

**MINUTES OF THE
CONROE CITY COUNCIL**

MARCH 21 & 22, 2018

**CALL TO ORDER
CALL OF ROLL**

**PRESENT: Mayor Powell
Mayor Pro Tem Coon
Council Members Gibson, Martin, Ham, and Snider
City Administrator Paul Virgadamo
City Attorney Marcus Winberry
City Secretary Soco M. Gorjón**

After a roll call by the City Secretary establishing a quorum was present, the workshop meeting was called to order at 2:00 p.m. by Mayor Powell.

The meeting agenda, which was posted in accordance with the Texas Government Code, Chapter 551, was presented.

Agenda folders containing data relating to agenda items had been furnished to Council Members prior to the meeting of the Council.

Agenda items were considered by the Council. The action taken concerning such item is shown on the official Council Action Sheet attached hereto and made a part of these Minutes.

After all business properly brought before the Council had been considered, City Council adjourned.


Toby Powell, Mayor

ATTEST:


Soco M. Gorjón, City Secretary

OFFICIAL MINUTES OF THE CONROE CITY COUNCIL

Mayor Powell recognized Police Officer B. Hughes for his 3½ years of service.

APPOINTEES - TOURIST ADVISORY COUNCIL

Tourism Coordinator Jodi Willard addressed Council and presented proposed appointees for Tourist Advisory Council for their review and consideration. (Exhibit "A")

MUD NO. 1 REQUEST TO INCORPORATE 12.604 ACRES OF LAND

Community Development Director Nancy Mikeska presented Council a proposed Resolution consenting to the request of Municipal Utility District No. 1, for municipal consent to incorporate 12.604 acres of land, into the District. Ms. Mikeska noted this was an In-City MUD and would be of no consequence to the City; stating the City already provided services.

MUD 132 REQUEST TO INCORPORATE 104 ACRES ON LAND

Community Development Director Nancy Mikeska presented Council a proposed Resolution consenting to the request of Municipal Utility District No. 132, for municipal consent to incorporate 104 acres of land, into the District. Attorney for MUD 132 Juliann Coogle addressed Council and explained the reason for the request to expand this MUD instead of creating a new MUD. Ms. Coogle further explained that they would not ask for a tax rate increase.

MUD 164 CREATION

Community Development Director Nancy Mikeska presented Council a proposed Resolution supporting the creation of Municipal Utility District No. 164, as an ETJ Out-of-City, Municipal Utility District, located off FM 3083 near FM 1485 in the City's eastern ETJ.

MANAGER LICENSES - KRONOS

Fire Chief Ken Kreger asked Council to consider the purchasing of 100 additional Manager Licenses from Kronos Incorporated to meet the needs of the increasing number of City employees. Chief Kreger noted the additional cost would be \$13,248 annually and would be added to the existing Purchase Order of \$46,292.63 to make an annual grand total cost of \$59,540.63.

LONE STAR FAMILY HEALTH CENTER CONROE

Fire Chief Ken Kreger presented Council for their review and consideration a Blanket Purchase Order to Lone Star Family Health Center Conroe (LSFHC) – Budgeted item for annual physicals and new hire physicals FY 17-18. Mayor Pro Tem Coon recused himself from discussion and vote tomorrow.

BAYOU LAND CONSERVANCY MEMORANDUM OF AGREEMENT

Director of Capital Projects/Transportation Tommy Woolley presented Council a proposed Memorandum of Agreement with Bayou Land Conservancy to accept and hold a City donated 55.0906-acre conservation easement, which included 3,841-linear feet of stream on Stewarts Creek as mitigation to comply with the 2010 US Army Corps of Engineers permit issued for the City's unauthorized fill to Valwoods Branch and Stewarts Creek in 2004.

TAX REFUNDING BONDS SERIES 2018

Assistant City Administrator/CFO Steve Williams presented Council for their review and consideration, a proposed Ordinance authorizing the issuance of the City of Conroe, Texas Limited Tax Refunding Bonds, Series 2018; authorizing a pricing officer to approve the amount, the interest rates, price, redemption provisions and terms thereof and certain other procedures and provisions related thereto; and containing other matters related thereto. Mr. Williams stated the pricing officer would be one of the following: Steve Williams, City Administrator Paul Virgadamo or Assistant Director of Finance Collin Boothe.

