Conroe - The Woodlands Urbanized Area

Mobility Committee
Agenda Packet
March 5, 2019
AGENDA
MOBILITY COMMITTEE MEETING
CONROE-THE WOODLANDS URBANIZED AREA

CITY OF CONROE
COUNCIL CHAMBERS
300 WEST DAVIS STREET
CONROE, TX 77301

March 5, 2019 – 10:30 A.M.

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<td>5. Consider an Amendment to the By-Laws Changing the Frequency of the UZA Mobility Committee Meetings from Quarterly to Semi-Annually – <strong>Action Item</strong></td>
<td>47</td>
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<td>6. Consider a Discussion Regarding Program Administration Changes to the Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities – Discussion (5 minutes)</td>
<td>55</td>
</tr>
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<td>7. Consider a Presentation Regarding the Use of the Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities Funds – Discussion (10 minutes)</td>
<td>63</td>
</tr>
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<td>8. Consider Presentations Regarding Quarterly Transit Reports: a. Presentation Regarding the City of Conroe – Discussion (5 minutes) b. Presentation Regarding The Woodlands Township – Discussion (5 minutes) c. Presentation Regarding Meals on Wheels/Senior Rides – Discussion (5 minutes)</td>
<td>67</td>
</tr>
<tr>
<td>9. Consider Announcements Regarding Other Regional Transportation Planning Activities – Discussion (15 minutes)</td>
<td>93</td>
</tr>
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<td>10. Adjourn</td>
<td>97</td>
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</tbody>
</table>

Next Meeting
Date: June 4, 2019
Time: 10:30 A.M.
Location: The Woodlands Township, 2801 Technology Forest Blvd., The Woodlands, TX 77381

English and Spanish language public notices were published on the City of Conroe's and The Woodlands Township's web sites at least one week prior to the quarterly meeting.
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Agenda Item 1
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<table>
<thead>
<tr>
<th>Mobility Committee</th>
<th>Agenda Item 1</th>
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<tbody>
<tr>
<td>Introduction of Committee Appointees and Meeting Attendees (3 minutes)</td>
<td></td>
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<tr>
<td>a. Call Roll of Committee Members</td>
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<tr>
<td>b. Introduction of Meeting Attendees (2 minutes)</td>
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**Background**

In accordance with the Mobility Committee (formerly Transit Advisory Committee) Bylaws, one Committee member and alternate was appointed by each of the following interests.

- **City of Conroe**
  - Honorable Seth Gibson, City Council Member
  - Alternate – Mr. Paul Virgadamo, City Administrator

- **The Woodlands Township**
  - Honorable Gordy Bunch, Chairman
  - Alternate – Mr. Don Norrell, President/General Manager

- **Montgomery County**
  - Vacant – Request sent to Montgomery County for new appointee
  - Alternate – Mr. Mark Mooney, County Engineer

- **Other Providers (As defined in ILA, this Committee member will be a single representative for all the small cities in the UZA.)**
  - Honorable James Kuykendall, Mayor, City of Oak Ridge North
  - Alternate – Hector Forrestier, City Manager, City of Willis

**Purpose**

To establish a quorum and introduce Mobility Committee members and attendees.
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Agenda Item 2
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Consider Meeting Summary from December 5, 2018 for Approval – Action Item (4 minutes)

Background
The Conroe-The Woodlands UZA Mobility Committee met formally at The Woodlands Township on December 5, 2018.

Purpose/Proposed Action
To consider approving the meeting summary from December 5, 2018.

Attachment
Meeting Summary from December 5, 2018
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Agenda Item 2
Attachment
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The Mobility Committee Meeting commenced at 10:30 a.m. on Tuesday, December 4, 2018.
The next meeting was set for Tuesday, March 5, 2019 in Conroe, Texas.
Attendees: See attached sign-in sheet.

1. Introduction of Committee Members and Meeting Attendees
   
   **Discussion:** The meeting began with an introduction of committee members and attendees. Committee Member from the City of Conroe, City Council Member Seth Gibson; Alternate Committee Member - Other Providers from the City of Willis, City Administrator Hector Forestier; Committee Chairman and Alternate from The Woodlands Township, Chairman of the Board of Directors for The Woodlands Township, Gordy Bunch, and President and General Manager Don Norrell were present. Other attendees (sign-in sheet attached) were invited to introduce themselves and their organizations.

   **Action:** No formal action needed.

2. Consider Meeting Minutes from September 18, 2018 for Approval – **Action Item**
   
   **Discussion:** The Committee was invited to discuss the previous Mobility Committee Meeting Minutes from September 18, 2018.

   **Action:** Motion was carried to approve the meeting minutes.

3. Public Comment – Limited to Items on the Agenda
   
   **Discussion:** No public comments were made. English and Spanish language public notices were published on the City of Conroe’s and The Woodlands Township’s web sites at least one week prior to the quarterly meeting.

   **Action:** No formal action needed.

4. Consider a Discussion to Establish Dates and Host/Location for the Conroe-The Woodlands UZA Mobility Committee Quarterly Meetings to be held in 2019 – **Action Item**
   
   **Discussion:** Quarterly dates and locations were reviewed by meeting coordinator, The Woodlands Township Transit Planning Manager, Chris LaRue, for the committee to continue alternating host location and duties according to the agreed upon schedule. Committee Chair may revise meeting dates as necessary.

   **Action:** Motion was carried to approve the following meeting schedule and host locations for 2019: 1Q – March 5 – City of Conroe / 2Q – June 4 – The Woodlands Township / 3Q – September 3 – City of Conroe / 4Q – December 3 – The Woodlands Township; dates subject to committee availability and quorums.
5. Consider a Presentation Regarding a Quarterly Update for the Use of the Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities Funds

**Discussion:** Introduced by meeting coordinator, The Woodlands Township Transit Planning Manager, Chris LaRue, David Bartels of The Goodman Corporation provided a briefing on the agenda item. A joint staff meeting is planned in January with the City of Conroe and The Woodlands Township to determine best means to proceed with administration of the program in the coming year, given the 10% allocation, considered insufficient to cover costs of administration.

