Spring/Summer months. Compared with the second quarter of 2018, the total ridership has increased year over year by 9%.
Annunciators
Similar to The Woodlands Express, automated stop annunciator and changeable message signs have been installed on the Town Center Trolleys. The system will assist passengers in navigating their way along the route, as well as provide increased accessibility for passengers needing special assistance in accordance with Americans with Disabilities Act (ADA) of 1990, as amended.

Trolley Tracker Smartphone App - Reroutes

The RideSystems Trolley Tracker App for smartphones launched on April 23, 2018. The app provides useful real-time information such as trolley location, estimated arrival times, stop information, alerts and more. The app is compatible with Apple and Android phones and can be downloaded via the AppStore or Google Play. The following graphic was developed to advertise the app’s availability to passengers.

Given the number of events held in Town Green Park and along the Woodlands Waterway, trolley reroutes are a common occurrence, particularly during the summer months. To help facilitate riders during these reroutes, the RideSystems Trolley Tracker App is now able to transition between different route options so as to better display the reroute that is implemented during Town Center events.
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Limited Eligibility Demand Response Transit Service Provided by Meals On Wheels Montgomery County in the Conroe-The Woodlands Urbanized Area

Third Quarter FY 2019 (April 1, 2019 – June 30, 2019)

Conroe-The Woodlands (C-W) UZA Limited Eligibility Trips

A C-W UZA specific trip is defined as a limited eligibility trip with an origin inside the C-W UZA. Meals On Wheels Montgomery County provided 2,324 C-W UZA trips for the third quarter of Fiscal Year 2019 (Figure 1), which covers April 1st, 2019 through June 30th, 2019. The C-W UZA trips contributed to 58.5% of the total demand response trips provided by Meals On Wheels Montgomery County.

Figure 1: C-W UZA Trips

Table 1 shows the C-W UZA trips split by origins and municipality boundaries. The table also shows 91.2% of the trips had origins inside Conroe and The Woodlands, 7.7% of the trips were generated within the municipal boundaries of Willis, Shenandoah, Oak Ridge North, and
Panorama Village and 1.1\% of the trips originated in the unincorporated area of the Conroe-The Woodlands UZA.

*Table 1: C-W UZA Trip Origin by Municipality*

<table>
<thead>
<tr>
<th>TRIPS</th>
<th>TRIP COUNT</th>
<th>% OF TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>C-W UZA Trips</td>
<td>2324</td>
<td></td>
</tr>
<tr>
<td>Origins Inside C-W UZA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conroe</td>
<td>1069</td>
<td>46.0%</td>
</tr>
<tr>
<td>The Woodlands</td>
<td>1050</td>
<td>45.2%</td>
</tr>
<tr>
<td>Shenandoah</td>
<td>76</td>
<td>3.3%</td>
</tr>
<tr>
<td>Oak Ridge North</td>
<td>82</td>
<td>3.5%</td>
</tr>
<tr>
<td>Willis</td>
<td>21</td>
<td>0.9%</td>
</tr>
<tr>
<td>Unincorp. UZA trips within Conroe--The Woodlands UZA</td>
<td>26</td>
<td>1.1%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>2,324</strong></td>
<td><strong>100.0%</strong></td>
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When reviewing the trip purpose, Medical contributes to 38.0\% of the total limited eligibility trips. The remainder of the trips were 31.4\% Congregate, 26.4\% Errands, and 4.1\% Other rides. (Figure 2).

*Figure 2: C-W UZA Trip Purpose*
Compared with Quarter 2 Fiscal Year 2019, the C-W UZA trips for Quarter 3 Fiscal Year 2019 decreased by 1.6%. Compared with Quarter 3 Fiscal Year 2018, C-W UZA trips for Quarter 3 Fiscal Year 2019 decreased by 22.7% (Figure 3).

**Figure 3: C-W UZA Trips Comparison**

Compared with Quarter 2 Fiscal Year 2019, the total demand response trips provided for Quarter 3 Fiscal Year 2019 increased by 24.3%. Compared with Quarter 3 Fiscal Year 2018, the total demand response trips provided for Quarter 3 Fiscal Year 2019 decreased by 13.4% (Figure 4).
Figure 4: Total Trips Comparison
Agenda Item 10
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Consider Announcements Regarding Other Regional Transportation Planning Activities – Discussion (10 minutes)

Background

There are many transportation activities occurring throughout the region that directly or indirectly impact the Conroe-The Woodlands Township UZA.

Purpose

To discuss other regional transportation related activities.

Attachment(s)

None
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Agenda Item 11
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<table>
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