TAX REFUNDING BONDS SERIES 2018 - CONTINUATION

Mr. Williams stated the amount that will be refunded was \$24,020,000, which included the 2009 COs and 2006, 2007, and 2008 Water & Sewer Revenue Bonds. Financial Advisor John Robuck of BOKFS, Inc. estimated that the refunding would save the City approximately \$3,765,174.

At 2:27 p.m., Mayor Powell along with Council, City Administrator Paul Virgadamo, City Attorney Marcus Winberry, and City Secretary Soco M. Gorjón, recessed into a Closed Executive Session Chapter 551.071 and 551.072 for the following purpose:

- Exchange of property
- SJRA GRP Contract litigation
- Litigation with Lone Star Groundwater Conservation on District Rules
- TCEQ Dockets 2018-0204-DIS & 2018-0205-DIS related to proposed MUDs 100 & 101

The Closed Executive Session was recessed at 3:38 pm.

BRIEFING

None

COUNCIL MEMBERS INQUIRY TIME

None

There being no further business brought before the Council, the meeting was recessed until tomorrow at 9:30 a.m.

RECONVENE

THURSDAY, MARCH 22, 2018 – 9:30 A.M.

OFFICIAL ACTION OF THE CONROE CITY COUNCIL
CALL TO ORDER
CALL OF ROLL

PRESENT: Mayor Powell
Mayor Pro Tem Coon
Council Members Martin and Snider
City Administrator Paul Virgadamo
City Secretary Soco M. Gorjón

ABSENT: Councilman Gibson
Councilman Ham
City Attorney Marcus Winberry

INVOCATION/PLEDGE: Judge Wayne Mack

PROCLAMATION: Relay for Life – May 4, 2018 thru May 5, 2018

RECOGNITIONS: Employee of the Month – Tammie Rushing, Finance Department

Mayor Powell recognized Police Officer R. Rekart for his 9 years of service to the Department.

SERVICE AWARDS: 1-Year – Cassie Smith – Finance Department
10-Years – Sandra Savage – Human Resource Department
10-Years – Richard Cruz – Police Department

Mayor Powell recognized Judge Mike Davis for celebrating both National Night Out and Municipal Courts Weeks.

OATH OF OFFICE – CHIEF OF POLICE

Mayor Powell administered the Oath of Office to Chief Jeff Christy.

CITIZEN INQUIRY

John Nicks congratulated Chief Christy. Mr. Nicks asked Council to help restore freedom of speech in apartment complexes; noting he was unable to display a flag or campaign sign. Mr. Nicks also asked Council to consider creating “To-Go Parking” spaces for the downtown restaurants.

BAYOU LAND CONSERVANCY MEMORANDUM OF AGREEMENT

Councilman Martin made a motion to approve the proposed Memorandum of Agreement with Bayou Land Conservancy to accept and hold a City donated 55.0906-acre conservation easement, which includes 3,841 linear feet of stream on Stewarts Creek, as mitigation to comply with the 2010 US Army Corps of Engineers permit issued for the City’s unauthorized fill to Valwoods Branch and Stewarts Creek in 2004 as discussed and presented. Councilman Snider seconded the motion. Motion carried unanimously.

TAX REFUNDING BONDS, SERIES 2018

Mayor Pro Tem Coon made a motion to approve the proposed Ordinance authorizing the issuance of the City of Conroe, Texas Limited Tax Refunding Bonds, Series 2018; authorizing a pricing officer to approve the amount, the interest rates, price, redemption provisions and terms thereof and certain other procedures and provisions related thereto; and containing other matters related thereto as presented as discussed. Councilman Martin seconded the motion. Motion carried unanimously.

FEBRUARY 2018 FINANCIAL SUMMARY REPORT

Asst. City Administrator/CFO Steve Williams presented Council the February 2018 Monthly Financial Summary Report for their review and consideration. Mayor Pro Tem Coon inquired about the Omni Base. Mr. Williams stated the City was way ahead of the benchmark; stating the surplus to date was \$216,000 above the benchmark.