**Action:** No formal action needed.

6. Consider a Presentation Regarding General Assistance Grant/Funds for Veterans’ Assistance

**Discussion:** Introduced by meeting coordinator, The Woodlands Township Transit Planning Manager, Chris LaRue, David Bartels of The Goodman Corporation provided a briefing on the agenda item, and overview of the grant/funds and the Call-A-Ride 4 Vets (CARV) program currently managed by the Area Agency on Agency (AAA) in San Antonio.

Katy Foster of Meals on Wheels Montgomery County reported having completed an application for the funds for the 2019-2020 grant year.

**Action:** No formal action needed.

7. Consider Discussion, Public Comment and Action Item Regarding the City of Conroe’s Program of Projects for the FY 2018 Conroe-The Woodlands UZA FTA Section 5307, Urbanized Area Formula Program, and FTA Section 5339, Bus and Bus Facilities Program

**Discussion:** The Woodlands Township Transit Program Manager Chris LaRue presented an overview of FTA funding programs currently underway. Split letter was signed and submitted for FTA acceptance. David Bartels of The Goodman Corporation provided detail on formulas used in the calculations for distribution of funds. Shawn Johnson, City of Conroe, outlined the Program of Projects which allows for federal funds to be used for capital improvements, operations, and planning. No public comments were made.

**Action:** Resolution No. 2018-05 in support of the City of Conroe’s Program of Projects approved by Motion carried.

8. Consider Presentations Regarding Quarterly Transit Reports:

**Discussion:**

a. City of Conroe: Shawn Johnson presented the report, and introduced new staff member De’Andre Guinn, who will oversee operations, fixed route ADA, and other projects. New service proposed for commuter park and ride, for which public comments are being taken thru December 26, 2018; Conroe to Houston Downtown and Midtown, Texas Medical Center including the Veterans Administration.
b. The Woodlands Township: Chris LaRue presented the report for The Woodlands Township, and highlighted the recent launch of mobile ticketing and next bus applications for The Woodlands Express and Town Center Trolley. Phase 3 of Trolley expansion extended the service route to Hughes Landing with subsequent increase in ridership.

c. Meals on Wheels Montgomery County: Katy Foster presented the report for the Senior Rides program. Reduced the number of rides provided in the 4th Quarter due to budget restraints, by no longer providing rides for social reasons, while continuing to serve medical, congregate and city business/errands.

Action: No formal action needed.

9. Consider Announcements Regarding Other Regional Transportation Planning Activities – Discussion

Discussion: The Woodlands Township Transit Planning Manager, Chris LaRue, deferred to the next quarterly meeting a presentation by H-GAC concerning their regional transportation resource database.

TIP evaluations are continuing, with preliminary project rankings expected in January/February and final recommendations to be made in March, 2019.

Action: No formal action needed.

10. Adjourn The meeting was adjourned by Motion carried at 11:10 a.m.

Efforts have been made to streamline the meeting summary document for readability, while maintaining the essence of discussions and actions.

Where Action indicates a Motion was carried, the Chairman called on the committee members to make the motion, one Committee member first made the motion, another Committee member ‘seconded’ the motion, then the Chairman called for members in favor to say ‘aye’ or opposed to say ‘no’.
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<th>Organization</th>
<th>Email Address</th>
<th>Mailing Address and/or Phone Number (Optional)</th>
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**Guidelines for Participating:**

- Each person wishing to address the committee must first sign the Public Comment Roster.
- Individuals will have an opportunity to address the committee under the “public comment” agenda item.
- Speakers will be taken in the order in which they sign up.
- Individuals will be limited to three (3) minutes; total time for public comment will be limited to 30 minutes.

December 4, 2018
RESOLUTION OF SUPPORT
RESOLUTION NO. 2018-05

A RESOLUTION OF THE MOBILITY COMMITTEE OF THE CONROE-THE WOODLANDS URBANIZED AREA IN SUPPORT OF THE CITY OF CONROE'S PROGRAM OF PROJECTS FOR FY 2018 FEDERAL TRANSIT ADMINISTRATION SECTION 5307, URBANIZED AREA FORMULA PROGRAM, AND SECTION 5339, BUS AND BUS FACILITIES PROGRAM.

WHEREAS, the City of Conroe (City) and The Woodlands Township (The Township) were designated as an urbanized area (UZA) pursuant to the 2010 U.S. Census; and

WHEREAS, it is the stated goal of the Mobility Committee to support improved and expanded public transportation throughout the Conroe-The Woodlands UZA and Montgomery County; and

WHEREAS, the Texas Department of Transportation (TxDOT) notified the Federal Transit Administration (FTA) naming the City and The Township as the Conroe-The Woodlands Urbanized Area (UZA) Dual-Designated Recipients for FTA Section 5307, Urbanized Area Formula Program, and FTA Section 5339, Bus and Bus Facilities Program; and

WHEREAS, the FTA has apportioned, $3,171,795 for FY 2018 to the Conroe-The Woodlands UZA FTA Section 5307 Program and the Designated Recipients have sub-apportioned $559,453 to the City; and

WHEREAS, the FTA has apportioned, $426,088 for FY 2018 to the Conroe-The Woodlands UZA FTA Section 5339 Program, which is restricted to capital expenditures, and the Designated Recipients have sub-apportioned $65,964 to the City; and

WHEREAS, the City has programmed FTA Section 5307 funds into a Program of Projects for FY 2018 as outlined in Table 1; and
Table 1. City of Conroe FY 2018 FTA Section 5307 Program of Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Total Cost</th>
<th>Federal Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Expenditures</td>
<td>$262,000</td>
<td>$131,000</td>
</tr>
<tr>
<td>Capital Expenditures</td>
<td>$261,454</td>
<td>$209,163</td>
</tr>
<tr>
<td>Planning Expenditures</td>
<td>$274,113</td>
<td>$219,290</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$797,567</strong></td>
<td><strong>$559,453</strong></td>
</tr>
</tbody>
</table>

WHEREAS, the City has programed FTA Section 5339 funds into a Program of Projects for FY 2018 as outlined in Table 2; and

Table 2. City of Conroe FY 2018 FTA Section 5339 Program of Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Total Cost</th>
<th>Federal Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bus Acquisition or Bus Facilities</td>
<td>$82,455</td>
<td>$65,964</td>
</tr>
</tbody>
</table>

WHEREAS, the City has a Public Participation Process underway to gather input regarding the proposed program of projects for FY 2018 FTA Section 5307 and FTA Section 5339; and

WHEREAS, designees from the Dual Designated Recipients and the Mobility Committee have reviewed the City’s proposed Program of Projects for FY 2018 FTA Section 5307 and FTA Section 5339.

