CALL TO ORDER
CALL OF ROLL

PRESENT: Mayor Powell
Mayor Pro Tem Coon
Council Members Gibson, McDonald, Ham and Czajkoski
City Administrator Paul Virgadamo
City Attorney Marcus Winberry
City Secretary Soco M. Gorjón

After a roll call by the City Secretary establishing a quorum was present, the workshop meeting was called to order at 2:00 p.m. by Mayor Powell.

The meeting agenda, which was posted in accordance with the Texas Government Code, Chapter 551, was presented.

Agenda folders containing data relating to agenda items had been furnished to Council Members prior to the meeting of the Council.

Agenda items were considered by the Council. The action taken concerning such item is shown on the official Council Action Sheet attached hereto and made a part of these Minutes.

After all business properly brought before the Council had been considered, City Council adjourned.

Toby Powell, Mayor

ATTEST:

Soco M. Gorjón, City Secretary
OFFICIAL MINUTES OF THE CONROE CITY COUNCIL

Mayor Powell recognized Police Officer Taylor for his service since October 1998.

MINIMUM WIDTH FOR RESIDENTIAL LOTS
Director of Capital Projects/CIP Tommy Woolley introduced the Advisory Developer’s Committee Chairman Larry Kaptus and Co-Chair Scott Stevens to Council. Mr. Kaptus asked Council to consider reducing the minimum width for residential lots from 50' X 100' to 40' x 110', making the homes more affordable. After a lengthy discussion, Mayor Pro Tem Coon stated the competition in the free market should be open to every developer. Councilman Ham noted the need for a product on the ground, and Councilman Gibson stated he was not in agreement with the request and that Conroe needed higher quality homes instead of lowering standards. Mayor Powell pointed out that land cost was increasing in Conroe. It was the consensus of Council not to decrease the quality of the product.

FOCUSED ADVOCACY FOR LEGISLATIVE AND REGULATORY CONSULTING SERVICES
Mayor Powell introduced Andrew Keefer with Focused Advocacy. Mr. Keefer noted that he and his firm were looking forward to assist the City of Conroe with legislative and regulatory consulting services. City Attorney Marc Winberry informed that the proposed agreement would be for a 23-month term beginning on November 1, 2018 and continue through September 30, 2020.

CONROE TO BECOME A CERTIFIED MUSIC FRIENDLY COMMUNITY
CVB Manager Shannon Overby presented Council the next steps for Conroe to become a Certified “Music Friendly Community”. Mrs. Overby and Frank Jackson asked Council to consider designating the Convention & Visitors Bureau to serve as the Texas Music Office liaison and signing the require Memorandum of Understanding. Mrs. Overby also asked Council to consider allowing the Tourist Advisory Council to create a Conroe Music Advisory Council made up of a variety of music related businesses and individuals to work in partnership with the community’s music related 501c3 nonprofits to foster community development and to collaborate with music education programs in the Conroe area.

COMMUNITY ENRICHMENT GRANT/ SPECIAL EVENT GRANT – HOTEL OCCUPANCY TAX FUNDS
CVB Manager Shannon Overby asked Council to consider merging the Community Enrichment Grant with the Special Event Grant in an effort to streamline the process. Mrs. Overby stated that both grants could legally be funded by Hotel Occupancy Tax (HOT) funds.

CHANGE ORDER REQUEST TO INCREASE – PO 19-00059
CVB Manager Shannon Overby asked Council to consider increasing Change Order PO # 19-00059 to Madden Media group from $40,000 to $56,500. Mrs. Overby pointed out that this vendor handled multiple marketing and advertising programs. Staff recommended approval.

At 2:44 p.m., Mayor Powell along with Council, City Administrator Paul Virgadamo, City Attorney Marcus Winberry, and City Secretary Soco M. Gorjón, recessed into a Closed Executive Session Chapter 551.072 and 551.074 for the following purpose:

- Performance Evaluation of the Director of Parks and Recreation
- Consultation concerning the value, purchase or exchange or real property

The Closed Executive Session was recessed at 3:23 pm.

EMPLOYEE INSURANCE
Human Resources Director Andre Houser presented Brent Weegar with IPS, who gave an update on results and recommendations from RFP for all lines of employee insurance and suggestions for changes as stated in Exhibit "A".
INTERNET CRIMES AGAINST CHILDREN TASK FORCE GRANT PROGRAM
Police Chief Jeff Christy presented Council the five-year renewal agreement with the City of Houston and the City of Conroe for the Conroe Police Department’s participation in the Houston Metropolitan Area Internet Crimes Against Children Task Force Grant Program for their review and consideration. Staff recommended approval.

FIREARMS TRAINING FACILITY AGREEMENT/ FBI
Police Chief Jeff Christy presented Council a proposed addendum to the Firearms Training Facility Agreement with the FBI regarding payment structure for their review and consideration. Chief Christy pointed out that the proposed addendum specified payment upon invoice as reimbursement for work performed for facility repair and replacement. Staff recommended approval.

