Mobility Committee
Agenda Packet
September 18, 2018
This page intentionally left blank.
AGENDA
MOBILITY COMMITTEE MEETING
CONROE-THE WOODLANDS URBANIZED AREA
CITY OF CONROE
COUNCIL CHAMBERS
300 WEST DAVIS STREET
CONROE, TX 77301

September 18, 2018 – 10:30 A.M. to 12:00 P.M.

Agenda Item | Page
--- | ---
1. Introduction of Committee Appointees and Meeting Attendees (3 minutes) | 5
2. Consider Meeting Summary from June 5, 2018 for Approval – **Action Item** (4 minutes) | 9
3. Public Comment – Limited to items on the agenda (3 minutes per citizen) | 71
4. Consider a Discussion Regarding the Nomination for “Other Providers” Alternate Committee Member – Discussion (10 Minutes) | 75
5. Consider a Resolution of Support for the Houston-Galveston Area Council 2019-2022 Transportation Improvement Program Call for Projects – **Action Item** (5 minutes) | 79
6. Consider a Discussion Regarding the FY 2019 Large Urban Transit District State Appropriations for Conroe-The Woodlands UZA – Discussion (5 minutes) | 91
7. Consider a Presentation Regarding the Use of the Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities Funds, and a Call for FY 2017 and FY 2018 Projects – Discussion (10 minutes) | 101
8. Consider Presentations Regarding Quarterly Transit Reports:
   a. Presentation Regarding the City of Conroe – Discussion (5 minutes)
   b. Presentation Regarding The Woodlands Township – Discussion (5 minutes)
   c. Presentation Regarding Meals on Wheels/Senior Rides – Discussion (5 minutes) | 105
9. Consider Announcements Regarding Other Regional Transportation Planning Activities – Discussion (15 minutes) | 125
10. Adjourn | 129

Next Meeting
Date: December 4, 2018
Time: 10:30 A.M.
Location:
The Woodlands Township
2801 Technology Forest Blvd.
The Woodlands, TX 77381

English and Spanish language public notices were published on the City of Conroe's and The Woodlands Township's web sites at least one week prior to the quarterly meeting.
This page intentionally left blank.
Agenda Item 1
Introduction of Committee Appointees and Meeting Attendees (3 minutes)

Background

In accordance with the Mobility Committee (formerly Transit Advisory Committee) Bylaws, one Committee member and alternate was appointed by each of the following interests.

- City of Conroe
  - Honorable Seth Gibson, City Council Member
  - Alternate – Mr. Paul Virgadamo, City Administrator
- The Woodlands Township
  - Honorable Gordy Bunch, Chairman
  - Alternate – Mr. Don Norrell, President/General Manager
- Montgomery County
  - Honorable Jim Clark, Commissioner Precinct 4
  - Alternate – Mr. Mark Mooney, County Engineer
- Other Providers (As defined in ILA, this Committee member will be a single representative for all the small cities in the UZA.)
  - Honorable James Kuykendall, Mayor, City of Oak Ridge North
  - Alternate – Nomination sent to small cities for consideration.

Purpose

To introduce the Committee members and alternates from the City of Conroe, The Woodlands Township, Montgomery County and the single representative and alternate from the “Small Cities”, which are City of Cut and Shoot, City of Oak Ridge North, City of Panorama City, City of Shenandoah, City of Willis and Town of Woodloch, as well as the meeting attendees.
This page intentionally left blank.
Agenda Item 2
This page intentionally left blank.
<table>
<thead>
<tr>
<th>Mobility Committee</th>
<th>Agenda Item 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consider Meeting Summary from June 5, 2018 for Approval – <strong>Action Item</strong> (4 minutes)</td>
<td></td>
</tr>
</tbody>
</table>

**Background**

The Conroe-The Woodlands UZA Mobility Committee met formally at The Woodlands Township on June 5, 2018.

**Purpose/Proposed Action**

To consider approving the meeting summary from June 5, 2018.

**Attachment**

Meeting Summary from June 5, 2018
This page intentionally left blank.
Agenda Item 2
Attachment
This page intentionally left blank.
The Mobility Committee Meeting commenced at 10:32 a.m. on Tuesday, June 5, 2018. The next meeting was set for Tuesday, September 4, 2018 in Conroe, Texas.

Attendees: See attached sign-in sheet.

1. Introduction of Committee Appointees and Meeting Attendees
   a. Introduction of newly appointed representative from the City of Conroe
   b. Nomination to fill Vice-Chair position on UZA Mobility Committee

   Discussion: The meeting began with an introduction of committee members and attendees. Committee member from the City of Conroe, City Council Member Seth Gibson; Committee member representing Small Cities, the City of Oak Ridge North Mayor Jim Kuykendall; Committee member from Montgomery County, Precinct 4 Commissioner Jim Clark; Committee Chair, Chairman of the Board of Directors for The Woodlands Township, Gordy Bunch, and Alternate Committee member, The Woodlands Township President and General Manager Don Norrell were present. Other attendees (sign-in sheet attached) were invited to introduce themselves and their organizations.

   Hon. Seth Gibson, City Council Member was introduced as the newly appointed representative from the City of Conroe, replacing Guy Martin. According to committee by-laws, the Chair and Vice Chair positions serve alternating 2-year rotations among the FTA federal funding recipients, The Woodlands Township and City of Conroe.

   Action: Motion was carried to elect Mr. Gibson to serve as Committee Vice-Chair.

2. Consider meeting summaries from previous UZA Mobility Committee meetings for Approval

   Discussion: The Committee was invited to discuss the previous Mobility Committee Meeting Summary from December 5, 2017. It was noted that a quorum of members was not present for the meeting of March 13, 2018 – summary reflects the discussion of agenda items by those in attendance.

   Action: Motion was carried to approve the summary documents from both meetings.

3. Public Comment – Limited to Items on the Agenda

   Discussion: No public comments were made.

   English and Spanish language public notices were published on the City of Conroe’s and The Woodlands Township’s web sites at least one week prior to the quarterly meeting

   Action: No formal action needed.
4. Consider a Discussion Regarding the Process for Filling the Alternate Representative Position for “Other Providers” Due to a Vacancy and discuss nomination process for Alternate Representative

**Discussion:** Introduced by meeting coordinator, The Woodlands Township Transit Program Manager, Chris LaRue, David Bartels of The Goodman Corporation provided background on the agenda item. As on a previous occasion, and in accordance with committee by-laws, the Nomination is made; the governing bodies for the entities represented (small cities in the UZA) will be asked to approve the nomination. The appointment of the “Other Providers” Alternate Committee Member to the Conroe-The Woodlands UZA Mobility Committee will be made at the 3Q meeting.

**Action:** The Committee approved Mayor Kuykendall’s nomination of Hector Forrester, City Manager for the City of Willis to serve as “Other Providers – Alternate,” filling the vacancy.

5. Consider Discussions and Action Item Regarding the City of Conroe’s Program of Projects for the FY 2017 Conroe-The Woodlands UZA FTA Section 5307, Urbanized Area Formula Program, and Section 5339, Bus and Bus Facilities Program:
   a. Distribution of FTA Formula Funds
   b. Conroe’s Program of Projects for Section 5307 and 5339
   c. Resolution of Support for the City of Conroe’s FY2017 Program of Projects for FTA Sections 5307 and 5339

**Discussion:** Introduced by meeting coordinator, The Woodlands Township Transit Program Manager, Chris LaRue, David Bartels of The Goodman Corporation provided background on the agenda items, noting that the FY2017 Program of Projects currently reflects only the City of Conroe’s projects, and projects identified for The Woodlands Township will be added to the list at a later date. Shawn Johnson, City of Conroe Transportation Manager, reviewed the current use of funds and plans to continue in a similar manner.

**Action:** Motion was carried to approve Resolution No. 2018-01 in support of the City of Conroe’s Program of Projects for FTA Sections 5307 and 5339.

6. Consider a Presentation Regarding the State FY 2018 Large Urban Transit District State Appropriations for Conroe-The Woodlands UZA

**Discussion:** Introduced by meeting coordinator, The Woodlands Township Transit Program Manager, Chris LaRue, David Bartels of The Goodman Corporation provided a briefing on the agenda item, noting the fiscal calendar year for the State of Texas is September 1 – August 31. Additional funds were appropriated by State to large urban areas and the process was simplified. It was noted that these funds can be considered as local match to federally funded programs. Amount for FY 2019 to be reported at the next Mobility Committee meeting, estimated to be split 80/20 between The Woodlands Township and City of Conroe.

**Action:** No formal action needed.
7. Consider a Presentation Regarding the Use of the Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities Funds, and a Call for Projects

**Discussion:** Introduced by meeting coordinator, The Woodlands Township Transit Program Manager, Chris LaRue, David Bartels and Susan McClay of The Goodman Corporation provided a briefing on the agenda item, and fielded questions from the Committee for clarification and detail. City of Conroe administers the fund, and recovers 10% of grant cost for administrative fee; concern was expressed that the City is unable to continue administration duties for the fund due to limited staff resources. As an alternative, State level support is being explored by the City of Conroe and The Woodlands Township.

**Action:** No formal action needed.

8. Consider a Presentation Regarding the Use of Technology to Augment FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities

**Discussion:** Introduced by meeting coordinator, The Woodlands Township Transit Program Manager, Chris LaRue, David Bartels of The Goodman Corporation provided a briefing on the agenda item. It was noted that transportation network companies are not transportation service providers – the companies provide the software and technology tools for use by private transportation service providers (sub-contractors.) Full compliance with applicable federal regulations creates a challenge for the private service providers.

Katy Foster of Meals on Wheels Montgomery County offered to share a report on potential use of TNCs to enhance delivery of on-demand service.