NOW, THEREFORE,

BE IT RESOLVED BY THE MOBILITY COMMITTEE OF THE CONROE-THEWOODLANDS UZA:

The Committee approves a resolution in support of the City’s FY 2018 Program of Projects for FTA Section 5307, Urbanized Area Formula Program, and FTA Section 5339, Bus and Bus Facilities Program.
APPROVED this the 4th day of December, 2018.

Gordy Bunch
Chair, Mobility Committee

ATTEST:

Seth Gibson
Vice Chair, Mobility Committee
Agenda Item 3
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AGENDA ITEMS
March 5, 2019

Mobility Committee | Agenda Item 3
Public Comment – Limited to items on the agenda (3 minutes per citizen)

Background
In accordance with the Mobility Committee Bylaws under Meetings, all Mobility Committee meetings are open to the public. Public comment will only be allowed on agenda items.

The public is requested to reserve comment regarding Agenda Item 4, City of Conroe’s FY 2019 Program of Projects, until the Mobility Committee considers the item in order of the agenda.

Comments are limited to three (3) minutes per citizen per agenda item.

Purpose
To provide Committee members with public comment related to agenda items that are under consideration at this meeting.
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Agenda Item 4
Mobility Committee

Consider a Discussion, Public Comment and Action Item Regarding the City of Conroe’s Program of Projects for the FY 2019 Conroe-The Woodlands UZA FTA Section 5307, Urbanized Area Formula Program, and Section 5339, Bus and Bus Facilities Program:

a. Distribution of FY 2019 FTA Formula Funds – Discussion (3 minutes)

b. Conroe’s Program of Projects for Section 5307 and Section 5339 – Advise and Consult (3 minutes)

c. Public Comment (3 minutes per Speaker)

d. Resolution of Support for the City of Conroe’s FY 2019 Program of Projects for FTA Sections 5307 and Section 5339 – Action Item (3 minutes)

Background

On February 15, 2019, the President signed the fiscal year 2019 Consolidated Appropriations Act, which provides discretionary and mandatory funding for the Department of Transportation (DOT) for FY 2019. FTA has not apportioned funding to the designated recipients; however, the City of Conroe (City) desires to proceed with the process of programming the funds due to the administrative lead time to program the funds in Transportation Improvement Program (H-GAC) and State Transportation Improvement Program (TxDOT). Table 1 shows the projected FY 2019 apportionment, which is based on the FY 2018 apportionment.

Table 1: Full Year Apportionments for FY 2016 through FY 2019

<table>
<thead>
<tr>
<th>Program</th>
<th>FY 2016</th>
<th>FY 2017</th>
<th>FY 2018</th>
<th>FY 2019*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section 5307</td>
<td>$3,018,098</td>
<td>$3,573,680</td>
<td>$3,171,795</td>
<td>$3,171,795</td>
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<tr>
<td>Section 5339</td>
<td>$301,767</td>
<td>$366,941</td>
<td>$426,088</td>
<td>$426,088</td>
</tr>
</tbody>
</table>

* Projection

The sub-apportionment of FY 2019 funds in Table 2 are based on population, population density, transit system performance, and the FY 2018 UZA apportionments.

Table 2: Full Year Sub-Apportionments for FY 2019*

<table>
<thead>
<tr>
<th>Program</th>
<th>Conroe</th>
<th>The Woodlands</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section 5307</td>
<td>$559,453</td>
<td>$2,612,342</td>
<td>$3,171,795</td>
</tr>
<tr>
<td>Section 5339</td>
<td>$65,964</td>
<td>$360,124</td>
<td>$426,088</td>
</tr>
</tbody>
</table>

* Projection

The FY 2019 Program of Projects for The Woodlands Township sub-apportionments will be presented to the UZA Committee for consideration at a future committee meeting.

b. Conroe’s Program of Projects for Sections 5307 and 5339
Background

As one of the dual designated recipients of the Urbanized Area Formula Program (FTA Section 5307) for the Conroe-Woodlands UZA, the City is responsible for identifying and selecting City transit projects (capital, planning and/or operating) for inclusion in the Program of Projects (POP), Transportation Improvement Plan (TIP), State TIP and/or Unified Planning Work Program (UPWP), as well as meeting the public participation requirements.

The Bus and Bus Facility Program (FTA Section 5339) is restricted to capital expenditures only, so 100% of the funding is pre-programmed for capital. As a federal grantee of the FTA Section 5339 Program for the Conroe-Woodlands UZA, the City is responsible for identifying and selecting City capital transit projects for inclusion in the POP, TIP and State TIP, as well as meeting the public participation requirements.

Purpose

To advise and consult regarding the City’s POP for FY 2019 as follows:

<table>
<thead>
<tr>
<th>Urbanized Area Formula Program FY 2019*</th>
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<tbody>
<tr>
<td><strong>Project</strong></td>
</tr>
<tr>
<td>Operating Expenditures</td>
</tr>
<tr>
<td>Capital Expenditures</td>
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<tr>
<td>Planning Expenditures</td>
</tr>
<tr>
<td>TOTAL</td>
</tr>
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<td>* Projection</td>
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</table>

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<tr>
<th>Bus and Bus Facility Formula Program FY 2019*</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Project</strong></td>
</tr>
<tr>
<td>Bus Acquisition or Bus Facilities</td>
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<td>* Projection</td>
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</tbody>
</table>

Action by Others

The City will submit the City’s 2019 FTA Section 5307 and Section 5339 Projects (POP) to H-GAC for inclusion in the TIP, STIP and/or UPWP.

c. Public Comment
Public outreach is required by statute for programming Section 5307 and Section 5339 funds. Public outreach includes: notifying the public about the City’s POP in local publications and City web site; presenting the City’s POP to the public, transit providers and health and human service providers during the UZA Mobility Committee meeting; public comment during UZA Mobility Committee meetings; public outreach by H-GAC to amend the TIP and/or UPWP with the City’s POP; and public outreach by TxDOT to amend the STIP with the City’s POP.

The City notified the public about the POP in the Conroe Courier and on the City’s web site. The City opened the public comment period on February 13, 2019, with publication in the Courier. The comment period will close on March 15, 2019. The City will consider all comments received during the comment period and publish any changes to the POP in the Conroe Courier and on the City’s web site.