C.A.R.E. CONTRACT
Police Chief Jeff Christy presented Council an amendment to the C.A.R.E. contract to increase from $515,844 to $556,044 to cover the cost of animals that would be received from the City of Willis under the current agreement. Staff recommended the amendment be accepted as written.

CITY OF WILLIS AGREEMENT – ANIMAL SHELTER SERVICES
Police Chief Jeff Christy presented Council for their review and consideration the proposed agreement with the City of Willis for animal shelter services. Staff recommended approval.

CAMERA PURCHASE - WATCHGUARD
Police Chief Jeff Christy asked Council to consider the sole source purchase for cameras from Watchguard, approved in the FY 18-19 Budget in the amount of $106,330. Staff recommended approval.

RADIO PURCHASE - HARRIS DAILEY-WELLS
Police Chief Jeff Christy presented Council the sole source purchase for radios from Harris Dailey-Wells, approved in the FY 18-19 Budget in the amount of $58,482.34 for their review and consideration. Staff recommended approval.

UNIFORMS PURCHASE
Fire Chief Ken Kreger asked Council to consider the purchase of uniforms from Webb’s Uniforms for additional firefighters along with Class A Uniforms in the amount of $55,000. Staff recommended approval.

2019 FIRST THURSDAY CONCERT SERIES AGREEMENT
Recreation Manager Rob Hamilton presented Council the First Thursday Concert Series Agreement with Brock Agency for $50,000. Mr. Hamilton stated the participation has ranged from 4,500 – 5,000 citizens. Staff recommended approval of agreement as written.

CIP UPDATE
Director of Capital Projects/CIP Tommy Woolley presented Council the CIP update of all of the City’s projects (Exhibit “B”).

PLANNING AREA
City Engineer Chris Bogert asked Council to consider repealing the planning area and discontinue subdivision and infrastructure review outside of the City limits. Mr. Bogert pointed out that the City would still be requiring the MUDS to conform to City infrastructure standards in the ETJ and allowing an engineer certification of compliance without formal review, and using contracts to require compliance with subdivision and infrastructure standards for developments outside of the City limits that would be connected to City water and sewer. Mr. Bogert pointed out that this would allow complete focus on the in City limits. Mayor Pro Tem Coon inquired if a future Council could repeal this proposed Ordinance. City Attorney Marc Winberry replied in the affirmative. It was further discussed that projects already under we construction would be inspected but would move forward with a new Ordinance on new projects and the County would still regulate.

CONROE PARK DRIVE AND POLLOCK DRIVE REHAB PROJECTS
Director of Capital Projects/Transportation Tommy Woolley presented Council the bid results for the Conroe Park Drive and Pollok Drive Rehab Projects and recommended awarding the contract to Larry Young Paving in the amount of $7,407,202.96.

**WATER WELL #12 ELEVATED STORAGE TANK REHABILITATION**
Director of Public Works Norman McGuire presented Council the bid for Water Well #12 Elevated Storage Tank Rehabilitation and recommended awarding the bid to CFG Industries in the amount of $509,000.00.

**CHANGE ORDER – LAN - WASTEWATER TREATMENT PLANT**
Director of Public Works Norman McGuire asked Council to consider a Change Order in the amount of $1,668,600.00 to Lockwood, Andrews & Newnam Inc. for engineering services on the Wastewater Treatment Plant. Mr. McGuire stated that new changes to this project were the result of this request.

**HOTEL AUDIT REPORT**
Internal Auditor Sherrie Mattson presented Council the Hotel Audit Report for their review and information.

**INTERNAL AUDIT UPDATE**
Internal Auditor Sherrie Mattson presented the Internal Audit update on projects performed in the past, currently in progress and planned for the future for Council’s review and consideration.

**BID AWARD - VEHICLES**
Purchasing Director Kristina Colville presented Council the bid award recommendations for vehicles for various departments in the City of Conroe for their review and consideration (Exhibit "C").

**FLEET SERVICES CONTRACT WITH SIDDONS-MARTIN**
Fleet Services Manager Erik Metzger presented Council the recommendation to contract with Siddons-Martin to provide parts and maintenance services for the Fire Department’s pump and ladder trucks up to $150,000. Staff recommended approval.

**T & T TOWER LEASE AGREEMENT AT THE MAGNOLIA COMMUNICATIONS TOWER**
Facilities Manager Tammie Rushing presented Council an amendment to the Tower Lease Agreement with AT&T at the Magnolia Communications Tower for their review and consideration. Mrs. Rushing informed that this would add 1 additional microwave antenna to the tower. Staff recommended approval.

**FY 17-18 4TH QUARTER INVESTMENT REPORT**
Assistant Finance Director Collin Boothe presented Council the FY 17-18 4th Quarter Investment Report for their review and consideration. Staff recommended approval.

**OPEB TRUST (RETIREE INSURANCE) FY 17-18 4TH QUARTER INVESTMENT REPORT**
Assistant Finance Director Collin Boothe presented Council the OPEB Trust (Retiree Insurance) FY 17-18 4th Quarter Investment Report for their review and consideration.