**Action:** No formal action needed.

9. Consider Presentations Regarding Quarterly Transit Reports:
   a. Presentation Regarding the City of Conroe
   b. Presentation Regarding The Woodlands Township
   c. Presentation Regarding Meals on Wheels/Senior Rides

**Discussion:**
   a. Shawn Johnson, City of Conroe Transportation Manager, presented the report for the City of Conroe; Tommy Wooley, City of Conroe Director Capital Projects/Transportation Engineering Department, provided a brief summary of capital projects undertaken by the City, including two sidewalk projects / safe access to schools.

   b. Chris LaRue, The Woodlands Township Transit Program Manager, presented the reports for The Woodlands Township.

   c. Katy Foster, Meals on Wheels Montgomery County Compliance Director, presented the reports for the Senior Rides program.

**Action:** No formal action needed.

10. Consider a Resolution of Support for Houston-Galveston Area Council 2019-2022 Transportation Improvement Program Call for Projects

**Discussion:** Chris LaRue, Transit Program Manager for The Woodlands Township briefed the committee on the current activities for the H-GAC TIP, the committee is in the final stages of developing the project criteria for the Call for Projects. A list of potential projects to be submitted by the City of Conroe and The Woodlands

---

**C-W UZA Mobility Committee Meeting Summary**

---

6/5/2018
Township has been partially completed and it was noted that sidewalk improvements to provide access to transit will be included in addition to various other projects, and the list prioritized for purpose of maximizing the opportunity for funding consideration.

**Action:** Motion was carried to approve **Resolution No. 2018-02** in support of the City of Conroe’s and The Woodlands Township’s applications to the Houston-Galveston Area Council in response to the FY2019 – FY2022 Transportation Improvement Program Call for Projects.

11. Consider Presentations and Action Item Regarding Limited-Eligibility Demand-Response Transit Service Provided by Senior Rides in the Conroe-The Woodlands Urbanized Area:
   a. **Presentation regarding newly approved Strategic Plan**
   b. **Presentation Regarding the Provision of Service in FY 2019**
   c. **Resolution in Support of Creating, Renewing, Extending or Amending the Agreements between Senior Rides and the Cities and the Township within the UZA for FY 2018**

**Discussion:** Chris LaRue, Transit Program Manager for The Woodlands Township introduced Katy Foster of Meals on Wheels Montgomery County (MOWMC) to provide a briefing on the agenda item. The needs of MOWMC, including the geographic coverage and number of seniors served, were reviewed. Various clients and staff members were referenced to demonstrate the growth in demand and the organization’s passion to serve. Budget constraints were also discussed.

**Action:** Motion was carried to approve **Resolution No. 2018-03** expressing Support for Creating, Renewing, Extending or Amending Agreements between Senior Rides and the Cities and the Township within the UZA for FY 2018.

12. Consider Announcements Regarding Other Regional Transportation Planning Activities

**Discussion:** Introduced by meeting coordinator, The Woodlands Township Transit Program Manager, Chris LaRue, Alan Rodenstein of Houston-Galveston Area Council provided a briefing on the agenda item, including the discussion of a mobility management database, under development; the database is designed to enhance the ability for partner organizations, Meals On Wheels Montgomery County, Interfaith of The Woodlands, and others to serve transportation-dependent persons. Update requested for next Mobility Committee meeting.

**Action:** No formal action needed.

13. Adjourn

The meeting was adjourned by motion carried, at 12:02 p.m.

Efforts have been made to streamline the meeting summary document for readability, while maintaining the essence of discussions and actions.

Where **Action** indicates a Motion was carried, the Chair called on the committee members to make the motion, one Committee member first made the motion, another Committee member ‘seconded’ the motion, then the Chair called for members in favor to say ‘aye’ or opposed to say ‘no’.

---

*C-W UZA Mobility Committee Meeting Summary* 6/5/2018
APPROVED this the 18th day of September, 2018.

Gordy Bunch
Chair, Mobility Committee

ATTEST:

Seth Gibson
Vice Chair, Mobility Committee
SIGN-IN SHEET
# Mobility Committee Meeting
Conroe-The Woodlands Urbanized Area

**Please sign in**

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Email Address</th>
<th>Mailing Address and/or Phone Number (Optional)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Katy Foster</td>
<td>MOUMC</td>
<td><a href="mailto:Katy@mounctc.org">Katy@mounctc.org</a></td>
<td></td>
</tr>
<tr>
<td>Jim Kugelstadt</td>
<td>Small Cities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alan Rodstein</td>
<td>H-GAC</td>
<td><a href="mailto:aln.rodstein@h-gac.com">aln.rodstein@h-gac.com</a></td>
<td></td>
</tr>
<tr>
<td>Susan Molly</td>
<td>TGC</td>
<td><a href="mailto:sunday@thegoodmancorp.com">sunday@thegoodmancorp.com</a></td>
<td></td>
</tr>
<tr>
<td>Laura Irans</td>
<td>HDR</td>
<td><a href="mailto:laura.irans@hdrinc.com">laura.irans@hdrinc.com</a></td>
<td></td>
</tr>
<tr>
<td>Lucy Gomez</td>
<td>Inter-Faith</td>
<td><a href="mailto:lycop@woodlandsinterfaith.org">lycop@woodlandsinterfaith.org</a></td>
<td></td>
</tr>
<tr>
<td>Holly Mayor</td>
<td>Inter-Faith</td>
<td><a href="mailto:hmayer@woodlandsinterfaith.org">hmayer@woodlandsinterfaith.org</a></td>
<td></td>
</tr>
<tr>
<td>Judi Foster</td>
<td>United Way</td>
<td><a href="mailto:jfoster@unitedwayhouston.org">jfoster@unitedwayhouston.org</a></td>
<td></td>
</tr>
<tr>
<td>Wendy Weedon</td>
<td>BTD</td>
<td><a href="mailto:wendy@btd.org">wendy@btd.org</a></td>
<td></td>
</tr>
<tr>
<td>David Bartels</td>
<td>THE GERMAN CORP</td>
<td><a href="mailto:dbartels@thelemcorp.com">dbartels@thelemcorp.com</a></td>
<td></td>
</tr>
<tr>
<td>Jennifer Steen</td>
<td>Bleyl</td>
<td><a href="mailto:jsteen@bleylengeenieing.com">jsteen@bleylengeenieing.com</a></td>
<td></td>
</tr>
</tbody>
</table>

June 5, 2018
Mobility Committee Meeting  
Conroe-The Woodlands Urbanized Area 

*Please sign in*

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Email Address</th>
<th>Mailing Address and/or Phone Number (Optional)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jim Clark</td>
<td>Montgomery County</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Commissioner Dist.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

June 5, 2018
Mobility Committee Meeting  
Conroe-The Woodlands Urbanized Area

PUBLIC COMMENTS ROSTER

Please sign in

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Email Address</th>
<th>Mailing Address and/or Phone Number (Optional)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Guidelines for Participating:**

- Each person wishing to address the committee must first sign the Public Comment Roster.
- Individuals will have an opportunity to address the committee under the “public comment” agenda item.
- Speakers will be taken in the order in which they sign up.
- Individuals will be limited to three (3) minutes; total time for public comment will be limited to 30 minutes.

June 5, 2018
MEETING SUMMARIES from previous Conroe-The Woodlands UZA Mobility Committee Meetings
THIS PAGE INTENTIONALLY LEFT BLANK
The Mobility Committee Meeting commenced at 10:32 a.m. on Tuesday, December 5, 2017. The next meeting was set for Tuesday, March 6, 2018 in Conroe, Texas. Attendees: See attached sign-in sheet.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Introduction of Committee Members and Meeting Attendees</td>
</tr>
<tr>
<td><strong>Discussion:</strong></td>
<td>The meeting began with an introduction of committee members and attendees. Committee member from the City of Conroe, City Council Member Guy Martin; Committee member Alternate from Montgomery County, Montgomery County Engineer, Mark Mooney; Committee Chairman and Alternate from The Woodlands Township, Chairman of the Board of Directors for The Woodlands Township, Gordy Bunch, and President and General Manager Don Norrell were present. Other attendees (sign-in sheet attached) were invited to introduce themselves and their organizations.</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>No formal action needed.</td>
</tr>
<tr>
<td>2.</td>
<td>Consider Meeting Minutes from June 6, 2017 for Approval – <strong>Action Item</strong></td>
</tr>
<tr>
<td><strong>Discussion:</strong></td>
<td>The Committee was invited to discuss the previous Mobility Committee Meeting Minutes from June 6, 2017; it was noted that the previously scheduled September meeting was not held, as a quorum of members was not available due to Hurricane Harvey recovery efforts.</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>Motion was carried to approve the meeting minutes, following abstention from Mr. Mooney, who was not present at the referenced meeting.</td>
</tr>
<tr>
<td>3.</td>
<td>Public Comment – Limited to Items on the Agenda</td>
</tr>
<tr>
<td><strong>Discussion:</strong></td>
<td>No public comments were made. English and Spanish language public notices were published on the City of Conroe’s and The Woodlands Township’s web sites at least one week prior to the quarterly meeting</td>
</tr>
<tr>
<td><strong>Action:</strong></td>
<td>No formal action needed.</td>
</tr>
<tr>
<td>4.</td>
<td>Consider a Presentation Regarding Conroe-The Woodlands UZA Administration – Discussion Item</td>
</tr>
<tr>
<td><strong>Discussion:</strong></td>
<td>Introduced by meeting coordinator, The Woodlands Township Transit Planning Manager, Chris LaRue, the City of Conroe Transportation Manager Shawn Johnson provided an overview of recent changes made to administrative assignments on behalf of the Mobility Committee. Shared responsibility between the City of Conroe and The Woodlands Township will reside with Ms. Johnson and Mr. LaRue, respectively. Duties will alternate between the City of Conroe and The Woodlands Township for planning, scheduling, preparation of agenda and meeting materials, and post-meeting follow-up, including meeting summary</td>
</tr>
</tbody>
</table>

27
notes. Each may involve consulting services of their respective groups (The Goodman Corporation and HDR,) while maintaining direct responsibility for committee meetings. Further guidance by the committee would be needed, should consulting work, task orders, or other billable services on behalf of the committee become necessary.