The posting of the POP in the Conroe Courier and on the City’s web site also notified the public about the opportunity for public comment during the March 5, 2019, UZA Mobility Committee meeting (today).

**Purpose**

To provide Committee members with public comment related to the programming of the City’s FY 2019 POP for Section 5307 and Section 5339 in the Conroe-The Woodlands UZA.

**Action by Others**

Public comment, as provided under this agenda item. (Comments are limited to three (3) minutes per citizen.)

**Attachment**

Copy of publication in the Conroe Courier, February 13, 2019.

- **Resolution in support of Conroe’s FY 2019 Program of Projects for FTA Sections 5307 and 5339**

**Purpose**

To consider a resolution in support of the City’s FY 2019 POP for Section 5307 and Section 5339 Programs.

**Attachment**

A resolution of the Mobility Committee of the Conroe-The Woodlands Urbanized Area in support of the City of Conroe’s Program of Projects for FY 2019 Federal Transit Administration Section 5307, Urbanized Area Formula Program, and Section 5339, Bus and Bus Facilities Program.
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TEMPORARY LABORERS

Imhoff Ranch
Plantersville, TX

Job Title:
Temporary Farm and Ranch Labor

Salary:
Compassionate rate

Duration:
Maximum of ¾ of the workdays for the total specified period during which the work contract and all extensions will be made no later than completion of 50% of the work contract.

Duties to Include:
- Plant hay fields, cultivate, fertilize and irrigate; cut and bale hay.
- Planting of hay starts April 1, cutting and baling starts the end of May through September; loading and transportation to the worksite will be provided or paid by the employer, with payment reasonably return to their permanent residence at the end of each specified period.

Education Required:
- High school diploma or equivalent GED.

Work Tools, Supplies, and Equipment:
- Worker must provide their own gumboots.

Transportation:
- Workers will load the hay at the ranch, but the Ranch Foreman will deliver the hay to other ranches (other ranch hands will unload).

Contact:
- Shawn Johnson, Transportation Manager
- Tel: 512-475-2571
- sjohnson@cityofconroe.org
- Conroe, Texas 77301

LEGAL NOTICES

NOTICE OF PUBLIC MEETING
The San Jacinto River Authority (SJRA), Montgomery County, and the Water Development Board (TWDB), SJRA, Montgomery County, and the Texas Water Development Board (TWDB), SJRA, Montgomery County, and the Texas Water Resources and Flood Management, SJRA, 1577 Dam Site Road, Conroe, Montgomery County, Texas 77304, Tel. (936) 588-3111.

The monthly meetings of the SJRA Board of Directors include public comment sessions intended to provide an opportunity for members of the public to provide oral or written comments on matters presented to the Board for consideration. Subject to reasonable accommodation, the members of the public will be given an opportunity to address the SJRA Board of Directors during the public comment periods at any Board Meeting.

Persons with disabilities who plan to attend the meeting and would like assistance regarding physical access to the facilities should contact Gorjon at (936) 522-3011 at least three business days prior to the meeting so that appropriate arrangements can be made.

Persons with disabilities who have questions about the content of this meeting or with respect to the Project should contact the San Jacinto River Authority at (936) 522-3011.

NOTICE OF PUBLIC HEARING
The San Jacinto River Authority (SJRA), Montgomery County, and the Water Development Board (TWDB), SJRA, Montgomery County, and the Water Resources and Flood Management, SJRA, 1577 Dam Site Road, Conroe, Montgomery County, Texas 77304, Tel. (936) 588-3111.

The San Jacinto River Authority (SJRA), Montgomery County, and the Water Development Board (TWDB), SJRA, Montgomery County, and the Water Resources and Flood Management, SJRA, 1577 Dam Site Road, Conroe, Montgomery County, Texas 77304, Tel. (936) 588-3111.

The purpose of this hearing is to receive public views with respect to the Project. Questions or requests for additional information may be directed to Susan Grad, Executive Director, (936) 522-3011.

Persons with disabilities who have questions about the content of this hearing or with respect to the Project should contact the San Jacinto River Authority at (936) 522-3011.

Proyecto Costo Total

In the Conroe City Council Chambers, 300 West Davis St., Conroe, TX 77301. Further information may be obtained by contacting Shawn Johnson, Transportation Manager (936) 522-3011.

To be made no later than completion of 50% of the work contract.

 wonderfully return to their permanent residence at the end of each specified period.
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RESOLUTION NO. 2019-01

A RESOLUTION OF THE MOBILITY COMMITTEE OF THE CONROE-THE WOODLANDS URBANIZED AREA IN SUPPORT OF THE CITY OF CONROE’S PROGRAM OF PROJECTS FOR FY 2019 FEDERAL TRANSIT ADMINISTRATION SECTION 5307, URBANIZED AREA FORMULA PROGRAM, AND SECTION 5339, BUS AND BUS FACILITIES PROGRAM.

WHEREAS, the City of Conroe (City) and The Woodlands Township (The Township) were designated as an urbanized area (UZA) pursuant to the 2010 U.S. Census; and

WHEREAS, it is the stated goal of the Mobility Committee to support improved and expanded public transportation throughout the Conroe-The Woodlands UZA including portions of Montgomery County; and

WHEREAS, the Texas Department of Transportation (TxDOT) notified the Federal Transit Administration (FTA) naming the City and The Township as the Conroe-The Woodlands Urbanized Area (UZA) Dual-Designated Recipients for FTA Section 5307, Urbanized Area Formula Program, and FTA Section 5339, Bus and Bus Facilities Program; and

WHEREAS, the Conroe-The Woodlands UZA anticipates the FTA may apportion, $3,171,795 for FY 2019 to the UZA FTA Section 5307 Program and the Designated Recipients may sub-apportion $559,453 to the City; and

WHEREAS, the Conroe-The Woodlands UZA anticipates the FTA may apportion, $426,088 for FY 2019 to the UZA FTA Section 5339 Program, which is restricted to capital expenditures, and the Designated Recipients may sub-apportion $65,964 to the City; and