**FIRST PUBLIC HEARING – STRATEGIC PARTNERSHIP AGREEMENT WITH MUD 121- WOODFOREST**
At 4:26 p.m., Mayor Powell recessed the Open Meeting in order to conduct first Public Hearing on the proposed Strategic Partnership Agreement with MUD 121 (Woodforest).

City Attorney Marc Winberry gave a brief summary of this proposed Strategic Partnership Agreement with MUD 121 and pointed out that the length of the term for the SPA had been revised to December 31, 2037.

After receiving no additional comments, Mayor Powell closed the Public Hearing at 4:28 p.m.

**MONTGOMERY COUNTY HAZARD MITIGATION PLAN**
Adm. Specialist - Emergency Management Kassie Laughlin presented Council the Montgomery County Hazard Mitigation Plan that had been approved by FEMA for their review and consideration. Ms. Laughlin recommended that the City adopt the plan, as it would be reviewed every 18 months to qualify for grants.
At 4:33 p.m., Mayor Powell along with Council, City Administrator Paul Virgadamo, City Attorney Marcus Winberry, and City Secretary Socio M. Gorrón, recessed into a Closed Executive Session Chapter 551.072 and 551.074 for the following purpose:

- Performance Evaluation of the Director of Parks and Recreation
- Consultation concerning the value, purchase or exchange or real property

The Closed Executive Session was recessed at 4:52 pm.

**BRIEFING**

None

**COUNCIL MEMBERS INQUIRY TIME**

None

There being no further business brought before the Council, the meeting was recessed until tomorrow at 9:30 a.m.
RECONVENE
THURSDAY, OCTOBER 25, 2018 – 9:30 A.M.

OFFICIAL ACTION OF THE CONROE CITY COUNCIL

"CALL TO ORDER
ALL OF ROLL"

PRESENT: Mayor Powell
Mayor Pro Tem Coon
Council Members Gibson, McDonald, Ham and Czajkoski
City Attorney Marcus Winberry
City Administrator Paul Virgadamo
City Secretary Socio M. Gorjón

INVOCATION/PLEDGE: Pastor Doug Peters – Grace Crossing Church

RECOGNITIONS:
Employee of the Month – Sgt. Ian Trotter, Police Department
5-Year Service Award – Betty Siler – Parks Department

Presentation of “John Burge Park Street” sign to the Burge Family

PROCLAMATION:
Municipal Court Week – November 5 – 9, 2018
(November 8, 2018 Municipal Court Open House)
Tarra Chaney Day – November 3, 2018

Former Councilwoman Marsha Porter invited everyone to Tarra Chaney Fundraiser November 3rd at Tut’s Bar & Grill to help Tarra with her fight against breast cancer.

Mayor Powell recognized Police Officer Krystal Renteria for her year of service.

CITIZEN INQUIRY
None

BID AWARD - CONROE PARK DRIVE – POLLOCK DRIVE REHAB PROJECTS
Councilman Ham made a motion to award the bid to Larry Young Paving for the construction contract for the Conroe Park Drive and Pollok Drive Rehab Projects as discussed and presented. Councilman Czajkoski seconded the motion. Motion carried unanimously.

BID AWARD - WATER WELL #12 ELEVATED STORAGE TANK REHABILITATION
Councilman McDonald made a motion to award the bid for Water Well #12 Elevated Storage Tank Rehabilitation to CFG Industries as discussed and presented. Councilman Ham seconded the motion. Motion carried unanimously.

UPDATE CITY OF CONROE INVESTMENT POLICY
Assistant Finance Director Collin Boothe presented Council an update of the City of Conroe Investment Policy for their review and consideration. Mr. Boothe informed Council that the Texas Public Investment Act, Chapter 2256.025 required the City Council to review and adopt a list of qualified brokers that were authorized to engage in investment transactions with the City and every time there is a change in personnel, the list needs to be updated.

Councilman Ham made a motion to approve the City of Conroe Investment Policy as discussed and presented. Councilman Gibson seconded the motion. Motion carried unanimously.
CERTIFICATE OF OBLIGATIONS SERIES 2018A - $47,855,000
Assistant Finance Director Collin Boothe presented Council an Ordinance authorizing and ordering the issuance of the City of Conroe, Texas Certificates of Obligation, Series 2018A; awarding the sale thereof; and containing matters incident thereto for their review and consideration. John Robuck of BOK Financial Securities, Inc. gave an update to Council.

Councilman Gibson made a motion to approve the proposed Ordinance authorizing and ordering the issuance of the City of Conroe, Texas Certificates of Obligations, Series 2018A; awarding the sale thereof; and containing matters incident thereof as presented. Councilman McDonald seconded the motion. Motion carried unanimously.

CERTIFICATE OF OBLIGATIONS SERIES 2018B - $98,050,000
Assistant Finance Director Collin Boothe presented Council an Ordinance authorizing and ordering the issuance of the City of Conroe, Texas Certificates of Obligation, Series 2018B; awarding the sale thereof; and containing matters incident thereto. John Robuck of BOK Financial Securities, Inc. gave an update to Council.