**Action:** No formal action needed.

<table>
<thead>
<tr>
<th>5. Consider a Resolution of Support for a Five-Year Extension of the Interlocal Agreement by and between the City of Conroe and The Woodlands Township for the Administration of the Conroe-The Woodlands UZA – <em>Action Item</em></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Discussion:</strong> The Interlocal Agreement was extended by both parties for a five-year period ending October 1, 2022.</td>
</tr>
<tr>
<td><strong>Action:</strong> Motion was carried to approve the resolution of support for extending the agreement.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6. Consider an Update Regarding the Montgomery Countywide Transportation Implementation Strategy – <em>Discussion – Action Item</em></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Discussion:</strong> Introduced by meeting coordinator, The Woodlands Township Transit Planning Manager, Chris LaRue, David Bartels of The Goodman Corporation provided a briefing on the agenda item, which was first brought to the committee in early 2017, and has advanced through public meetings, sub-committee meetings, discussions with non-profit groups. The goal is to determine the needs of the community as a whole, and to encourage participation. A question was asked concerning additional funding needed in support of senior transportation; many budget cycles are set in summer for allocation of funds, however, needs do often exceed budgeted funds.</td>
</tr>
<tr>
<td><strong>Action:</strong> Staff to develop agenda item for the next meeting (1Q-2018), including recommendations for the parameters of a sub-committee and its associated costs; potential sub-committee members to be invited to attend 1Q-2018 meeting.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7. Consider a Presentation Regarding the FY 2017 Conroe-The Woodlands UZA FTA Section 5307 Urbanized Area Formula Program and FTA Section 5339 Bus and Bus Facilities Program Sub-Apportionments – <em>Discussion Item</em></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Discussion:</strong> The Woodlands Township Transit Program Manager Chris LaRue presented an overview of FTA funding programs currently underway. Split letter was signed and submitted for FTA acceptance. David Bartels of The Goodman Corporation provided additional detail on formulas used in the calculations. Program of projects required and allows for federal funds to be used for capital improvements, operations, and planning.</td>
</tr>
<tr>
<td><strong>Action:</strong> No formal action needed.</td>
</tr>
</tbody>
</table>

| 8. Consider a Presentation Regarding the State FY 2017 Large Urban Transit District State Appropriations for Conroe-The Woodlands UZA and Draft Proposed Rule Revisions to Title 43, Texas Administrative Code, Chapter 31, Public Transportation – *Discussion Item* |

---

*C-W UZA Mobility Committee Meeting Summary 12/5/2017*
Discussion: David Bartels of The Goodman Corporation provided an explanation of ‘minute order’ verbiage. State legislature determined need to delineate large urban transit districts and small urban transit districts, to allocate funds appropriately, based on population growth in both areas. Reference was made to memo of November 16, 2017, noting the rulemaking process of TXDOT. Overall, it appears that the large urban transit districts will receive a slight increase in allocated funds. No changes are planned in administrative controls, will continue to be passed through.

Action: No formal action needed.

9. Consider a Presentation Regarding the Use of the Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities Funds – Discussion Item

Discussion: Shawn Johnson of the City of Conroe invited David Bartels of The Goodman Corporation to provide an update on the status of funds. Vehicles were purchased in 2013-2014. A question was asked about a comparison of taxi vouchers with Uber / Lyft; a study for the use of these services as an alternative was suggested as a discussion item for the next meeting, with update from provider. Cost per trip was confirmed to mean one-way. Continued discussion with the county and other entities through public outreach efforts was encouraged. Township staff offered to coordinate with Montgomery County to obtain shared information from other cities.

Action: No formal action needed.

10. Consider Presentations Regarding Quarterly Transit Reports:

   a. Presentation Regarding the City of Conroe – Discussion
   b. Presentation Regarding The Woodlands Township – Discussion
   c. Presentation Regarding Meals on Wheels/Senior Rides – Discussion

Discussion:

   a. Shawn Johnson presented the report for the City of Conroe. RFP issued for commuter service and fixed routes concluded without competitive response; will continue to extend services through contract renewal with current provider.
   b. and c. Chris LaRue presented the report for The Woodlands Township and Senior Rides, with additional explanation of reported ‘unique riders’ offered by Judi Foster. Service for The Woodlands Express and Town Center Trolleys experienced loss of use and/or loss of revenue due to Hurricane Harvey; service to the Medical Center resumed at no charge on September 1.

Action: No formal action needed.

11. Consider a Discussion to Establish Dates and Host/Location for the Conroe-The Woodlands UZA Mobility Committee Quarterly Meetings to be held in 2018 – Action Item

Discussion: Alternating meeting locations will continue for 2018: 1st Q – City of Conroe on March 6 / 2nd Q – The Woodlands Township on June 5 / 3rd Q – City of Conroe on September 4 / 4th Q – The Woodlands Township on December 4. Start time, 10:30 a.m. for each meeting.

Action: Motion was carried to adopt the suggested (first Tuesday, third month) quarterly meeting dates for 2018.
12. Consider a Discussion Regarding the Process for Filling the Alternate Representative Position for “Other Providers” Due to a Recently Created Vacancy – Discussion Item

**Discussion:**  The current vacancy is the alternate committee member representing small cities. With the primary member not present, the discussion was postponed until the next meeting.

**Action:**  Motion was carried to table the discussion.

13. Consider Announcements Regarding Other Regional Transportation Planning Activities – Discussion

**Discussion:**  Introduced by meeting coordinator, The Woodlands Township Transit Planning Manager, Chris LaRue, Donald Arbeau of The Goodman Corporation provided an overview of H-GAC TIP subcommittee activity, which primarily addresses roadway reconstruction projects, and the many corridors as referenced by map handout, no longer eligible for reconstruction funding, which impacts projects being pursued in this area. A copy of the referenced map is attached to this summary; purple lines depict roads no longer eligible.

Informal public review process is underway by H-GAC, and raising awareness by local entities is needed. Request was made by the Chairman for list of projects submitted to TIP and how the eligibility impacts these projects. Further discussion involving state of good repair projects and historic impact to local entities, in favor of regional (for example, TxDOT) priorities. The subject of ‘call for projects’ was addressed by Chris LaRue, who is the Township’s representative member of the H-GAC TIP subcommittee. It was also noted that TIP and RTP processes are being conducted concurrently, and with some potential overlap.

**Action:**  No formal action needed.

14. Adjourn  The meeting was adjourned by motion carried, at 11:51 a.m.

Efforts have been made to streamline the meeting summary document for readability, while maintaining the essence of discussions and actions.

Where **Action** indicates a Motion was carried, the Chairman called on the committee members to make the motion, one Committee member first made the motion, another Committee member ‘seconded’ the motion, then the Chairman called for members in favor to say ‘aye’ or opposed to say ‘no’.

C-W UZA Mobility Committee Meeting Summary 12/5/2017
PASSED and APPROVED this the 5th day of June, 2018.

Gordý Bunch
Chair, Mobility Committee

ATTEST:

Seth Gibson
Vice Chair, Mobility Committee
The Mobility Committee Meeting commenced at 10:30 a.m. on Tuesday, March 13, 2018.
The next meeting was set for Tuesday, June 5, 2018, in The Woodlands, Texas.
Attendees: See attached sign-in sheet.

1. Introduction of Committee Members and Meeting Attendees

   Discussion: The meeting began with an introduction of committee members and attendees. Committee Member and Alternate from the City of Conroe, City Council Member Guy Martin, and City Administrator Paul Virgadamo and Committee Alternate from The Woodlands Township, President and General Manager Don Norrell were present. A quorum was not present at the meeting. Other attendees (sign-in sheet attached) were invited to introduce themselves and their organizations.

   Action: No formal action needed.

2. Consider Meeting Minutes from December 5, 2017 for Approval – Action Item

   Discussion: Due to an unforeseeable last-minute emergency, a quorum of members was not present; therefore, the Committee did not discuss the previous Mobility Committee Meeting Minutes from December 5, 2017. Action was postponed to the next committee meeting.

   Action: No formal action was taken due to lack of a quorum.

3. Public Comment – Limited to Items on the Agenda

   Discussion: No public comments were made. English and Spanish language public notices were published on the City of Conroe’s and The Woodlands Township’s web sites at least one week prior to the quarterly meeting.

   Action: No formal action needed.

4. Consider a Discussion Regarding the Process for Filling the Alternate Representative Position for “Other Providers” Due to a Recently Created Vacancy and Action Item to Nominate the Alternate Representative – Action Item (10 Minutes)

   Discussion: Mr. David Bartels briefly gave an overview of the process for filling the Alternate Representative Position for “Other Providers” as identified by the Committee Bylaws. According to the Bylaws, a primary member must be an elected official of the organization; while the alternate can be either an elected official or a senior staff from the organization. Nominations for the Small Cities’ alternate will be submitted by the remaining Committee members by the next Mobility Committee Meeting. Once a nomination has been approved by the Committee, the nominee will be submitted to the Small Cities for their consideration.

   Action: No formal action was taken due to lack of a quorum.
5. Consider Discussions, Public Comment and Action Item Regarding the City of Conroe’s Program of Projects for the FY 2017 Conroe-The Woodlands UZA FTA Section 5307, Urbanized Area Formula Program, and Section 5339, Bus and Bus Facilities Program:
   a. Distribution of FTA Formula Funds – Discussion (3 minutes)
   b. Conroe’s Program of Projects for Section 5307 and 5339 – Advise and Consult (3 Minutes)
   c. Public Comment (3 minutes per citizen)
   d. Resolution of Support of the City of Conroe’s FY 2017 Program of Projects for FTA Section 5307 and 5339 – Action Item (3 minutes)

**Discussion:**
Mr. David Bartels gave a summary of the FTA Formula Funds available for FY2017. Ms. Shawn Johnson summarized planned expenditures of the FY2017 Conroe-The Woodlands UZA FTA Section 5307, Urbanized Area Formula Program, and Section 5339, Bus and Bus Facilities Program. A detailed breakdown of the apportionment and Conroe’s Program of Projects expenditures of the FY2017 Formula Funds are available in the Agenda Packet.