WHEREAS, the City has programed FTA Section 5307 funds into a Program of Projects for FY 2019 as outlined in Table 1; and
Table 1. City of Conroe FY 2019 FTA Section 5307 Program of Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Total Cost</th>
<th>Federal Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Expenditures</td>
<td>$262,000</td>
<td>$131,000</td>
</tr>
<tr>
<td>Capital Expenditures</td>
<td>$261,454</td>
<td>$209,163</td>
</tr>
<tr>
<td>Planning Expenditures</td>
<td>$274,113</td>
<td>$219,290</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$797,567</strong></td>
<td><strong>$559,453</strong></td>
</tr>
</tbody>
</table>

WHEREAS, the City has programmed FTA Section 5339 funds into a Program of Projects for FY 2019 as outlined in Table 2; and

Table 2. City of Conroe FY 2019 FTA Section 5339 Program of Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Total Cost</th>
<th>Federal Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bus Acquisition or Bus Facilities</td>
<td>$82,455</td>
<td>$65,964</td>
</tr>
</tbody>
</table>

WHEREAS, the City has a Public Participation Process underway to gather input regarding the proposed Program of Projects for FY 2019 FTA Section 5307 and FTA Section 5339; and

WHEREAS, designees from the Dual Designated Recipients and the Mobility Committee have reviewed the City’s proposed Program of Projects for FY 2019 FTA Section 5307 and FTA Section 5339.

NOW, THEREFORE,

BE IT RESOLVED BY THE MOBILITY COMMITTEE OF THE CONROE-THEWOODLANDS UZA:

The Committee approves a resolution in support of the City’s FY 2019 Program of Projects for FTA Section 5307, Urbanized Area Formula Program, and FTA Section 5339, Bus and Bus Facilities Program.
PASSED and APPROVED this the 5th day of March 2019.

___________________________
Gordy Bunch
Chairman, Mobility Committee

ATTEST:

___________________________
Seth Gibson
Vice Chairman, Mobility Committee
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Agenda Item 5
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AGENDA ITEMS
March 5, 2019

<table>
<thead>
<tr>
<th>Mobility Committee</th>
<th>Agenda Item 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consider an Amendment to the By-Laws Changing the Frequency of the UZA Mobility Committee Meetings from Quarterly to Semi-Annually – <strong>Action Item</strong> (10 minutes)</td>
<td></td>
</tr>
</tbody>
</table>

**Background**

In accordance with the UZA Mobility Committee Bylaws, changes to the Bylaws may be recommended by a majority vote of the committee members at any duly called meeting wherein an official quorum is present. Any such proposed amendments shall be fully set out in writing and furnished to each member seven (7) days in advance of the meeting where the action is to be taken. The committee may consider amendments to the Bylaws annually.

If the proposed amendment is approved by the Mobility Committee, then the committee shall fully set out in writing the proposed amendment and submit it to the City of Conroe and The Woodlands Township for consideration by their governing bodies. The governing bodies may consider the amendment in whole or in part, however the governing bodies of both parties must adopt the same proposed amendments to the Bylaws.

**Purpose**

To consider a proposed amendment to the Mobility Committee Bylaws as submitted to the committee in the attached memorandum.

**Attachment**

Memorandum dated February 26, 2019 – Proposed Amendment to the Conroe-The Woodlands Urbanized Area Mobility Committee Bylaws
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Agenda Item 5
Attachment
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To: Conroe-The Woodlands Urbanized Area Mobility Committee Members (Gordy Bunch, Committee Chair; Seth Gibson, Committee Vice Chair; James Kuykendall, Committee Member)

Cc: Paul Virgadamo (Committee Alternate); Tommy Woolley; Don Norrell (Committee Alternate); Mark Mooney (Committee Alternate); Hector Forrestier (Committee Alternate); Shawn Johnson (City of Conroe); Ruthanne Haut (The Woodlands Township)

From: David Bartels, Vice President, Federal Compliance

Date: February 26, 2019

Re: Proposed Amendment to the Conroe-The Woodlands Urbanized Area Mobility Committee Bylaws

Reference: Conroe-The Woodlands Urbanized Area (UZA) Mobility Committee Bylaws

In accordance with the Bylaws, changes to the Bylaws may be recommended by a majority vote of the Mobility Committee members at any duly called meeting wherein an official quorum is present. Any such proposed amendments shall be fully set out in writing and furnished to each member seven (7) days in advance of the meeting where the action is to be taken. This memorandum fulfills the requirement.

At a January 29, 2019 meeting between staff from City of Conroe and The Woodlands Township (Dual Designated Recipients), attendees discussed the frequency of the Mobility Committee meetings, which occur quarterly. The primary need for the committee meetings is to provide a public forum (public comment and coordination with other transit providers, health and human service agencies and non-profit organizations) for discussing the Program of Projects (POP) for FTA Section 5307, Urbanized Area Formula Program, Section 5339, Bus and Bus Facility Program, and Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities Program. Support for the POP is considered by the committee one (1) to two (2) times per year. The Dual Designated Recipients request the Mobility Committee consider changing the meeting frequency from quarterly to semiannually to match up with frequency of the POP.

**Proposed Amendment to Bylaws Section entitled Meetings**

Purpose: To more closely align the Mobility Committee meetings with the frequency of the Program of Projects.
Proposed Language:

**MEETINGS:** Advisory Committee shall meet semiannually at a rotating location proposed by each member of the Committee. Regular meeting dates and times may be changed by action of the Chair to accommodate desirable changes because of holidays or other reasons.

If the proposed amendment is approved by the Mobility Committee on March 5, 2019, then the Committee shall fully set out in writing the proposed amendment and submit it to the City of Conroe and The Woodlands Township for consideration by their governing bodies. The governing bodies may consider the amendment in whole or in part, however the governing bodies of both parties must adopt the same proposed amendment to the Bylaws.
Agenda Item 6
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Consider a Discussion Regarding Program Administration Changes to the Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities – Discussion (5 minutes)

Background

The City of Conroe (City) is the Designated Recipient (Administrator) for Conroe-The Woodlands UZA Section 5310 Program. The Federal Transit Administration (FTA) apportionments approximately $170,000 per Fiscal Year to the UZA.

