

**CONROE PARKS AND RECREATION DEPARTMENT  
BOARD MEETING MINUTES**

*Monday, April 8, 2019  
Parks & Recreation Administration  
Conference Room*

**MEMBERS PRESENT**

Mary Tolbert  
Susan Law, Vice-Chairperson  
Mary Ann Metcalf  
James Stewart  
Kent L. Hineman  
Morris Straughan, Chairman

**OTHERS PRESENT**

Mike Riggins, Director  
LynnLi B. Joseph, Secretary  
Rob Hamilton, Recreation Manager  
Lauren Arnold, Parks Superintendent

**I. Approval of Minutes**

At 4:30pm on Monday, March 11, 2019, Mrs. Susan Law called the Conroe Parks and Recreation Advisory Board Meeting to order. Mr. James Stewart made a motion to approve the minutes from the February 11, 2019 meeting. The motion was seconded by Mr. Kent Hineman. The minutes were approved with no objections.

**II. Downtown Conroe Development Plan**

Discussion of Agenda Item II is tabled indefinitely due to the absence of Councilman Jodi Czajkoski today.

**III. Monthly Activity Report**

Mr. Mike Riggins gave the Financial Overview. Mr. Lauren Arnold reviewed Staff Development and Park Operations. Mr. Rob Hamilton gave the Recreation Operations Overview for the month of February 2019 and Upcoming Events.

**IV. Other**

- A) Mr. Mike Riggins read over an insert from the Heritage Museum regarding the naming of Candy Cane Park.
- B) Mr. Rob Hamilton announced that the bids for the construction of the new Aquatic Center will be opened on Thursday, April 11.
- C) Mr. Lauren Arnold advised that construction on Carl Barton, Jr. Park should begin on May 1.
- D) Mrs. Mary Ann Metcalf made a motion to adjourn the meeting. Ms. Mary Tolbert seconded the motion. The meeting was adjourned.