CONROE PARKS AND RECREATION DEPARTMENT
BOARD MEETING MINUTES

Monday, June 10, 2019
Parks & Recreation Administration
Conference Room

MEMBERS PRESENT
Kent L. Hineman
Susan Law, Vice-Chairperson
Mary Ann Metcalf
James Stewart

OTHERS PRESENT
Lauren Arnold, Parks Superintendent
LynnLi B. Joseph, Secretary
Rob Hamilton, Recreation Manager
Taylor Brennan, Intern
Colton English, Intern
Corbin VanSteenberg, Intern

I. Approval of Minutes
At 4:30p.m on Monday, June 10, 2019, Mrs. Susan Law called the Conroe Parks and Recreation Advisory Board Meeting to order. Mr. James Stewart made a motion to approve the minutes from the May 13, 2019 meeting. The motion was seconded by Mrs. Mary Ann Metcalf. The minutes were approved with no objections.

II. Stewarts Creek Park Property
Mr. Lauren Arnold advised the Board of an inquiry to purchase property adjacent to Stewarts Creek Park for the purpose of building a business. After review of documents and discussion, Mr. Kent Hineman made a motion to “propose the sale of the property for the right price.” The motion was seconded by Mrs. Mary Ann Metcalf. The motion passed unanimously.

III. Monthly Activity Report
Mr. Lauren Arnold gave the Staff Development updates and Park Operations Overview. Mrs. LynnLi Joseph gave the Financial Overview. Mr. Rob Hamilton gave the Recreation Operations Overview for the month of May 2019 and Upcoming Events.

IV. Other
A) Mr. Lauren Arnold announced the RFQ recommendations to the Board for park concessionaires. There are two concessionaires to be considered for four parks. Those parks are Dr. Martin Luther King, Jr. Park, Candy Cane Park, McDade Park, and Kasmiersky Park. Based on these recommendations, Mrs. Mary Ann Metcalf made a motion to approve the recommended vendors for concessions at the four parks. Mr. Kent Hineman seconded the motion. The motion passed unanimously.
B) Mr. Kent Hineman made a motion to adjourn the meeting. Mr. James Stewart seconded the motion. The meeting was adjourned.