

**CONROE PARKS AND RECREATION DEPARTMENT  
BOARD MEETING MINUTES**

*Monday, June 10, 2019  
Parks & Recreation Administration  
Conference Room*

**MEMBERS PRESENT**

Kent L. Hineman  
Susan Law, Vice-Chairperson  
Mary Ann Metcalf  
James Stewart

**OTHERS PRESENT**

Lauren Arnold, Parks Superintendent  
LynnLi B. Joseph, Secretary  
Rob Hamilton, Recreation Manager  
Taylor Brennan, Intern  
Colton English, Intern  
Corbin VanSteenberg, Intern

**I. Approval of Minutes**

At 4:30pm on Monday, June 10, 2019, Mrs. Susan Law called the Conroe Parks and Recreation Advisory Board Meeting to order. Mr. James Stewart made a motion to approve the minutes from the May 13, 2019 meeting. The motion was seconded by Mrs. Mary Ann Metcalf. The minutes were approved with no objections.

**II. Stewarts Creek Park Property**

Mr. Lauren Arnold advised the Board of an inquiry to purchase property adjacent to Stewarts Creek Park for the purpose of building a business. After review of documents and discussion, Mr. Kent Hineman made a motion to “propose the sale of the property for the right price.” The motion was seconded by Mrs. Mary Ann Metcalf. The motion passed unanimously.

**III. Monthly Activity Report**

Mr. Lauren Arnold gave the Staff Development updates and Park Operations Overview. Mrs. LynnLi Joseph gave the Financial Overview. Mr. Rob Hamilton gave the Recreation Operations Overview for the month of May 2019 and Upcoming Events.

**IV. Other**

A) Mr. Lauren Arnold announced the RFQ recommendations to the Board for park concessionaires. There are two concessionaires to be considered for four parks. Those parks are Dr. Martin Luther King, Jr. Park, Candy Cane Park, McDade Park, and Kasmiersky Park. Based on these recommendations, Mrs. Mary Ann Metcalf made a motion to approve the recommended vendors for concessions at the four parks. Mr. Kent Hineman seconded the motion. The motion passed unanimously.

B) Mr. Kent Hineman made a motion to adjourn the meeting. Mr. James Stewart seconded the motion. The meeting was adjourned.