Councilman Snider made a motion to approve the February 2018 Financial Summary Report as presented. Councilman Martin seconded the motion. Motion carried unanimously.

CONSENT TO CREATION OF MUD NO. 100 AND 101

Item deferred.

CONSENT AGENDA

A motion was made by Councilman Martin, seconded by Councilman Snider, to approve the Consent Agenda, Items 6 through 14 as presented. The motion carried unanimously.

- Approve appointees for Tourist Advisory Council as presented.
- Approve updates to the CDBG Housing Relocation Program Guidelines as presented.
- Approve adoption of a Resolution consenting to the request of Municipal Utility District No. 1, for municipal consent to incorporate 12.604 acres of land, into the District.
- Approve a Resolution consenting to the request of Municipal Utility District No. 132, for municipal consent to incorporate 104 acres of land, into the District.
- Approve a Resolution supporting the creation of Municipal Utility District No. 164, as an ETJ Out-of-City, Municipal Utility District, located off FM 3083 near FM 1485 in the City's eastern ETJ.
- Approve purchasing 100 additional Manager Licenses from Kronos Incorporated to meet the needs of the increasing number of City employees.
- Approve Blanket Purchase Order to Lone Star Family Health Center Conroe (LSFHC) – Budgeted item for annual physicals and new hire physicals FY 17-18.
- Approve Council Meeting Minutes of February 7 and 8, 2018, and February 15, 2018. .

• Payment of Statements :

• Hahn Equipment Co, Inc	Inv. No. 100767 – Flyght Pumps for WWTP	\$ 327,820.00
• Chastang Enterprises	Inv. No. 36294 – F750 Reb. Cab with dump body	\$ 151,158.00
• Angel Brothers Enterprises, LTD	Inv. No. 1 – Pavement Repairs and Asphalt Overlay	\$ 618,815.80
• Fused Industries	Inv. No. 6 – Sanitary Sewer SH105 & I45 Phase 2	\$ 251,629.12
• Stealth Partner Group	Inv. No. 1-Mar – Stop Loos Coverage	\$ 86,408.40
• Jerdon Enterprises	Inv. No. 1 – North Thompson Paver Replacement	\$ 308,721.51
• Alcott, Inc dba THC	Inv. No. 4 – Windsor Lakes Force Main	\$ 498,467.36
• LEM Construction Co.	Inv. No. 6,7,8 – 2014-17 Windsor Lakes Lift station Project	\$1,200,705.00

There being no further business to consider, a motion was made by Mayor Pro Tem Coon, seconded by Councilman Martin to adjourn the meeting.

Agenda Submittal Form



Workshop Regular Council

Ordinance Resolution
 Presentation Bid Award
 Hearing Consent
 Exec. Session Other

Meeting Date:	03/21/2018
Department:	Convention & Visitors Bureau
Contact:	Shannon Overby

Description

Request for approval of appointees for Tourist Advisory Council.

Summary

In January, the City Council approved a set of Bylaws for the Convention & Visitor Bureau's Tourist Advisory Council. Those bylaws included term limits for the members of a maximum of two (2) consecutive three (3) year terms. Currently, 8 of the 12 appointees are term-limited.

Those remaining for this year are:

John Warner
Marty Craig
Gil Snider

Recommendation

The Convention & Visitors Bureau Staff have heard interest from (or interest for having) the following members appointed to the Tourist Advisory Council. The Convention & Visitors Bureau is now requesting approval of:

David Fougeron - Requesting a reappointment for another term to serve as Past Chairman

Plus approval of the following to serve a three (3) year term on the Tourist Advisory Council (term expiring December 2020).

Denton Florian – Spirit of Texas Bank
Pattie Culwell – La Torretta Resort
Danna Davis – Fairfield Inn
Cody Spence - All Star Catering
Ian Ramirez – Madera Estates
James Winkler – Waterpoint Marina
Stephen Naleway – Conroe Event Planner
Janis Parish – Brownlee's (and Conroe Downtown)

Exhibit "A"
(181)