**Public Comment:** The alternate to the Chair called for public comment, but none were presented.

**Action:** No formal action was taken due to lack of a quorum.

---

6. Consider a Presentation Regarding the State FY 2018 Large Urban Transit District State Appropriations for Conroe-The Woodlands UZA – Discussion (3 minutes)

**Discussion:**
Mr. David Bartels summarized the results of the 85th Legislative Session that resulted in the appropriation of $7.0 million for Large Urban providers in the new biennium and the incremental allocation of state appropriations to the UZA for FY2018. The Texas Department of Transportation was tasked with reviewing and updating the Title 43, Texas Administrative Code (TAC), Chapter 31, to accommodate a new state funding category, Large Urban Transit District. The proposed rule revisions were approved November 16, 2017 and included:
- Reducing the number of large urban transit districts from seven (7) to five (5);
- Appropriations increase of approximately $300,000 annually; New 300,000 population ceiling (formula); and the elimination of the two-step award of funds process for FY 2018. Funds will now be fully allocated during the summer prior to the start of the state fiscal year (September 1st). To receive the funds, the City of Conroe and the Woodlands Township work directly with Brazos Transit District, which is the fiduciary agent of the funds.

**Action:** No formal action needed.

---

7. Consider a Presentation Regarding the Use of the Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities Funds, and a Call for FY 2017 and FY 2018 Projects – Discussion (10 minutes)

**Discussion:**
Mr. David Bartels updated the committee regarding the use of the Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities funds. Meals on Wheels/Senior Rides and New Danville are the two entities that use the funds extensively. The City of Conroe administers the program. The agenda packet includes additional details on awarded funds for FY2013, FY2014, FY2015, FY2016, FY2017, and FY 2018. A call-for-projects to allocate FY2017 and FY2018 funding is anticipated to take place this summer.

---

*C.W UZA Mobility Committee Meeting Summary* 3/13/2018

34
8. Consider a Presentation Regarding the Use of Technology to Augment FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities – Discussion (10 Minutes)

**Discussion:** At the request of Chairman Gordy Bunch, the Goodman Corporation and The Woodlands Township have done research regarding the use of technology to augment FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities. A report provided in the packet makes a case for microtransit. Mr. Chris La Rue with the Woodlands Township gave a brief overview of the service. Microtransit is eligible to provide 5310 service if open to the general public and share rides. The law generally does not allow for private firms to receive FTA funds directly; so they would have to be procured by a direct recipient or sub-recipient to provide the service. When moving in this direction, Mr. Bartels explained that performance measures will need to be set in place. Mr. La Rue added that in this type of service, FTA requirements would flow down to the subcontractor or private firm and therefore administrative and oversight costs might be higher than anticipated. Mr. Don Norrell suggested that the discussion be brought back to the committee to brief Chairman Bunch (not present).

**Action:** No formal action needed.

9. Consider a Presentation Regarding the Use of the Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities Funds – Discussion (10 Minutes)

**Discussion:** The Board of Meal on Wheels will meet to discuss financials in the coming days. The presentation regarding the use of C-W UZA FTA Section 5310 Program funds in relation to their overall budget was tabled by the Committee until the next Mobility Committee meeting in June.

**Action:** No formal action needed.

10. Consider Presentations Regarding Quarterly Transit Reports:
   a. Presentation Regarding the City of Conroe – Discussion (3 minutes)
   b. Presentation Regarding The Woodlands Township – Discussion (3 minutes)
   c. Presentation Regarding Meals on Wheels/Senior Rides – Discussion (3 minutes)

**Discussion:**
   a. Shawn Johnson presented the report for the City of Conroe regarding Conroe Connection ridership. The City is currently conducting a survey/data collection on route expansion via a survey. Route expansion is in the horizon – a couple of buses have been set aside from the federal fund to support the expansion. Conroe is coordinating a partnership with METRO regarding operations of the City’s commuting service program.

   b. Chris LaRue presented the report for The Woodlands Township. The nine Woodlands Express coaches damaged during Hurricane Harvey are up and running. Service for The Woodlands Express and Town Center Trolleys experienced loss of use and/or loss of revenue due to Hurricane Harvey. FY2017 monthly ridership of the Trolley service saw 150% increase from that of FY2016.
An online feature is being developed for customers to track nearby vehicles.
c. Katy Foster presented the report for Senior Rides.

**Action:** No formal action needed.

**11. Consider Announcements Regarding Other Regional Transportation Planning Activities – Discussion (3 minutes)**

**Discussion:** Ms. Mariana Raschke gave a brief update regarding the upcoming H-GAC Call-for-Projects set to be released during the summer. The Goodman Corporation (TGC) has been coordinating with entities throughout the region on a dialogue with the Houston-Galveston Area Council (H-GAC) regarding draft criteria being proposed for the 2018 Transportation Improvement Program (TIP) Call for Projects. Draft criteria were originally released in October 2017 and included several requirements which deviated from previous Calls for Projects. These requirements had the potential to be detrimental to small and mid-size political subdivisions throughout the region. These requirements were related to:

- The ineligibility of collector roads for most funding categories;
- Federal funding limits on various project types, especially bicycle/pedestrian projects; and
- Design as an ineligible cost.

Recent coordination with H-GAC indicates that the draft criteria have been revised to reflect the concerns noted above. Specifically, collector roads are eligible for funding consideration in all categories, federal funding limits have been removed, and design is being considered as an eligible cost in all funding categories.

Mr. Chris La Rue added that as a member of the TIP subcommittee and the KIP, they are working diligently to adjust the criteria and level the playing field for all potential sponsors/applicants.

**Action:** No formal action needed.

**12. Adjourn**

The meeting was adjourned by a motion at 11:20 a.m.

Efforts have been made to streamline the meeting summary document for readability, while maintaining the essence of discussions and actions.

Where **Action** indicates a Motion was carried, the Chairman called on the committee members to make the motion, one Committee member first made the motion, another Committee member ‘seconded’ the motion, then the Chairman called for members in favor to say ‘aye’ or opposed to say ‘no’.
PASSED and APPROVED this the 5th day of June, 2018.

Gordy Bunch
Chair, Mobility Committee

ATTEST:

Seth Gibson
Vice Chair, Mobility Committee
RESOLUTIONS OF SUPPORT

Conroe-The Woodlands Urbanized Area Mobility Committee:

**No. 2018-01**  City of Conroe’s Program of Projects for FTA Sections 5307 and 5339

**No. 2018-02**  Houston-Galveston Area Council FY2019-FY2022 Transportation Improvement Program Call for Projects

**No. 2018-03**  Creating, Renewing, Extending or Amending Agreements between Senior Rides and the Cities and the Township within the UZA for FY 2018

City Council of the City of Conroe RESOLUTION:

**No. 4385-18**  Appointment of Council Member Seth Gibson to the Conroe-The Woodlands Urbanized Area Transit Advisory Committee
THIS PAGE INTENTIONALLY LEFT BLANK
RESOLUTION NO. 2018-01

A RESOLUTION OF THE MOBILITY COMMITTEE OF THE CONROE-THE WOODLANDS URBANIZED AREA IN SUPPORT OF THE CITY OF CONROE’S PROGRAM OF PROJECTS FOR FY 2017 FEDERAL TRANSIT ADMINISTRATION SECTION 5307, URBANIZED AREA FORMULA PROGRAM, AND SECTION 5339, BUS AND BUS FACILITIES PROGRAM.

WHEREAS, the City of Conroe (City) and The Woodlands Township (The Township) were designated as an urbanized area (UZA) pursuant to the 2010 U.S. Census; and

WHEREAS, it is the stated goal of the Mobility Committee to support improved and expanded public transportation throughout the Conroe-The Woodlands UZA and Montgomery County; and

WHEREAS, the Texas Department of Transportation (TxDOT) notified the Federal Transit Administration (FTA) naming the City and The Township as the Conroe-The Woodlands Urbanized Area (UZA) Dual-Designated Recipients for FTA Section 5307, Urbanized Area Formula Program, and FTA Section 5339, Bus and Bus Facilities Program; and

WHEREAS, the FTA has apportioned, $3,573,680 for FY 2017 to the Conroe-The Woodlands UZA FTA Section 5307 Program and the Designated Recipients have sub-apportioned $603,311 to the City; and

WHEREAS, the FTA has apportioned, $366,941 for FY 2017 to the Conroe-The Woodlands UZA FTA Section 5339 Program, which is restricted to capital expenditures, and the Designated Recipients have sub-apportioned $55,371 to the City; and

WHEREAS, the City has programmed FTA Section 5307 funds into a Program of Projects for FY 2017 as outlined in Table 1; and
Table 1. City of Conroe FY 2017 FTA Section 5307 Program of Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Total Cost</th>
<th>Federal Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Expenditures</td>
<td>$403,676</td>
<td>$201,838</td>
</tr>
<tr>
<td>Capital Expenditures</td>
<td>$237,532</td>
<td>$190,026</td>
</tr>
<tr>
<td>Planning Expenditures</td>
<td>$264,309</td>
<td>$211,447</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$905,518</td>
<td>$603,311</td>
</tr>
</tbody>
</table>

WHEREAS, the City has programmed FTA Section 5339 funds into a Program of Projects for FY 2017 as outlined in Table 2; and

Table 2. City of Conroe FY 2017 FTA Section 5339 Program of Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Total Cost</th>
<th>Federal Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bus acquisition or bus facilities</td>
<td>$69,214</td>
<td>$55,371</td>
</tr>
</tbody>
</table>

WHEREAS, the City has completed a Public Participation Process to gather input regarding the proposed program of projects for FY 2017 FTA Section 5307 and FTA Section 5339; and

WHEREAS, designees from the Dual Designated Recipients and the Mobility Committee have reviewed the City’s proposed Program of Projects for FY 2017 FTA Section 5307 and FTA Section 5339.