Councilman Gibson made a motion to approve the proposed Ordinance authorizing and ordering the issuance of the City of Conroe, Texas Certificates of Obligations, Series 2018B; awarding the sale thereof; and containing matters incident thereof as presented. Councilman Czajkoski seconded the motion. Motion carried unanimously.

SECOND PUBLIC HEARING – STRATEGIC PARTNERSHIP AGRMT WITH MUD 121 - WOODFOREST
At 9:58 a.m., Mayor Powell recessed the Open Meeting in order to conduct a second Public Hearing on the proposed Strategic Partnership Agreement with MUD 121 (Woodforest).

After receiving no comments, Mayor Powell closed the Public Hearing at 9:58 a.m.

STRATEGIC PARTNERSHIP AGREEMENT WITH MUD 121 (WOODFOREST)
City Attorney Marc Winberry informed Council that this would permit annexation of this District on December 31, 2037.

Councilman McDonald made a motion to approve the proposed Strategic Partnership Agreement with MUD 121 (Woodforest) as discussed and presented. Councilman Ham seconded the motion. Motion carried unanimously.

FOCUSED ADVOCACY – LEGISLATIVE AND REGULATORY CONSULTING SERVICES
Councilman Ham made a motion to approve the contract with Focused Advocacy for legislative and regulatory consulting services as discussed. Councilman Gibson seconded the motion. Motion carried unanimously.

CONSENT AGENDA
A motion was made by Councilman Gibson, seconded by Councilman McDonald to approve the Consent Agenda Items 9 through 31 as presented. Motion carried unanimously.

- Approve the next steps for Conroe to become a Certified “Music Friendly Community”.
- Approve the Change Order request to increase PO #19-00055 from $40,000 to $56,500.
- Approve agreement renewal with the City of Houston for the Conroe Police Department’s participation in the Houston Metropolitan Area Internet Crimes Against Children Task Force Grant Program.
- Approve addendum to Firearms Training Facility Agreement with FBI regarding payment structure.
- Approve amendment to C.A.R.E. contract.
- Approve agreement with the City of Willis, Texas for animal shelter services.
- Approve sole source purchase for cameras from Watchguard, approved in the FY 18-19 budget.
- Approve sole source purchase for radios from Harris Dailey-Wells, approved in the FY 18-19 budget.
- Approve purchase of uniforms.
- Approve First Thursday Concert Series Agreement.

Minutes
October 24 & 25, 2018
Workshop & Regular
7
CONSENT AGENDA - CONTINUATION

- Approve recommendations from RFP for all lines of employee insurance and suggestions for changes.
- Approve real estate contract for purchase of water well site from Terry Epling and authorize Mayor to execute contract.
- Approve the Change Order in the amount of $1,668,800.00 to Lockwood, Andrews & Newnam, Inc. for engineering services on the Wastewater Treatment Plant.
- Approve Hotel Audit Report.
- Approve Internal Audit Update.
- Approve bid award for vehicles, police patrol SUV's and heavy equipment for various department in the City of Conroe to various vendors based on low bids, best value and 5% local vendor preference awards.
- Approve Fleet Service request to contract with Siddons-Martin to provide parts and maintenance services for the Fire Department's pump and ladder trucks up to $150,000.
- Approve an amendment to the Tower Lease Agreement with AT&T at the Magnolia Communications Tower.
- Approve FY 17-18 4th Quarter Investment Report.
- Approve Commission and Board Meeting absences.
  - September 6, 2018 – Steve Hailey
  - September 20, 2018 – Dr. Bob Rabuck and Jim Arnold
- Payment of Statements:
  - San Jacinto River Authority
  - Randy Roan Construction
  - Alcott, Inc dba THC
  - Tyler Technologies
  - Fused Industries
  - Doughie Construction Co.
  - Freese Nichols
  - IPR South Central LLC
  - Triple B Services
  - Kronos
  - ESRI
  - WadeCon
  - Alcott, Inc dba THC
  - T Construction
  - Kimley Horn and Associates
  - Wharton Smith Inc.
  - Stealth Partner Group
  - TCEQ

  Surface Water Fee
  - Inv. No. 3 - Construction Freedom Blvd. AKA Veterans Memorial Pk Dr
  - Inv. No. 10- final - Windsor Lakes Force Main
  - Inv. No. 025-236076 – Incode V10 Software Renewal
  - Inv. No. 12 – Sanitary Sewer SH 105 & I45 Phase 2
  - Inv. No. 6 – WWTP Effluent Outfall Structure
  - Inv. No. 1289125 – Professional Services Sanitary Sewer Eval. Study
  - Inv. No. 3 – FM 2854 Waterline, Sanitary Sewer Relocation and Pipe Burring
  - Inv. No. 6 – Wilson Rd Widening Project
  - Inv. No. 113858802 & 113860951 – Timekeeping Software
  - Inv. No. 93504542 – ELA Renewal for GIS
  - Inv. No. 3 – Construction Grace Crossing Extension
  - Inv. No. 9 – Windsor Lakes Force Main
  - Inv. No. 5 – SSOI Section 6 Sewer Rehab/ Construction
  - Inv. No. 06778822-0818 – Aquatic Center Design
  - Inv. No. 8 – Southwest WWTP Flood Restoration and Repairs
  - Inv. No. 1-Oct – Stop Loss Coverage
  - Inv. No. CWGQ0086043 - Water System Permit Fees

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$50,000.00
$89,789.25
$457,276.13
$204,397.88
$75,400.00
$691,860.11
$87,614.80
$50,692.40

- Approve Montgomery County Hazard Mitigation Plan.

