

# CONROE PARKS AND RECREATION DEPARTMENT BOARD MEETING MINUTES

*Monday, March 11, 2019  
Parks & Recreation Administration  
Conference Room*

## MEMBERS PRESENT

Mary Tolbert  
Susan Law, Vice-Chairperson  
Mary Ann Metcalf  
James Stewart  
Kent L. Hineman

## OTHERS PRESENT

Mike Riggins, Director  
LynnLi B. Joseph, Secretary  
Rob Hamilton, Recreation Manager  
Lauren Arnold, Parks Superintendent  
Joe Kolb

### **I. Approval of Minutes**

At 4:30pm on Monday, March 11, 2019, Mrs. Susan Law called the Conroe Parks and Recreation Advisory Board Meeting to order. Mr. James Stewart made a motion to approve the minutes from the February 11, 2019 meeting. The motion was seconded by Mr. Kent Hineman. The minutes were approved with no objections.

### **II. Downtown Conroe Development Plan**

Discussion of Agenda Item II is postponed until the April 2019 meeting due to the absence of Councilman Jodi Czajkoski today.

### **III. Park Entry Concept presented by Joe Kolb**

Mr. Joe Kolb presented a drawing of the IH45 feeder entrance to Candy Cane Park with a giant candy cane that would be visible from the highway. He requested that the Advisory Board open discussion for some type of distinguishable structure, landmark, or monument at the entry of the park so that visitors will be able to easily find the area. Mr. Kent Hineman opened the discussion with the Board. All members agreed that there should be a distinguishable landmark, but more research should be done. Mr. Hineman volunteered to research options and present his findings at the next meeting in April.

### **IV. Monthly Activity Report**

Mr. Mike Riggins gave the Financial Overview. Mr. Lauren Arnold reviewed Staff Development and Park Operations. Mr. Rob Hamilton gave the Recreation Operations Overview for the month of February 2019 and Upcoming Events.

### **V. Other**

- A) Mr. Lauren Arnold gave an update on the Carl Barton, Jr. Park project and advised that the sand volleyball court is about 90% complete. McDade Disc Golf course is currently being redesigned.
- B) Mr. Rob Hamilton announced that advertisements for bids are out for the construction of the new Conroe Aquatic Center.
- C) Mrs. LynnLi Joseph announced potential new hires for the front desk receptionist position and two summer interns.
- D) Mr. Kent Hineman made a motion to adjourn the meeting. Ms. Mary Tolbert seconded the motion. The meeting was adjourned.