NOW, THEREFORE,

BE IT RESOLVED BY THE MOBILITY COMMITTEE OF THE CONROE-THEWOODLANDS UZA:

The Committee approves a resolution in support of the City’s FY 2017 Program of Projects for FTA Section 5307, Urbanized Area Formula Program, and FTA Section 5339, Bus and Bus Facilities Program.
PASSED and APPROVED this the 5th day of June, 2018.

Gordy Bunch
Chairman, Mobility Committee

ATTEST:

Seth Gibson
Vice Chairman, Mobility Committee
THIS PAGE INTENTIONALLY LEFT BLANK
RESOLUTION NO. 2018-02


WHEREAS, the Mobility Committee of the Conroe-The Woodlands Urbanized Area (UZA) is comprised of members from the City of Conroe (City), The Woodlands Township (Township), Montgomery County and other cities in Conroe-The Woodlands UZA, which includes the Cities of Oak Ridge North, Willis, Shenandoah, Cut and Shoot, Panorama Village and the Town of Woodloch; and

WHEREAS, it is a stated goal of the Mobility Committee to support improved and expanded public transportation services throughout the Conroe-The Woodlands UZA and Montgomery County; and

WHEREAS, the City and The Township are providers of public transportation service in the Conroe-The Woodlands UZA; and

WHEREAS, the Houston-Galveston Area Council (H-GAC) has indicated that it will issue a Call for Projects from July 2, 2018 to August 31, 2018 to be included in the H-GAC Transportation Improvement Program (TIP); and

WHEREAS, the City and The Township are eligible applicants for H-GAC’s Call for Projects; and

WHEREAS, the City and The Township will make applications to H-GAC during the Call for Projects for projects to improve public transportation in the Conroe-The Woodlands UZA (EXHIBIT A).

NOW, THEREFORE, BE IT RESOLVED BY THE MOBILITY COMMITTEE OF THE CONROE-THE WOODLANDS UZA:

1. THAT the Committee hereby supports the efforts of the City of Conroe and The Woodlands Township in pursuit of federal funds for improving public transportation in Conroe-The Woodlands UZA.
2. **THAT** the Committee hereby urges approval of any and all applications made by the City of Conroe and The Woodlands Township to any funding source for improvements in Conroe-The Woodlands UZA.

**PASSED** and **APPROVED** this the 5th day of June, 2018.

[signature]

Gordy Bunch  
Chair, Mobility Committee

**ATTEST:**

[signature]

Seth Gibson  
Vice Chair, Mobility Committee
EXHIBIT A

City of Conroe and The woodlands Township Project Maps
This page intentionally left blank.
RESOLUTION NO. 2018-03

A RESOLUTION OF THE MOBILITY COMMITTEE OF THE CONROE-THE WOODLANDS URBANIZED AREA EXPRESSING SUPPORT FOR CREATING, RENEWING, EXTENDING OR AMENDING AGREEMENTS WITH SENIOR RIDES TO PROVIDE LIMITED ELIGIBILITY DEMAND RESPONSE TRANSIT SERVICE IN THE CONROE-THE WOODLANDS URBANIZED AREA.

WHEREAS, the Mobility Committee of the Conroe-The Woodlands Urbanized Area (UZA) is comprised of one representative from each the City of Conroe, The Woodlands Township, Montgomery County and other cities in the UZA; and

WHEREAS, it is a stated goal of the Mobility Committee to support improved and expanded public transportation services throughout the UZA and Montgomery County; and

WHEREAS, Meals on Wheels Montgomery County dba Senior Rides, is a provider of public transportation service for seniors and persons with disabilities in the UZA and throughout Montgomery County; and

WHEREAS, cities and the township within the UZA entered into agreements or may enter into agreements with Senior Rides for the provision of demand response transit service within the UZA for seniors and persons with disabilities For Fiscal Year 2018; and

WHEREAS, the agreements between cities and the township within the UZA and Senior Rides may expire unless renewed, extended or amended by the requisite actions of all parties.

NOW, THEREFORE,

RE IT RESOLVED BY THE MOBILITY COMMITTEE OF THE CONROE-THE WOODLANDS UZA:

THAT the Mobility Committee of the Conroe-The Woodlands UZA, hereby urges cities and the township within the UZA to create, renew, extend or amend any and all agreements required to continue the demand response transit service for seniors and persons with disabilities within the Conroe-The Woodlands UZA by Senior Rides.
PASSED and APPROVED this the 5th day of June, 2018.

Gordy Bunch
Chair, Mobility Committee

ATTEST:

Seth Gibson
Vice Chair, Mobility Committee
CERTIFICATE FOR RESOLUTION

I.

On the 24th day of May, 2018 the City Council of the City of Conroe, Texas, consisting of the following qualified members, to-wit: Toby Powell, Mayor; Duke W. Coon, Mayor Pro Tem; Council Members Guy Martin, Duane Ham, Seth Gibson, and Jody Czajkoski, did convene in public session in the Council Chambers of the City Hall at 300 West Davis in Conroe, Texas. The roll being first called, a quorum was established, all members being present. The Meeting was open to the public and public notice of the time, place and purpose of the Meeting was given, all as required by Chapter 551, Texas Government Code.

II.

WHEREUPON, AMONG OTHER BUSINESS transacted, the Council considered adoption of the following written Resolution, to-wit:

RESOLUTION NO. 4385-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CONROE, TEXAS, APPOINTING MEMBERS TO THE CONROE - WOODLANDS URBANIZED AREA TRANSIT ADVISORY COMMITTEE.

III.

Upon motion of Council Member Ham, seconded by Council Member Martin, all members present voted for adoption of the Resolution, except the following: no one voted against and no one abstained. A majority of those Council Members present having voted for adoption, the presiding officer declared the Resolution passed and adopted.

IV.

A true, full and correct copy of the Resolution adopted at the Meeting is attached to and follows this Certificate.

SIGNED AND SEALED this 24th day of May, 2018.

[Signature]

SOCO M. GORION, City Secretary
RESOLUTION NO. 4385-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CONROE, TEXAS, APPOINTING MEMBERS TO THE CONROE – WOODLANDS URBANIZED AREA TRANSIT ADVISORY COMMITTEE.

* * * * * * * * * * *

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONROE, TEXAS:

Section 1. That the City Council of the City of Conroe appoints the following to serve on the Conroe – Woodlands Urbanized Area Transit Advisory Committee:

Council Member Seth Gibson

PASSED AND APPROVED this the 24th day of May, 2018.

TOBY POWELL, Mayor

APPROVED AS TO FORM:  ATTEST:

MARCUS L. WINBERRY, City Attorney  S. COOM, City Secretary
PRESENTATION AND (TNC STUDY) REPORT

Meals on Wheels Montgomery County Senior Rides
Meals on Wheels Montgomery County Taxi Voucher Program vs Uber/Lyft

Description of our Taxi Voucher program:

Seniors are allotted a certain amount of money monthly on a voucher card. The money comes from UZA for our urban needs and from TXDot for our rural needs. Harris County Rides helps us load the cards as well as taking an administrative fee from each section of the 5310 grant for the purpose of labor, new voucher card or replacement voucher card fees, and no show fees.

We figure out the certain allotments by having the seniors fill out an application with information on it that allows us to understand their specific needs. We also communicate directly with various other organizations such as the Montgomery County Hospital District to meet the medical needs of the senior and disabled community.

Our clients are approved for medical purposes or for approved destinations such as pharmacies, grocery and super stores, and governmental institutions. We approve for areas only within Montgomery County making certain exceptions for medical needs in Harris county. We do our due diligence in this program by having internal audits on each customer and have a strict set of policies in place that the clients must follow.

Price comparison:

Lyft/Uber always prove to be a lower rate than taxi fare by about 25-50%, if you are never factoring in speed and availability/time of day. For example, a one way trip from a location on South Panther Creek in The Woodlands to another area in Spring by taxi cost $41.60, but by Uber it is estimated to cost $24 and by Lyft it is estimated to cost $18. A trip from an area of New Caney to an area in Humble costs $33.60 by taxi but would cost a client an estimated $20 by Uber.

So approximate base pricing shows taxi to be a lightly more expensive choice without involving other logistics:

<table>
<thead>
<tr>
<th></th>
<th>Base Fare</th>
<th>Per Minute</th>
<th>Per Mile</th>
</tr>
</thead>
<tbody>
<tr>
<td>UberX</td>
<td>$2.55</td>
<td>$.35</td>
<td>$1.75</td>
</tr>
<tr>
<td>Lyft</td>
<td>$2.50</td>
<td>$.35</td>
<td>$1.79</td>
</tr>
<tr>
<td>Taxi</td>
<td>$2.50</td>
<td>$.50</td>
<td>$2.50</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(slower traffic)</td>
<td></td>
</tr>
</tbody>
</table>
Issues:

1. Uber/Lyft are available in rural locations but having around the clock drivers for those areas as well as “smaller towns” is completely unreliable. Whereas with a taxi service you have drivers on call at all hours available to rural and urban. The taxi service can be delayed but is more reliable for necessary medical appointments than an Uber or Lyft going to a rural location.

2. During certain in demand hours, Uber and Lyft have the ability to surge prices so what may seem cheaper could end up costing more during certain hours of the day.

3. To use Uber/Lyft you have to download the app on a cell phone as well as know how to use the app and then proceed to find a car near your location. Most seniors do not have either a working cell phone or a cell phone that is capable of having apps downloaded. They then are even less capable of using and being able to clearly understand those apps. With the taxi service there are only a couple of numbers and from there it is making an appointment by talking to someone.

4. I have not found any evidence that a voucher program would work with Lyft or Uber. These programs do allow for gift cards to be given but that would not work with the type of transportation program we have in place through the Harris county taxi voucher. Through that program we allot a certain amount of money on each client’s card monthly. We have policies in place such as the ability to move funds from one client to another if a client has not used their funds in three months. This allows us flexibility to use more funds for our more in need clients, stretching our funds further and serving more clients as well as meeting more clients’ needs. We would not have that flexibility with gift cards. The client must have an email account as well as the app downloaded to use their funds and this takes away our ability to track their spending and whether they are following the policies put in place.