Mayor Pro Tem Coon thanked LAN for their willingness to work with the City of Conroe.

There being no further business to consider, a motion was made by Councilman Ham, seconded by Councilman McDonald to adjourn the meeting.
Recommendations

- **Medical and Prescription Drug**
  - Renewal with Cigna is recommended for the 2019 plan year for medical, dental and vision plan administration. Cigna has decreased there Medical administrative fees by 15% and agreed to significant increases in rebate sharing for 2019. Overall, Cigna’s fee’s inclusive of projected rebates are decreasing by approximately $256k for 2019. Cigna will be offering a 3 year rate guarantee for its proposed administration rates and rebates.
  - Cigna has improved their pharmacy pricing guarantees by a projected -4.7% or $102k per year. Pricing is guaranteed for 3 years.
  - IPS/HUB negotiated an increase in the wellness allowance from $25k to $50k. Additionally, Cigna will be offering a $15k communications allowance to be used for customized communications for enrollment and throughout the year.
  - IPS/HUB recommends that the City continue to sponsor the Kelsey Care ACO plan as an option for employees. The Kelsey Care program provides participants access to a medical home where employees utilize Kelsey Seybold Clinic providers to treat and direct care throughout the health care continuum.
  - At this time no significant changes are recommended to the health and pharmacy plan design as the City is significantly aligned with benchmarks and best practices. The only change required is a $100 Individual / $200 Family deductible change to the HSA plan to align with IRS requirements.
  - It is recommended to limit premium increases to the HSA or Kelsey Care plan for 2019 to incentivize enrollment in those plans from the Buy Up OAP which is driving the majority of plan costs.
  - IPS/HUB is recommending that the City continue its strategy to align dependent subsidies with the benchmark average of 62% for municipalities. The City would be entering year 2 of a 5 year strategy to align with benchmarks.
  - IPS/HUB is evaluating higher dental and vision maximums at the request of the City for renewal.
Recommendations

- **Stop Loss**
  - The Stop Loss Renewal and Options presented are preliminary at this time and require claims updates through September. IPS/HUB will provide best and final results to the City in November.

- **Dental and Vision**
  - Renewal with Cigna is recommended for 2019 and after surveying employees staff is recommending increasing the dental annual benefit maximum from $1,500 to $2,500 and the vision annual benefit maximum from $125 to $250 for 2019. The City would continue to fund 100% for employee and 0% for dependents.

- **Life and Disability**
  - Renewal with the Standard is recommended for the City’s Basic Life and AD&D, Optional Life and AD&D and Long Term Disability insurance programs for 2019. The City received no increase to life insurance rates and an 8% or $5,997 increase to Long Term Disability rates. The Standard has guaranteed rates for three years for Life and two years for Long Term Disability.

- **Employee Assistance Program**
  - Renewal is recommended with Alliance Work Partners for 2019. Rates will not change and will be guaranteed for 2 years.

- **FSA Account**
  - It is recommended to renew the City’s contract with Premier Pension Solutions for 2019. Rates will remain at current and will be guaranteed for 3 years.

- **HSA Account**
  - It is recommended to renew with Cigna for HSA Administration for 2019. Cigna’s proposal represents no change in current pricing and rates will be guaranteed for 3 years.
# Medical / Rx / Dental Administration RFP Results

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**Notes:**
- Medical financials based on 573 active employees and retirees.
- Rebates are Projected and will be paid after plan year end (Jan/Feb 2020)
- In addition to financial offer above Cigna will provide:
  - Enhanced Pharmacy Discounts ($103k Estimated Annual Savings)
  - $50,000 Annual Wellness Allowance
  - $15,000 Annual Communications Allowance
  - Network Discount, Claims Processing and Service Performance Guarantees
## Ancillary Benefits Recommendations and Financials

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<thead>
<tr>
<th>Coverage</th>
<th>Current - 2018</th>
<th>Recommended Renewal - 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Provider</td>
<td>Annual Cost</td>
</tr>
<tr>
<td>Basic Life / AD&amp;D</td>
<td>The Standard</td>
<td>$39,952</td>
</tr>
<tr>
<td>Long Term Disability</td>
<td>The Standard</td>
<td>$70,460</td>
</tr>
<tr>
<td>Employee Assistance Program</td>
<td>AWP</td>
<td>$9,168</td>
</tr>
<tr>
<td>Flexible Spending Acct.</td>
<td>Premier Pension</td>
<td>$2,880</td>
</tr>
<tr>
<td>Total Cost</td>
<td></td>
<td>$122,460</td>
</tr>
<tr>
<td>% Change</td>
<td>n/a</td>
<td></td>
</tr>
<tr>
<td>$ Change</td>
<td>n/a</td>
<td></td>
</tr>
</tbody>
</table>