As the Administrator, the City is responsible for: developing, coordinating and publishing the programs of projects (POP); preparing Transportation Improvement Program (TIP) amendments and submitting them to H-GAC; developing, coordinating, executing, managing, amending, reporting and closing out Federal Transit Administration (FTA) grants in Transit Award Management System (TrAMS); reviewing, approving and paying requests for reimbursement from subrecipients; requesting reimbursement from FTA (Electronic Clearinghouse Operation); performing oversight on subrecipients; and providing technical assistance including the procurement of transit vehicles. In addition, the City is also responsible for project calls, which occur every two (2) years and include developing application packages and selection criteria, holding public meetings, coordinating review of the applications, and awarding grants to subrecipients.

The 5310 Program reimburses the administrator up to 10% of the annual Section 5310 apportionment for expenses incurred administering the program at a rate of 100% Federal, which is approximately $17,000 per year.

Purpose

To discuss Section 5310 Program changes, as presented in the attached memo, and provide feedback.

Attachment

Memorandum dated February 26, 2019 - FTA Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities, Program Administration and Expense
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Agenda Item 6
Attachment
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To: Conroe-The Woodlands Urbanized Area Mobility Committee Members and Alternates  
From: Shawn Johnson, Transportation Manager  
Cc: Tommy Woolley, Director Capital Projects Transportation; Ruthanne Haut, The Woodlands Township; David Bartels, The Goodman Corporation  
Date: February 26, 2019  
RE: FTA Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities, Program Administration and Expense

Background

On July 15, 2014, the Texas Department of Transportation notified the Federal Transit Administration (FTA) of its concurrence with the City of Conroe’s (City) request to become the Section 5310 Designated Recipient. The following actions were taken prior to the City receiving this designation:

- The Mobility Committee passed a resolution supporting the City’s request to be named the Designated Recipient on December 10, 2013 and the City subsequently submitted its request to be selected as the Designated Recipient to the Houston-Galveston Area Council (H-GAC).

- The H-GAC Transportation Policy Council (TPC) approved the Section 5310 designation on April 25, 2014, and subsequently H-GAC recommended to TxDOT that Conroe be named the Section 5310 Designated Recipient.

Program Administration

Much like the responsibilities the City has as a Dual Designated Recipient for FTA Section 5307, Urbanized Area Formula Program, and 5339, Bus and Bus Facilities Program, the City is responsible for: developing, coordinating and publishing the programs of projects (POP); preparing Transportation Improvement Program (TIP) amendments and submitting them to H-GAC; developing, coordinating, executing, managing, amending, reporting and closing out Federal Transit Administration (FTA) grants in Transit Award Management System (TrAMS); reviewing, approving and paying requests for reimbursement from subrecipients; requesting reimbursement from FTA (Electronic Clearinghouse Operation); performing oversight on subrecipients; and providing technical assistance including the procurement of transit vehicles. In addition, the City is also responsible for project calls, which occur every two (2) years and
include developing application packages and selection criteria, holding public meetings, coordinating review of the applications, and awarding grants to subrecipients.

Program Expenses

The 5310 Program reimburses the administrator up to 10% of the annual Section 5310 apportionment for expenses incurred administering the program at a rate of 100% Federal, which is approximately $17,000 per year. The City incurred costs, on average, of $40,000 per year from FY 2013 through FY 2018 with an average annual shortfall of $23,000, which was paid by the City. The level of effort varied by year based on calls for projects, and subrecipient’s need for technical assistance to procure transit vehicle procurements.

Proposed Program Changes

The City, in discussion with The Woodlands Township, proposes the following actions and administrative changes to the Section 5310 Program.

- Sharing the City’s administrative responsibilities.
- Identifying a source(s) for future program administration reimbursement, above the Federal amount, for costs incurred by the City.
- Developing a strategy for overhead reduction.
- Replacing the local cash match with H-GAC and/or TxDOT Transportation Development Credits (TDCs).
- Streamlining program oversight, within Federal regulatory constraints, by revising the Program Management Plan (PMP).
- Eliminating the use of funds for transit vehicle procurement unless the candidate subrecipient can demonstrate the technical expertise to procure vehicles in compliance with federal requirements.

Conroe-The Woodlands UZA Mobility Committee

While the City and The Township are eligible recipients of Section 5310 Program, the goal of the program is funding public and private sub-recipients, such as non-profit organizations and transportation companies, who serve Seniors and Individuals with Disabilities. The Section 5310 Program benefits the UZA as a whole, so the City will present an item for discussion with the UZA Mobility Committee at its March 5th meeting.
Agenda Item 7
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Consider a Presentation Regarding the Use of the Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities Funds – Discussion (10 minutes)

FTA Section 5310 Program for FY 2015 and FY 2016 Funding

Background

The FTA apportioned $156,082 for FY 2015 and $164,840 for FY 2016 for a total of $320,912.

Purpose

To provide an update on the POP for FY 2015 and FY 2016 Section 5310.

Senior Rides Status of Award

During FY 2018 (October 1, 2017 to September 30, 2018), SR delivered 448 POS trips for $13,338.37 or $29.77 per trip.

<table>
<thead>
<tr>
<th>Senior Rides Amended Grant</th>
<th>Revised Senior Rides Award</th>
<th>Balance of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>SR - Vehicles</td>
<td>$</td>
<td>-</td>
</tr>
<tr>
<td>SR - Purchase of Service</td>
<td>$ 55,874</td>
<td>$34,070 (11/31/2018)</td>
</tr>
<tr>
<td>SR - PM</td>
<td>$ 50,000</td>
<td>$24,396 (10/31/2018)</td>
</tr>
<tr>
<td>Total</td>
<td>$ 105,874</td>
<td>$58,466</td>
</tr>
</tbody>
</table>

FY 2018 Senior Rides Purchase of Service

<table>
<thead>
<tr>
<th>Senior Rides Service</th>
<th>Q1</th>
<th>Q2</th>
<th>Q3</th>
<th>Q4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trips</td>
<td>92</td>
<td>68</td>
<td>87</td>
<td>201</td>
</tr>
<tr>
<td>Cost</td>
<td>$2,356</td>
<td>$2,339</td>
<td>$3,024</td>
<td>$5,619</td>
</tr>
</tbody>
</table>

New Danville Status of Award

<table>
<thead>
<tr>
<th>New Danville Grant</th>
<th>New Danville Award</th>
<th>Balance of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicles</td>
<td>$103,200</td>
<td>-</td>
</tr>
<tr>
<td>PM</td>
<td>$6,400</td>
<td>$6,252</td>
</tr>
<tr>
<td>Total</td>
<td>$109,600</td>
<td>$6,252</td>
</tr>
</tbody>
</table>