We also have the ability to load funds quickly in emergency situations. We would not be able to do that with Uber or Lyft.

Conclusion:

At this time, while Uber and Lyft prove to be useful tools in urban areas and come at a possibly cheaper price, they won’t necessarily work for our transportation needs with this voucher program. It would be extremely difficult to allot funds and keep track of the needs of our clients. The reliability, while a small factor with the taxi companies, would be a much bigger issue with Uber and/or Lyft.

The most challenging issue though would be the clients we are serving and their inability to meet the requirements needed to use a program like Uber or Lyft. They do not have the technology nor the income to incorporate that technology into their everyday lives so they would not be able to make reservations and/or possibly even learn to use the program as needed.
MEALS ON WHEELS
MONTGOMERY COUNTY
SENIOR RIDES

CAN YOU SEE OUR VISION?

A community nourishing, enriching, and strengthening seniors, improving the lives of the elderly in Montgomery County.
We currently have 549 clients

MOWMC serves 28 different zip codes

Currently we have:
- 5 full-time drivers
- 1 part-time driver
- A Transportation Coordinator
- A Client Liaison
- A Compliance Director.

We currently have transportation in:

Conroe
The Woodlands
Shenandoah
Willis
Porter
Woodbranch
Patton Village
Magnolia
Panorama Village
Montgomery
Kingwood
New Caney
Stagecoach
Oak Ridge
The increase in demand is evident. To be able to meet demand, we would need another bus, two full time drivers, and more funds over the next few years.

We WANT to meet this demand because we understand WHY there is a demand.
At Meals on Wheels Montgomery County, we have the privilege of serving seniors and the disabled in many ways.

It has become apparent over the years that transportation is something seniors and the disabled are in desperate need of in Montgomery County.

Their needs range from medical and dialysis, grocery store runs, social visits at friends’ homes, going to the local senior activity centers or church, to running much needed errands.

Our goal is to help as many seniors and disabled as possible with the funds we receive.

As the transportation needs in the community grow so does our budget and inability to serve as many seniors as we hope to.

Milton, a loyal MOWMC driver for over 10 years helps Mrs. Lois, a long time rider, off the bus as the local recreation center.
Trip Purpose for all of UZA and Rural

FY 2016/2017
- Social: 20%
- City Business (errands): 29%
- Medical: 20%
- Congregate: 29%
- Other: 2%

FY 2017/2018
- Social: 0%
- City Business (errands): 31%
- Medical: 22%
- Congregate: 29%
- Other: 0%
<table>
<thead>
<tr>
<th></th>
<th>Actual Cost of One Way Ride</th>
<th>The Woodlands Township Actual Cost</th>
<th>Approximate amount over the $55,000 given in funding</th>
<th>Conroe Rides Actual Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>$31.94</td>
<td>$129,420.88</td>
<td>$74,420</td>
<td>$154,461.84</td>
</tr>
<tr>
<td>2017</td>
<td>$32.35</td>
<td>$128,106.00</td>
<td>$73,106</td>
<td>$148,454.15</td>
</tr>
<tr>
<td>January 1 to April 30, 2018</td>
<td>$31.80</td>
<td>$45,124.20</td>
<td>$5,000 left for rest of the year</td>
<td>$52,915.20</td>
</tr>
</tbody>
</table>
Amount of Trips

<table>
<thead>
<tr>
<th></th>
<th>FY 2015/2016</th>
<th>FY 2016/2017</th>
<th>FY 2017/2018 (WITH CURRENT FUNDING)</th>
<th>IF NO INCREASE IN FUTURE FUNDS</th>
<th>IF INCREASE IN FUNDS BY $50,000</th>
<th>IF INCREASE IN FUNDS OF $75,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Woodlands</td>
<td>4052</td>
<td>3960</td>
<td>2823</td>
<td>1800</td>
<td>3600</td>
<td>4500</td>
</tr>
<tr>
<td>Conroe</td>
<td>4836</td>
<td>4589</td>
<td>3130</td>
<td>1800</td>
<td>3600</td>
<td>4500</td>
</tr>
</tbody>
</table>

- Woodlands Township
- Conroe
Transportation Budget

- Employee Costs
- Repair and Maintenance
- Insurance
- General Operating Expenses
- Fuel
- Purchase of Service
- Depreciation

Totals per Fiscal Year

FY 2015/2016
$701,157

FY 2016/2017
$698,154

FY 2017/2018
$726,228

FY 2018/2019
$794,320
What a lack of funding would mean for the future of MOWMC Transportation...

- We will not turn clients away that live within the area we service, but it would mean a complete lack of rides. A client who once was able to ride several times a week may not be able to ride but once every two weeks.

- We will not be able to serve clients in The Woodlands Township like we have been. Our focus would shift to rural areas and clients supported by higher funded grants (some of these are within The Woodlands Township and Conroe areas).

- Right now, transportation is growing for MOWMC and we see a huge potential for it to become the largest department in our organization. Now is the time for growth and we don’t want to miss that opportunity.
Meeting Our Goals Together

- It is our goal to be able to give 300 rides to Woodlands Township seniors. To accomplish this we would need an ask of at least $50,000 more to bring our total funding from The Woodlands Township to $105,000.

- We desire to serve even greater numbers in the City of Conroe. Going beyond the 5,000 trips per year mark with additional funding received.

- We offer a valuable and in demand service to the community. Seniors are in desperate need of support and we have the buses, the man power, the desire, the knowledge, and the training to help them. We just need the funding.

- We will not be able to meet the needs of our seniors without the continued support of the City of Conroe, The Woodlands Township, Montgomery County, HGAC, TxDot, CDBG, and others. So many entities have seen the need for transportation (rural and urban) and have dedicated funding to meet the needs of their communities.
Agenda Item 3
This page intentionally left blank.
Public Comment – Limited to items on the agenda (3 minutes per citizen)

Background

In accordance with the Mobility Committee (formerly Transit Advisory Committee) Bylaws under Meetings, all Mobility Committee meetings are open to the public. Public comment will only be allowed on agenda items.

Comments are limited to three (3) minutes per citizen per agenda item.

Purpose

To provide Committee members with public comment related to agenda items that are under consideration by the Committee.
This page intentionally left blank.
Agenda Item 4
This page intentionally left blank.
Consider a Discussion Regarding the Nomination for “Other Providers” Alternate Committee Member – Discussion (10 Minutes)

**Background**

The UZA Mobility Committee approved the nomination of Mr. Hector Forestier, City Manager for the City of Willis, for the “Other Providers” alternate committee member at the June 5, 2018 committee meeting. “Other Providers” are defined as the small cities in the Conroe-The Woodlands UZA. The small cities are Cut and Shoot, Oak Ridge North, Panorama Village, Shenandoah, Willis and Woodloch. The small cities are currently represented by Mayor Kuykendall, City of Oak Ridge North, and the alternate representative position is vacant. The nomination was submitted to the elected bodies of each small city for consideration of the alternate committee member.

**Purpose**

To discuss the status of filling the alternate committee member position for the small cities.
This page intentionally left blank.
Agenda Item 5
This page intentionally left blank.
## Background

The Transportation Improvement Program (TIP) is a fiscally-constrained financial plan of transportation projects approved to receive federal funding over a period of four-years. Projects selected for the TIP are priorities for the region in all surface transportation areas including transit, roadway and highways, bicycle and pedestrian, preventative maintenance, rehabilitation and transportation operations.

H-GAC opened the Call for Projects for the 2019-2022 TIP beginning September 3, 2018. The City of Conroe and The Woodlands Township will both be submitting projects to H-GAC during the Call for Projects application period for consideration by the Technical Advisory Committee and the Policy Council.

## Purpose

To support the efforts of the City of Conroe and The Woodlands Township in pursuit of federal funds for improving mobility in Conroe-The Woodlands UZA.

## Attachment

Resolution of support.
This page intentionally left blank.
Agenda Item 5
Attachments
This page intentionally left blank.
RESOLUTION NO. 2018-___


WHEREAS, the Mobility Committee of the Conroe-The Woodlands Urbanized Area (UZA) is comprised of members from the City of Conroe (City), The Woodlands Township (Township), Montgomery County and other cities in Conroe-The Woodlands UZA, which includes the Cities of Oak Ridge North, Willis, Shenandoah, Cut and Shoot, Panorama Village and the Town of Woodloch; and

WHEREAS, it is a stated goal of the Mobility Committee to support improved and expanded public transportation services throughout the Conroe-The Woodlands UZA and Montgomery County; and

WHEREAS, the City and The Township are providers of public transportation service in the Conroe-The Woodlands UZA; and

WHEREAS, the Houston-Galveston Area Council (H-GAC) has issued a Call for Projects from September 3, 2018 to October 31, 2018 to be included in the H-GAC Transportation Improvement Program (TIP); and

WHEREAS, the City and The Township are eligible applicants for H-GAC’s Call for Projects; and

WHEREAS, the City and The Township will make applications to H-GAC during the Call for Projects for projects to improve mobility in the Conroe-The Woodlands UZA (EXHIBIT A).

NOW, THEREFORE, BE IT RESOLVED BY THE MOBILITY COMMITTEE OF THE CONROE-THE WOODLANDS UZA:

1. THAT the Committee hereby supports the efforts of the City of Conroe and The Woodlands Township in pursuit of federal funds for improving mobility in Conroe-The Woodlands UZA.
2. **THAT** the Committee hereby urges approval of any and all applications made by the City of Conroe and The Woodlands Township to any funding source for improvements in Conroe-The Woodlands UZA.