Notes on Recommended: Basic Life/AD&D rates are guaranteed for 3 years with The Standard. Long Term Disability rates are guaranteed for 2 Years with The Standard. EAP Rates are guaranteed for 2 Years with AWP. Flexible Spending Account rates are guaranteed for 3 years with Premier Pension.
## 2019 Proposed Health Plan Design

<table>
<thead>
<tr>
<th>Medical Benefits</th>
<th>Buy-Up Plan</th>
<th>HSA</th>
<th>KelseyCare Option</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Deductible</strong></td>
<td>$1,000 Individual / $2,000 Family</td>
<td>$2,700 Individual / $5,400 Family</td>
<td>$1,000 Individual / $2,000 Family</td>
</tr>
<tr>
<td>In-Network</td>
<td>$3,000 Individual / $6,000 Family</td>
<td>$6,000 Individual / $12,000 Family</td>
<td>n/a</td>
</tr>
<tr>
<td>Non-Network</td>
<td>$31,200 Individual / $90,000 Family</td>
<td>$30,600 Individual / $90,000 Family</td>
<td>n/a</td>
</tr>
<tr>
<td><strong>Out Of Pocket Maximum</strong></td>
<td>Includes Deductible</td>
<td>Includes Deductible</td>
<td>Includes Deductible</td>
</tr>
<tr>
<td>In-Network</td>
<td>$4,000 Individual / $8,000 Family</td>
<td>$4,000 Individual / $8,000 Family</td>
<td>$4,000 Individual / $8,000 Family</td>
</tr>
<tr>
<td>Non-Network</td>
<td>$31,200 Individual / $90,000 Family</td>
<td>$30,600 Individual / $90,000 Family</td>
<td>n/a</td>
</tr>
<tr>
<td><strong>Co-insurance</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>In-Network</td>
<td>80%</td>
<td>80%</td>
<td>80%</td>
</tr>
<tr>
<td>Non-Network</td>
<td>50%</td>
<td>50%</td>
<td>n/a</td>
</tr>
<tr>
<td><strong>Emergency Room</strong></td>
<td>$200 Copay &amp; Deductible / 20%</td>
<td>Deductible / 20%</td>
<td>$200 Copay &amp; Deductible / 20%</td>
</tr>
<tr>
<td>In-Network</td>
<td>$200 Copay &amp; Deductible / 20%</td>
<td>Deductible / 20%</td>
<td>n/a</td>
</tr>
<tr>
<td>Non-Network</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Physician Office Visit</strong></td>
<td>Deductible / 20%</td>
<td>Deductible / 20%</td>
<td>$30 Copay</td>
</tr>
<tr>
<td>In-Network</td>
<td>Deductible / 50%</td>
<td>Deductible / 50%</td>
<td>n/a</td>
</tr>
<tr>
<td>Non-Network</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Specialist Office Visit</strong></td>
<td>Deductible / 20%</td>
<td>Deductible / 20%</td>
<td>$50 Copay</td>
</tr>
<tr>
<td>In-Network</td>
<td>Deductible / 50%</td>
<td>Deductible / 50%</td>
<td>n/a</td>
</tr>
<tr>
<td>Non-Network</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Preventive Care</strong></td>
<td>Covered 100%, No Deductible</td>
<td>Covered 100%, No Deductible</td>
<td>Covered 100%, No Deductible</td>
</tr>
<tr>
<td>In-Network</td>
<td>Deductible / 40%</td>
<td>Deductible / 50%</td>
<td>n/a</td>
</tr>
<tr>
<td>Non-Network</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>In-Patient Hospital</strong></td>
<td>Deductible / 20%</td>
<td>Deductible / 20%</td>
<td>Deductible / 20%</td>
</tr>
<tr>
<td>In-Network</td>
<td>Deductible / 50%</td>
<td>Deductible / 50%</td>
<td>n/a</td>
</tr>
<tr>
<td>Non-Network</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Out-Patient Hospital</strong></td>
<td>Deductible / 20%</td>
<td>Deductible / 20%</td>
<td>Deductible / 20%</td>
</tr>
<tr>
<td>In-Network</td>
<td>Deductible / 50%</td>
<td>Deductible / 50%</td>
<td>n/a</td>
</tr>
<tr>
<td>Non-Network</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Prescriptions</strong></td>
<td>$10/$35/$70/$150</td>
<td>Generic/Brand - Deductible then $0/$15/$30/$30</td>
<td>$10/$35/$70/$150</td>
</tr>
<tr>
<td>Network Retail Pharmacy</td>
<td>(90 Days) - $20/$70/$140/$300</td>
<td>(90 Days) - Deductible then $0/$15/$30/$20% Specialty</td>
<td>(90 Days) - $20/$70/$140/$300</td>
</tr>
<tr>
<td>Mail Order</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
# Dental Renewal – Including Maximum Benefit Increase from $1,500 to $2,500