FY 2018 New Danville Service

<table>
<thead>
<tr>
<th>New Danville Service</th>
<th>Q1</th>
<th>Q2</th>
<th>Q3</th>
<th>Q4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Directly Operated Trips</td>
<td>4017</td>
<td>4049</td>
<td>4432</td>
<td>4153</td>
</tr>
<tr>
<td>Directly Operated Cost</td>
<td>$5,111</td>
<td>$5,538</td>
<td>$6,294</td>
<td>$5,467</td>
</tr>
<tr>
<td>Cost per Trip</td>
<td>$1.27</td>
<td>$1.37</td>
<td>$1.42</td>
<td>$1.32</td>
</tr>
</tbody>
</table>
FTA Section 5310 Program for FY 2017 and FY 2018 Funding

Background

The FTA apportioned $172,626 for FY 2017. This is an increase of $7,794 from the FY 2016 apportionment. The federal appropriation for FY 2018 was approved and FTA apportioned $176,193 for FY 2018.

Purpose

To provide an update on the POP for FY 2017 and FY 2018 Section 5310. No funds are awarded. No call for projects is scheduled at this time.
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Consider Presentations Regarding Quarterly Transit Reports:

a. Presentation Regarding the City of Conroe – Discussion (5 minutes)

b. Presentation Regarding The Woodlands Township – Discussion (5 minutes)

c. Presentation Regarding Meals on Wheels / Senior Rides – Discussion (5 minutes)

### City of Conroe

**Background**

Conroe Connection is a fixed-route bus service with Americans with Disabilities Act (ADA) complementary paratransit service, which is administered by the City of Conroe. The recently-expanded service includes six (6) fixed bus routes, which connect residents to housing, jobs, schools, services, medical offices and shopping along Frazier Street, North Loop 336, South Loop 336, Davis Street, FM 2854, Sgt. Ed Holcomb Blvd, Longmire Road, 1st Street, and FM 1484, and within downtown and the Dugan Subdivision. The service also includes paratransit service within ¼ miles of the fixed routes.

**Purpose**

To discuss the latest information regarding quarterly performance of Conroe Connection Transit.

**Attachment**

Conroe Connection Ridership Summary for the First Quarter FY 2019 (October 1, 2018 – December 31, 2018).

### The Woodlands Township

**Background**

The Woodlands Township operates The Woodlands Express and The Town Center Trolley. The express provides commuter service from The Township to the Texas Medical Center, Greenway Plaza and the Central Business District in Houston. The trolley provides service along a fixed route connecting The Woodlands Mall, Market Street, businesses and residences along The Woodlands Waterway.

**Purpose**

To discuss the latest information regarding quarterly performance of The Woodlands Express and the Trolley.

**Attachment**

c. Senior Rides Limited Eligibility Demand Response Transit Service

**Background**

Senior Rides provides demand response transit (DRT) service within the Conroe-The Woodlands Urbanized Area (UZA) to persons 65 years and older and persons with disabilities, which is also referred to as limited eligibility transit service. The service was renewed for FY 2018-2019 through agreements with the City of Conroe and The Woodlands Township.

**Purpose**

To discuss the latest information regarding quarterly performance of the limited eligibility DRT service.

**Attachment**

A report summarizing Senior Rides ridership data for the first quarter FY 2019 (October 1, 2018 – December 31, 2018).
Agenda Item 8
Attachments
This page intentionally left blank.
Conroe Connection is a fixed-route bus service with Americans with Disabilities Act (ADA) complementary paratransit service, which is administered by the City of Conroe. The recently-expanded service includes six (6) fixed bus routes, which connect residents to housing, jobs, schools, services, medical offices and shopping along Frazier Street, North Loop 336, South Loop 336, Davis Street, FM 2854, Sgt. Ed Holcomb Blvd, Longmire Road, 1st Street, and FM 1484, and within downtown and the Dugan Subdivision. The service also includes paratransit service within ¾ miles of the fixed routes.

**Fixed Route Ridership Summary**

The ridership (represented as unlinked trips, or boardings) for the first quarter of FY 2019 was 7,864. Compared with Quarter 4 FY 2018, the total ridership decreased by 8.0%. Compared with Quarter 1 FY 2018, the total ridership increased by 4.5% (Figure 1).

![Figure 1: Total Ridership by Quarter](image-url)
**ADA Complementary Paratransit Trip Summary**

ADA paratransit service provided 929 total trips for the first quarter of Fiscal Year 2019. Compared with Quarter 4 Fiscal Year 2018, the total trips decreased by 0.7%. Compared with Quarter 1 FY 2018, the total trips decreased by 23.2% (Figure 2).

**Figure 2: ADA Paratransit Trips by Quarter**

![Bar chart showing ADA paratransit trips by quarter from FY15 to FY19.](chart.png)
The Woodlands Quarterly Ridership Report
Conroe-The Woodlands Urbanized Area
Mobility Committee Meeting - March 5, 2019

THE WOODLANDS EXPRESS

Unlinked Passenger Trips (UPT): 126,340 (Previous Quarter: 139,127; common to see seasonal drop off)
Mobile Ticketing Application

The Township launched the new Mobile Ticketing App for The Woodlands Express on August 13, 2018. The app, available for iOS and Android devices, allows passengers to save time, skip lines, and board more quickly. It also provides access to schedules and route maps and FAQs.

Marketing was launched in the first week of August 2018. The app will be featured in a Press Release and will also be featured in news coverage of “Commute Solutions Month”. Information has been added to our website at: https://www.thewoodlandstownship-tx.gov/1453/Mobile-Ticketing.

Mobile Ticketing has seen steady increase in adoption during its first five months with a total of 42,752 activations and an average of 212 users per day.

<table>
<thead>
<tr>
<th></th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activations</td>
<td>1,141</td>
<td>5,702</td>
<td>12,346</td>
<td>12,291</td>
<td>11,272</td>
</tr>
<tr>
<td>Approx. # Users Per Day</td>
<td>38</td>
<td>150</td>
<td>268</td>
<td>307</td>
<td>297</td>
</tr>
<tr>
<td>Approx. % of Passengers</td>
<td>2%</td>
<td>7%</td>
<td>12%</td>
<td>15%</td>
<td>14%</td>
</tr>
</tbody>
</table>
“Next Bus” app for The Woodlands Express
In November of 2018, the Township launched the “Next Bus” app for The Woodlands Express to provide passengers with up-to-the-minute information. Similar to the technology on the Town Center Trolleys, The Woodlands Express Vehicle Tracker is available in the current mobile ticketing app, provides real-time vehicle location, next bus arrival ETAs to specific locations, and passenger loads. Information about the app will be included in the January edition of The Woodlands Community Magazine and advertisement boards placed at the Park and Ride terminals.