**PASSED** and **APPROVED** this the 18th day of September, 2018.

________________________________
Gordy Bunch
Chair, Mobility Committee

ATTEST:

________________________________
Seth Gibson
Vice Chair, Mobility Committee
EXHIBIT A

City of Conroe and The woodlands Township Project Maps
This page intentionally left blank.
Agenda Item 6
This page intentionally left blank.
Background

The Texas Transportation Commission (commission), which is the governing body of TxDOT, awarded state program funds to support a variety of public transportation needs in urbanized and non-urbanized areas of the state including the Conroe-The Woodlands UZA. The Texas Administrative Code establishes a formula by which state public transportation funds are distributed to the large urban, small urban and rural areas of the state. The formula was calculated based on need (population) and performance (local investment per operational expense, unlinked passenger trips per vehicle revenue mile, vehicle revenue mile per operational expense and unlinked passenger trip per capita). The commission awarded $514,025 to Conroe-The Woodlands Large Urbanized Area for FY 2019 (attachment).

Purpose

To discuss the allocation of state appropriations to the UZA for FY 2019.

Attachment

Texas Transportation Commission Minute Order 115241 – Award of State FY 2019 Funds
This page intentionally left blank.
Agenda Item 6
Attachments
This page intentionally left blank.
The Texas Transportation Commission (commission) desires to award a total of $81,881,823 in state and federal program funds to support a variety of public transportation needs in urbanized and non-urbanized areas of the state.

Of the amounts appropriated to the Texas Department of Transportation (department) by the General Appropriations Act of the 85th Texas Legislature, Regular Session, $67,682,135 was appropriated for urban and rural public transportation systems for the 2018-2019 biennium. Title 43, Texas Administrative Code (TAC), §31.11 establishes a formula by which state public transportation funds shall be distributed to the large urban, small urban, and rural areas of the state. An FY 2019 award of $34,991,067 to large urban, small urban, and rural transit districts is shown in Exhibit A and has been determined in accordance with §31.11.

Title 43, TAC, §31.22 authorizes the state to contract with entities for planning and research activities as defined in the Federal Transit Administration (FTA) Statewide and Nonmetropolitan Transportation Planning grant program (49 U.S.C. §5304). An award of $605,000 in state and federal §5304 funds is shown in Exhibit B and has been determined in accordance with §31.22.

Title 43, TAC, §31.31 establishes a formula by which public transportation funds shall be distributed under the FTA Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities program (49 U.S.C. §5310). An award of $6,313,018 in federal §5310 funds is shown in Exhibit C and has been determined in accordance with §31.31.

Title 43, TAC, §31.36(g)(4) establishes a formula for calculating awards to rural transit systems based on total vehicle miles under the FTA Formula Grants for Rural Areas program (49 U.S.C. §5311). An award of $12,164,175 in federal §5311 funds is shown in Exhibit D and has been determined in accordance with §31.36(g)(4).

Title 43, TAC, §31.36(g)(3) establishes a formula for calculating awards to rural transit systems for discretionary purposes under the FTA Formula Grants for Rural Areas program (49 U.S.C. §5311). An award of $866,064 in federal §5311 funds is shown in Exhibit E and has been determined in accordance with §31.36(g)(3) as a one-time award to address negative impacts due to changes in transit district boundaries.

Title 43, TAC, §31.30(c)(1) establishes a formula by which public transportation funds shall be distributed under the FTA Bus and Bus Facilities formula grant program (49 U.S.C. §5339). An award of $5,375,275 in federal §5339 funds is shown in Exhibit F and has been determined in accordance with §31.30(c)(1).

Title 43, TAC, §§31.22, 31.36, and 31.37 establish the process by which program proposals shall be evaluated and funds distributed. On November 17, 2017, the department published a Notice of Call for Projects in the Texas Register. Project criteria included project planning and coordination, demonstration of project need and benefits, and project management. The commission finds that the projects in Exhibit G are eligible for funding and awards a total of $21,567,224 in federal and state funds.
Transportation Code, Chapter 455 assigns a broad spectrum of public transportation roles and missions to the department.

Transportation Code, Chapter 456 authorizes the commission to administer funds appropriated for public transportation.

IT IS THEREFORE ORDERED by the commission that the executive director or the director's designee is directed to proceed with the awards in Exhibits A-G, submit the necessary state applications to the FTA, and enter into the necessary contracts.
<table>
<thead>
<tr>
<th>Large Urbanized Area</th>
<th>Award Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brownsville</td>
<td>$544,297</td>
</tr>
<tr>
<td>Conroe-The Woodlands</td>
<td>514,025</td>
</tr>
<tr>
<td>Killeen</td>
<td>436,765</td>
</tr>
<tr>
<td>Laredo</td>
<td>671,023</td>
</tr>
<tr>
<td>Lubbock</td>
<td>734,576</td>
</tr>
<tr>
<td>McAllen</td>
<td>599,314</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,500,000</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Small Urbanized Area</th>
<th>Award Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abilene</td>
<td>$450,581</td>
</tr>
<tr>
<td>Amarillo</td>
<td>513,705</td>
</tr>
<tr>
<td>Arlington</td>
<td>341,663</td>
</tr>
<tr>
<td>Beaumont</td>
<td>483,233</td>
</tr>
<tr>
<td>College Station-Bryan</td>
<td>1,261,939</td>
</tr>
<tr>
<td>Galveston</td>
<td>431,335</td>
</tr>
<tr>
<td>Grand Prairie</td>
<td>170,584</td>
</tr>
<tr>
<td>Harlingen</td>
<td>373,307</td>
</tr>
<tr>
<td>Lake Jackson-Angleton</td>
<td>280,412</td>
</tr>
<tr>
<td>Longview</td>
<td>367,113</td>
</tr>
<tr>
<td>McKinney</td>
<td>459,079</td>
</tr>
<tr>
<td>Mesquite</td>
<td>142,455</td>
</tr>
<tr>
<td>Midland</td>
<td>348,994</td>
</tr>
<tr>
<td>North Richland Hills</td>
<td>116,134</td>
</tr>
<tr>
<td>Odessa</td>
<td>364,693</td>
</tr>
<tr>
<td>Port Arthur</td>
<td>422,699</td>
</tr>
<tr>
<td>San Angelo</td>
<td>353,886</td>
</tr>
<tr>
<td>San Marcos</td>
<td>235,906</td>
</tr>
<tr>
<td>Sherman</td>
<td>218,475</td>
</tr>
<tr>
<td>Temple</td>
<td>331,116</td>
</tr>
<tr>
<td>Texarkana</td>
<td>346,224</td>
</tr>
<tr>
<td>Texas City</td>
<td>356,880</td>
</tr>
<tr>
<td>Tyler</td>
<td>390,673</td>
</tr>
<tr>
<td>Victoria</td>
<td>317,299</td>
</tr>
<tr>
<td>Waco</td>
<td>557,428</td>
</tr>
<tr>
<td>Wichita Falls</td>
<td>423,561</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$10,059,374</strong></td>
</tr>
</tbody>
</table>
This page intentionally left blank.
Agenda Item 7
This page intentionally left blank.
Consider a Presentation Regarding the Use of the Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities Funds, and a Call for FY 2017 and FY 2018 Projects – Discussion (10 minutes)

FTA Section 5310 Program for FY 2015 and FY 2016 Funding

Background

The FTA apportioned $156,082 for FY 2015 and $164,840 for FY 2016 for a total of $320,912. The City of Conroe submitted the FY 2015 and FY 2016 POP to Houston-Galveston Area Council and it was approved by the Transportation Policy Council on April 22, 2016.

Purpose

To provide an update on the POP for FY 2015 and FY 2016 Section 5310. The funds were awarded to Senior Rides and New Danville.

Senior Rides Status of Award

The City approved a request from Senior Rides (SR) to amend its grant to remove purchase of vehicle and reallocate $33,852 to preventative maintenance. The balance of funding will be returned to the Designated Recipient and re-programmed.

<table>
<thead>
<tr>
<th>Table 1: Senior Rides Amended Grant</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Senior Rides Award</strong></td>
</tr>
<tr>
<td>SR - Vehicles</td>
</tr>
<tr>
<td>SR - Purchase of Service</td>
</tr>
<tr>
<td>SR - PM</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

New Danville Status of Award

No activity this quarter.

FTA Section 5310 Program for FY 2017 and FY 2018 Funding

Background

The FTA apportioned $172,626 for FY 2017. This is an increase of $7,794 from the FY 2016 apportionment. The federal appropriation for FY 2018 was approved and FTA apportioned $176,193 for FY 2018.

Purpose
To provide an update on the POP for FY 2017 and FY 2018 Section 5310. No funds are awarded. No call for projects is scheduled at this time.

Other Activity

Designated Recipient Status

The City of Conroe continues to explore Designated Recipient options for the Conroe-The Woodlands UZA.
Agenda Item 8
This page intentionally left blank.
Consider Presentations Regarding Quarterly Transit Reports:

a. Presentation Regarding the City of Conroe – Discussion (5 minutes)
b. Presentation Regarding The Woodlands Township – Discussion (5 minutes)
c. Presentation Regarding Meals on Wheels / Senior Rides – Discussion (5 minutes)

### City of Conroe

**Background**

Conroe Connection is a fixed-route bus service with Americans with Disabilities Act (ADA) complementary paratransit service, which is administered by the City of Conroe. The service includes two (2) fixed bus routes, which connect residents to housing, jobs, services, medical offices and shopping along Frazier Street, North Loop 336 and South Loop 336 and within downtown and the Dugan Subdivision, and paratransit service within ¾ miles of the fixed routes.

**Purpose**

To discuss the latest information regarding quarterly performance of Conroe Connection.

**Attachment**


### The Woodlands Township

**Background**

The Woodlands Township operates The Woodlands Express and The Waterway Trolley. The express provides commuter service from The Township to the Texas Medical Center, Greenway Plaza and the Central Business District in Houston. The trolley provides service along a fixed route connecting The Woodlands Mall, Market Street, businesses and residences along The Woodlands Waterway.

**Purpose**

To discuss the latest information regarding quarterly performance of The Woodlands Express and the Trolley.