## Enrollment

<table>
<thead>
<tr>
<th>Plan Description</th>
<th>2019 Dental - 16%</th>
<th>Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Only</td>
<td>596</td>
<td>123</td>
</tr>
<tr>
<td>+ Spouse</td>
<td></td>
<td>76</td>
</tr>
<tr>
<td>+ Child(ren)</td>
<td></td>
<td>175</td>
</tr>
<tr>
<td>Total</td>
<td>596</td>
<td>596</td>
</tr>
</tbody>
</table>

## Dental Rate

<table>
<thead>
<tr>
<th>Plan Description</th>
<th>Renewal Dental Rate</th>
<th>City Contribution ($)</th>
<th>City Contribution (%)</th>
<th>Employee Contribution ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Only</td>
<td>$41.46</td>
<td>$41.46</td>
<td>100.0%</td>
<td>$0.00</td>
</tr>
<tr>
<td>+ Spouse</td>
<td>$21.95</td>
<td>$0.00</td>
<td>0.0%</td>
<td>$21.95</td>
</tr>
<tr>
<td>+ Child(ren)</td>
<td>$41.46</td>
<td>$0.00</td>
<td>0.0%</td>
<td>$41.46</td>
</tr>
<tr>
<td>+ Family</td>
<td>$56.10</td>
<td>$0.00</td>
<td>0.0%</td>
<td>$56.10</td>
</tr>
<tr>
<td>Total</td>
<td>$484,520</td>
<td>$296,510</td>
<td>61.2%</td>
<td>$188,009</td>
</tr>
</tbody>
</table>

## Change From Current

<table>
<thead>
<tr>
<th>Plan Description</th>
<th>$ Change From Current</th>
<th>% Change From Current</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Only</td>
<td>$66,830</td>
<td>16%</td>
</tr>
<tr>
<td>+ Spouse</td>
<td>$40,898</td>
<td>16%</td>
</tr>
<tr>
<td>+ Child(ren)</td>
<td>$25,932</td>
<td>16%</td>
</tr>
</tbody>
</table>

## Total Employee Contribution

<table>
<thead>
<tr>
<th>Plan Description</th>
<th>Total Employee Contribution ($)</th>
<th>Total Employee Contribution Δ From Current ($)</th>
<th>Total Employee Contribution Δ From Current (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Only</td>
<td>$0.00</td>
<td>$0.00</td>
<td>n/a</td>
</tr>
<tr>
<td>+ Spouse</td>
<td>$21.95</td>
<td>$3.03</td>
<td>16%</td>
</tr>
<tr>
<td>+ Child(ren)</td>
<td>$41.46</td>
<td>$5.72</td>
<td>16%</td>
</tr>
<tr>
<td>+ Family</td>
<td>$56.10</td>
<td>$7.74</td>
<td>16%</td>
</tr>
</tbody>
</table>
# Vision Renewal – Including Maximum Benefit Increase from $125 to $250

<table>
<thead>
<tr>
<th>2019 Vision - $250 Option</th>
<th>Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Only</td>
<td>594</td>
</tr>
<tr>
<td>+ Spouse</td>
<td>114</td>
</tr>
<tr>
<td>+ Child(ren)</td>
<td>74</td>
</tr>
<tr>
<td>+ Family</td>
<td>153</td>
</tr>
<tr>
<td><strong>Premium Contributions</strong></td>
<td><strong>594</strong></td>
</tr>
<tr>
<td><strong>$ Change From Current</strong></td>
<td></td>
</tr>
<tr>
<td><strong>% Change From Current</strong></td>
<td></td>
</tr>
</tbody>
</table>

## Renewal Vision Rate

<table>
<thead>
<tr>
<th>Enrollment</th>
<th>City Contribution ($)</th>
<th>City Contribution (%)</th>
<th>Employee Contribution ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$6.34</td>
<td>100.0%</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>$12.67</td>
<td>0.0%</td>
<td>$12.67</td>
</tr>
<tr>
<td></td>
<td>$15.84</td>
<td>0.0%</td>
<td>$15.84</td>
</tr>
<tr>
<td></td>
<td>$19.01</td>
<td>0.0%</td>
<td>$19.01</td>
</tr>
<tr>
<td></td>
<td><strong>$111,468</strong></td>
<td><strong>40.5%</strong></td>
<td><strong>$66,303</strong></td>
</tr>
</tbody>
</table>

## Total Employee Contribution

<table>
<thead>
<tr>
<th></th>
<th>Total Employee Contribution ($)</th>
<th>Total Employee Contribution Δ From Current ($)</th>
<th>Total Employee Contribution Δ From Current (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Only</td>
<td>$0.00</td>
<td>$0.00</td>
<td>n/a</td>
</tr>
<tr>
<td>+ Spouse</td>
<td>$12.67</td>
<td>$4.67</td>
<td>58%</td>
</tr>
<tr>
<td>+ Child(ren)</td>
<td>$15.84</td>
<td>$5.84</td>
<td>58%</td>
</tr>
<tr>
<td>+ Family</td>
<td>$19.01</td>
<td>$7.01</td>
<td>58%</td>
</tr>
</tbody>
</table>

**Exhibit 11**

(187)
Wilson Road Widening
- Contractor has re-opened the street. Phase 2 has begun to grade the eastbound lanes.
- Installed 2,710’ water line and 1,200 sanitary lines. Entergy has relocated poles at SH 75.
- 3 signal foundations have been poured & cabinet complete.
- Scheduled completion January 2019

Grace Crossing Ext
- Concrete pavement is complete. Street project is SUBSTANTIALLY COMPLETE.
- Traffic Signal project – All 4 signal poles & arms installed, Electrical power pending for activation.