Tracker Dashboard

Tracker Screenshot (with number of passengers)
New Route Maps
Updated route maps were created to more closely match industry standards.

System Overview Map
TOWN CENTER TROLLEY


Unlinked Passenger Trips (UPT): 32,277 (Previous Quarter: 35,950)

Annunciators
Similar to The Woodlands Express, staff is working to install automated stop annunciator and changeable message signs on the Town Center Trolleys. The system will assist passengers in navigating their way along the route, as well as provide increased accessibility for passengers needing special assistance in accordance with Americans with Disabilities Act (ADA) of 1990, as amended. Installation is anticipated in early 2019.
Additional Ridership Data

Town Center Trolley
Average Monthly Ridership 2016 - 2018

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>FY2016 Monthly Average</th>
<th>FY2017 Monthly Average</th>
<th>FY2018 Monthly Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>6,195</td>
<td>9,273</td>
<td>10,853</td>
</tr>
</tbody>
</table>

Average Passengers Per Day 2011-2018

<table>
<thead>
<tr>
<th>Year</th>
<th>Passengers Per Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011</td>
<td>352</td>
</tr>
<tr>
<td>2012</td>
<td>286</td>
</tr>
<tr>
<td>2013</td>
<td>242</td>
</tr>
<tr>
<td>2014</td>
<td>214</td>
</tr>
<tr>
<td>2015</td>
<td>227</td>
</tr>
<tr>
<td>2016</td>
<td>205</td>
</tr>
<tr>
<td>2017</td>
<td>307</td>
</tr>
<tr>
<td>2018</td>
<td>391</td>
</tr>
</tbody>
</table>
Yearly Ridership

<table>
<thead>
<tr>
<th>Year</th>
<th>Ridership</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY2017</td>
<td>111,280</td>
</tr>
<tr>
<td>FY2018</td>
<td>130,237</td>
</tr>
<tr>
<td>Variance</td>
<td>+18,957</td>
</tr>
<tr>
<td>Percent of 2017</td>
<td>117%</td>
</tr>
</tbody>
</table>
Current Schedule

- Monday to Thursday
  - Peak: 11 a.m. to 2 p.m., 5 p.m. to 9 p.m.
  - Off-peak: 2 p.m. to 5 p.m.

- Friday and Saturday
  - Peak: 10 a.m. to 2 p.m., 5 p.m. to 10 p.m.
  - Off-Peak: 2 p.m. to 5 p.m.

- Sunday
  - Peak: 11 a.m. to 2 p.m.
  - Off-peak: 2 p.m. to 6 p.m.

- Number of Vehicles: four (4) during peak hours, three (3) during off-peak hours
- Headways: approx. 8-10 minutes during peak operations and 12-15 minutes during off-peak operations

Trolley Route Map
New Trolley Tracker Smartphone App

The Ride Systems Trolley Tracker App for smartphones launched on April 23, 2018. The app provides useful real-time information such as trolley location, estimated arrival times, stop information, alerts and more. The app is compatible with Apple and Android phones and can be downloaded via the AppStore or Google Play. The following graphic was developed to advertise the app’s availability to passengers.
Limited Eligibility Demand Response Transit Service Provided by Senior Rides in the Conroe-The Woodlands Urbanized Area

First Quarter FY 2019
(October 1, 2018 – December 31, 2018)

Conroe-The Woodlands (C-W) UZA Limited Eligibility Trips

A C-W UZA specific trip is defined as a limited eligibility trip with an origin inside the C-W UZA. Senior Rides (SR) provided 2,278 C-W UZA trips for the first quarter of Fiscal Year 2019 (Figure 1), which covers October 1, 2018 through December 31, 2018. The C-W UZA trips contributed to 65.8% of the total demand response trips provided by SR.

Figure 1: C-W UZA Trips

Table 1 shows the C-W UZA trips split by origins and municipality boundaries. The table also shows 83.8% of the trips had origins inside Conroe and The Woodlands, 7.1% of the trips were generated within the municipal boundaries of Willis, Shenandoah, Oak Ridge North, and Panorama Village and 9.1% of the trips originated in the unincorporated area of the Conroe-The Woodlands UZA.
When reviewing the trip purpose, Congregate contributes to 39% of the total limited eligibility trips. The remainder of the trips were 35% Medical, 24% Errands and 2% Social (Figure 2).

**Figure 2: C-W UZA Trip Purpose**
Compared with Quarter 4 Fiscal Year 2018, the C-W UZA trips for Quarter 1 Fiscal Year 2019 decreased by 31.9%. Compared with Quarter 1 Fiscal Year 2018, C-W UZA trips for Quarter 1 Fiscal Year 2018 decreased by 14.4% (Figure 3).

**Figure 3: C-W UZA Trips Comparison**
**All Demand Response Trips**

**Figure 4** is a map depicting the origins of the 3,458 demand response trips provided by senior ride in Montgomery County.

**Figure 4: Trip Origins**

Compared with Quarter 4 Fiscal Year 2018, the total demand response trips provided for Quarter 1 Fiscal Year 2019 decreased by 28.6%. Compared with Quarter 1 Fiscal Year 2018, the total demand response trips provided for Quarter 1 Fiscal Year 2019 decreased by 19% (**Figure 5**).
When reviewing the trip purpose for all demand response trips, the top 4 categories of trip purposes were 45% Congregate, 29% Medical, 24% Errands and 2% Social (Figure 6).
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Agenda Item 9
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### Consider Announcements Regarding Other Regional Transportation Planning Activities – Discussion (10 minutes)

#### Background

There are many transportation activities occurring throughout the region that directly or indirectly impact the Conroe-The Woodlands Township UZA.

#### Purpose

To discuss other regional transportation related activities.

#### Attachment(s)

None
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Agenda Item 10
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Agenda Item 10

Adjourn