

**CONROE PARKS AND RECREATION DEPARTMENT
BOARD MEETING MINUTES**

*Monday, May 13, 2019
Parks & Recreation Administration
Conference Room*

MEMBERS PRESENT

Mary Tolbert
Susan Law, Vice-Chairperson
Mary Ann Metcalf
James Stewart
Kent L. Hineman
Councilman Jody Czajkoski

OTHERS PRESENT

Mike Riggins, Director
LynnLi B. Joseph, Secretary
Rob Hamilton, Recreation Manager

I. Approval of Minutes

At 4:30pm on Monday, May 13, 2019, Mrs. Susan Law called the Conroe Parks and Recreation Advisory Board Meeting to order. Mr. James Stewart made a motion to approve the minutes from the April 8, 2019 meeting. The motion was seconded by Ms. Mary Tolbert. The minutes were approved with no objections.

II. Monthly Activity Report

Mr. Mike Riggins gave the Staff Development updates, Park Operations Overview, and Financial Overview. Mr. Rob Hamilton gave the Recreation Operations Overview for the month of February 2019 and Upcoming Events.

III. Other

- A) Councilman Jody Czajkoski gave a brief summary of study for the Downtown Conroe Development Plan.
- B) Mrs. Mary Ann Metcalf made a motion to adjourn the meeting. Mr. Kent Hineman seconded the motion. The meeting was adjourned.