Freedom Boulevard (Veterans Memorial)
- Completed 80% of dirt work, underground and utility relocates. Poured 50% concrete pavement.
- Large box culverts installed forming headwalls and retaining walls.
- Scheduled completion December 2018

SH 105 Access Management Project (TxDOT)
- Waiting on Entergy to install power to the medians for the irrigation system. Planting will begin when water and power is complete.

Smaller Projects under construction
- Asphalt Overlay project - SUBSTANTIALLY COMPLETE.
- Safe Route to School sidewalks – Project is 98% complete.
- Downtown signals (N Thompson & San Jacinto) – Started bores for electrical conduit.
- SSOI Section-6 Sanitary Sewer Rehab – Continue pipe bursting 28,000 LF & manhole lining & testing.
- FM 2854 Water & Sewer Relocation – SUBSTANTIALLY COMPLETE.
- Effluent Outfall Structure – SUBSTANTIALLY COMPLETE.
- Conroe Connection Transit - Started 3rd & 4th bus routes, working on permeant sign placement.
- SSOI Section-7a Sewer Rehab - Pre-Construction Meeting 10/17/18; reviewing submittals.
- Signal - S. Loop 336 at S. Conroe Medical Drive – Held Pre-Con Meeting 10/17/18; reviewing submittals.
- WWTP - Fiber Connectivity to PW – Pre-Construction Meeting 10/29/18.
- Industrial Park Rehab (Pollok Dr. & Conroe Park Dr.) – Recommend bid award 10/25/18.
- Longmire Road Widening – Advertising and receive bids 11/01/18.
- Sewer Rehab River Pointe Area - Advertising and receive bids 11/15/18.

Projects under Design
- Sidewalks - Wilson Road (Federal Funding) – ready to bid once street project at 50%
- Robinwood Water Well (Jasper) - 100 % Design; the permits for TCEQ & LSGW are complete. Bid in March after the tank rehabilitation by Public Works.
- New WWTP – 75% plans - VE study workshop complete updating plans. Working on new schedule.
- Old Conroe Road – LJA scoping and fee review. We have a commitment from Comm. Riley to fund ½ the preliminary engineering. H-GAC to present 80/20 split for PS&E design to the TAC/TPC. Need to move forward with preliminary engineering scope and fee proposal once inter-local is signed with County.
- SSOI Section-7b Sewer Rehab – Finalizing plans; bid soon.
- Camelot Extension – Reviewing 90% design. Ready to bid soon.
- Lift Station Removal Pebble Glen & Longmire Pointe – reviewed 60% design, geo-tech report.
- FM 1488 Water System Improvements – Reviewing proposal from consultant.
- Preparing a work schedule plan for new FY 18/19 CIP for (11) in-house design projects
- Scoping meetings for proposals for new FY 18/19 CIP for (28) consultant design projects.
Description
Bid award for vehicles, police patrol SUV’s and heavy equipment for various departments in the City of Conroe to various vendors based on low bids, best value and 5% local vendor preference awards. All vehicles will be purchased through the Vehicle Replacement Fund (3010), Water and Sewer Vehicle Replacement Fund (4500) and supplemental requests for new vehicles approved in the FY18-19 budgets.

Summary
On September 27th bids were opened for vehicles, police patrol SUV’s and heavy equipment for various departments in the City of Conroe. Award recommendations are based on low bids, best value and 5% local vendor preference.
Vehicle award recommendations per vendor and department:
Gullo Ford – 2820 Low Bid, 1450 Low Bid, 2881 5% Local Preference
Grapevine Dodge – 2883 Low Bid
Buckalew Chevrolet – 1300 Low bid 1500, 2881 & 1203 5% Local Preference
Luke County Chevrolet - 1300 Low Bid
Landsdown Moody - 1540 Low Bid
IDS (Tymco) – 1540 Best value

Recommendation
Recommend award as follows:
Gullo Ford $113, 221.
Grapevine Dodge $25,495.
Buckalew Chevrolet $642,619.
Landsdown Moody $301,480.
IDS (Tymco) - $231,750.

Fiscal Impact
☐ Yes  ☒ No
Expenditure Amount:  $1,345,701.
Revenue Amount:  $
Account Number:  Various

Is a Budget Amendment Required?  ☐ Yes  ☒ No  (If yes, please see attached Agenda Item Budget Amendment Form)

Financial Review Complete:  

Attachments
Bid Tabulation

Submitted By:  
Admin:  

Exhibit: "C"
(1631)