**Attachment**

c. **Senior Rides Limited Eligibility Demand Response Transit Service**

**Background**

Senior Rides provides demand response transit (DRT) service within the Conroe-The Woodlands Urbanized Area (UZA) to persons 65 years and older and persons with disabilities, which is also referred to as limited eligibility transit service. The service was renewed in FY 2017-2018 through agreements with the City of Conroe and The Woodlands Township.

**Purpose**

To discuss the latest information regarding quarterly performance of the limited eligibility DRT service.

**Attachment**

A report summarizing Senior Rides ridership data for the third quarter of FY 2017 (April 1, 2018 – June 30, 2018).
Agenda Item 8
Attachments
This page intentionally left blank.
Conroe Connection Ridership Summary

Third Quarter Federal FY 2018 (April 1, 2018 – June 30, 2018)

Conroe Connection is a fixed-route bus service with Americans with Disabilities Act (ADA) complementary paratransit service, which is administered by the City of Conroe. The service includes two (2) fixed bus routes, which connect residents to housing, jobs, services, medical offices and shopping along Frazier Street, North Loop 336 and South Loop 336 and within downtown and the Dugan Subdivision, and paratransit service within ¾ miles of the fixed routes Conroe.

Fixed Route Ridership Summary

The ridership (represented as unlinked trips, or boardings) for the third quarter of FY 2018 was 6,990. Compared with Quarter 2 FY 2018, the total ridership increased by 11.11%. Compared with Quarter 3 FY 2017, the total ridership increased by 20.12% (Figure 1).

Figure 1: Total Ridership by Quarter
ADA Complementary Paratransit Trip Summary

ADA paratransit service provided 935 total trips for the third quarter of Fiscal Year 2018. Compared with Quarter 2 Fiscal Year 2018, the total trips increased by 0.97%. Compared with Quarter 3 FY 2017, the total trips increased by 6.37% (Figure 2).

Figure 2: ADA Paratransit Trips by Quarter
DATE: August 31, 2018
TO: UZA Mobility Committee
FROM: Chris LaRue - Transit Program Manager
RE: The Woodlands Express & Town Center Trolley System Ridership Report

THE WOODLANDS EXPRESS


Unlinked Passenger Trips (UPT): 139,901 (Previous Quarter: 133,141)
Passenger Miles Traveled: Approx. 5.2 million passenger miles

<table>
<thead>
<tr>
<th></th>
<th>Jun 2018</th>
<th>May 2018</th>
<th>Apr 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ridership</td>
<td>46,374</td>
<td>47,462</td>
<td>46,065</td>
</tr>
</tbody>
</table>
Mobile Ticketing Application

The Township launched the new Mobile Ticketing App for The Woodlands Express on August 13, 2018. The app, available for iOS and Android devices, allows passengers to save time, skip lines, and board more quickly. It also provides access to schedules and route maps and FAQs.

Marketing was launched in the first week of August 2018. The app will be featured in a Press Release and will also be featured in news coverage of “Commute Solutions Month” being covered by Kathrine Whaley of ABC 13 in Houston.

Upcoming Smartphone Application

Township staff are working to finalize the “Next Bus” app that, once launched, will work in coordination with the Mobile Ticketing App. Anticipated launch is set for September 2018. The app will provide information similar to the Trolley Tracker app but in a customized environment designed especially for The Woodlands Express.
TOWN CENTER TROLLEY


Unlinked Passenger Trips (UPT): 34,446 (Previous Quarter: 27,564)
Passenger Miles Traveled: Approx. 93,000 passenger miles

Passenger Count Data

To assist in automating data collection such as passenger counts, dwell times, average trip lengths, and stop performance, the Board of Directors approved the procurement of Automatic Passenger Counters (APCs) for the Town Center Trolleys. Installation and validation have been completed.

Hughes Landing Expansion

The implementation of the Trolley Service Extension to Hughes Landing began April 16, 2018.

Current Schedule

- **Monday to Thursday**
  - Peak: 11 a.m. to 2 p.m., 5 p.m. to 9 p.m. (4 vehicles)
  - Off-peak: 2 p.m. to 5 p.m. (3 vehicles)
- **Friday and Saturday**
  - Peak: 10 a.m. to 2 p.m., 5 p.m. to 10 p.m. (4 vehicles)
  - Off-Peak: 2 p.m. to 5 p.m. (3 vehicles)
- **Sunday**
  - Peak: 11 a.m. to 2 p.m. (4 vehicles)
  - Off-peak: 2 p.m. to 6 p.m. (3 vehicles)

- Number of Vehicles: four (4) during peak hours, three (3) during off-peak hours
• Headways: approx. 10 minutes during peak operations and 12-15 minutes during off-peak operations

New Trolley Tracker Smartphone App

The Ride Systems Trolley Tracker App for smartphones launched on April 23, 2018. The app provides useful real-time information such as trolley location, estimated arrival times, stop information, alerts and more.

The app is compatible with Apple and Android phones and can be downloaded via the AppStore or Google Play.

The following graphic was developed to advertise the app’s availability to passengers (following page):
Where is my trolley?
Track the Town Center Trolley in real time on your mobile device!

Download the Ride Systems App for real-time Town Center Trolley information including estimated arrival times, your location, stop information, nearby attractions, service alerts, and more.

Select “The Woodlands Township” from the menu after installation.
This page intentionally left blank.
Limited Eligibility Demand Response Transit Service Provided by Senior Rides in the Conroe-The Woodlands Urbanized Area

Third Quarter FY2018
(April 1, 2018 – June 30, 2018)

Conroe-The Woodlands (C-W) UZA Limited Eligibility Trips

A C-W UZA specific trip is defined as a limited eligibility trip with an origin inside the C-W UZA. Senior Rides (SR) provided 3,007 C-W UZA trips for the third quarter of Fiscal Year 2018 (Figure 1), which covers April 1, 2018 through June 30, 2018. The C-W UZA trips contributed to 65.50% of the total demand response trips provided by SR.

Figure 1: C-W UZA Trips

Total Trips (4,591)

Origins inside C-W UZA (3,007)

C-W UZA Trips (3,007)

Origins outside C-W UZA (1,584)

Rural or Other Trips (1,584)

Table 1 shows the C-W UZA trips split by origins and municipality boundaries. The table also shows 83.2% of the trips had origins inside Conroe and The Woodlands, 11.3% of the trips were generated within the municipal boundaries of Willis, Shenandoah, Oak Ridge North, and Panorama Village and 5.7% of the trips originated in the unincorporated area of the Conroe-The Woodlands UZA.
Table 1: C-W UZA Trip Origin by Municipality

<table>
<thead>
<tr>
<th>TRIPS</th>
<th>TRIP COUNT</th>
<th>% OF TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>C-W UZA Trips</td>
<td>3,007</td>
<td></td>
</tr>
<tr>
<td>Origins Inside C-W UZA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conroe</td>
<td>1,427</td>
<td>47.5%</td>
</tr>
<tr>
<td>The Woodlands</td>
<td>1,074</td>
<td>35.7%</td>
</tr>
<tr>
<td>Willis</td>
<td>99</td>
<td>3.3%</td>
</tr>
<tr>
<td>Shenandoah</td>
<td>191</td>
<td>6.4%</td>
</tr>
<tr>
<td>Oak Ridge North</td>
<td>5</td>
<td>0.2%</td>
</tr>
<tr>
<td>Panorama Village</td>
<td>41</td>
<td>1.4%</td>
</tr>
<tr>
<td>Unincorp. UZA trips within Conroe--The Woodlands UZA</td>
<td>170</td>
<td>5.7%</td>
</tr>
<tr>
<td>Total</td>
<td>3,007</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

When reviewing the trip purpose, social service and errands trips contribute to 55% of the total limited eligibility trips. The remainder of the trips were 28% medical, 16% congregate and 2% other (Figure 2).

Figure 2: C-W UZA Trip Purpose
Compared with Quarter 2 Fiscal Year 2018, the C-W UZA trips for Quarter 3 Fiscal Year 2018 increased by 8.1%. Compared with Quarter 3 Fiscal Year 2017, C-W UZA trips for Quarter 3 Fiscal Year 2018 increased by 3.7% (Figure 3).

**Figure 3: C-W UZA Trips Comparison**

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Q1 FY15</th>
<th>Q2 FY15</th>
<th>Q3 FY15</th>
<th>Q4 FY15</th>
<th>Q1 FY16</th>
<th>Q2 FY16</th>
<th>Q3 FY16</th>
<th>Q4 FY16</th>
<th>Q1 FY17</th>
<th>Q2 FY17</th>
<th>Q3 FY17</th>
<th>Q4 FY17</th>
<th>Q1 FY18</th>
<th>Q2 FY18</th>
<th>Q3 FY18</th>
</tr>
</thead>
</table>

*All Demand Response Trips*

**Figure 4** is a map depicting the origins of the 4,591 demand response trips provided. Compared with Quarter 2 Fiscal Year 2018, the total demand response trips provided for Quarter 3 Fiscal Year 2018 increased by 12.9%. Compared with Quarter 3 Fiscal Year 2017, the total demand response trips provided for Quarter 3 Fiscal Year 2018 increased by 8.8% (Figure 5).
Figure 4: Trip Origins
When reviewing the trip purpose for all demand response trips, the top 4 categories of trip purposes were 30% errands, 27% congregate, 24% medical and 19% social service (Figure 6).
Agenda Item 9
This page intentionally left blank.
<table>
<thead>
<tr>
<th>Mobility Committee</th>
<th>Agenda Item 9</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consider Announcements Regarding Other Regional Transportation Planning Activities – Discussion (3 minutes)</td>
<td></td>
</tr>
</tbody>
</table>

**Background**

There are many transportation activities occurring throughout the region that directly and indirectly impact the Conroe-The Woodlands Township UZA.

**Purpose**

To discuss other regional transportation related activities.

**Attachment(s)**

None
This page intentionally left blank.
Agenda Item 10
This page intentionally left blank.
<table>
<thead>
<tr>
<th>Mobility Committee</th>
<th>Agenda Item 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjourn</td>
<td></td>
</tr>
</tbody>
</table>