

**MINUTES OF THE SPECIAL  
CONROE CITY COUNCIL**

**JULY 31, 2018**

**CALL TO ORDER  
CALL OF ROLL**

**PRESENT:** Mayor Powell  
Mayor Pro Tem Coon  
Council Members Gibson and McDonald  
City Administrator Paul Virgadamo  
City Attorney Marcus Winberry  
Deputy City Secretary Liz Patterson

**ABSENT:** Councilman Ham  
Councilman Czajkoski  
City Secretary Soco M. Gorjón


After a roll call by the Deputy City Secretary establishing a quorum was present, the meeting was called to order at 9:30 a.m. by Mayor Powell.

The meeting agenda, which was posted in accordance with the Texas Government Code, Chapter 551, was presented.

Agenda folders containing data relating to agenda items had been furnished to Council Members prior to the meeting of the Council.

Agenda items were considered by the Council. The action taken concerning such item is shown on the official Council Action Sheet attached hereto and made a part of these Minutes.

After all business properly brought before the Council had been considered, City Council adjourned.

  
\_\_\_\_\_  
Toby Powell, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Liz Patterson, Deputy City Secretary

**OFFICIAL MINUTES OF THE CONROE CITY COUNCIL**

**PROPOSED FY 18-19 OPERATING BUDGET AND CAPITAL IMPROVEMENT BUDGET**

Assistant City Administrator/CFO Steve Williams advised this item was discretionary and he would answer any questions for Council members regarding the proposed budget, if needed.

Hearing no questions, there was a motion to consider the proposed FY 18-19 Operating Budget and Capital Improvement Budget by Councilman McDonald and seconded by Councilman Gibson. Motion carried unanimously.

**SUBMISSION OF THE 2018 EFFECTIVE AND ROLLBACK TAX RATES**

Finance Manager Collin Boothe presented Council the Effective and Rollback Tax Rates for the 2018 tax year as calculated by the Montgomery County Tax Assessor/Collector, Tammy McRae. Mr. Boothe recommended Council to accept the submission of the notice of an effective tax rate of \$0.3965 per \$100 assessed valuation and a rollback tax rate of \$0.4469 per \$100 assessed valuation for the fiscal year beginning October 1, 2018 and ending September 30, 2019, as provided by Montgomery County Tax Assessor/Collector.

A motion was made by Mayor Pro Tem Coon and seconded by Councilman Gibson. Motion carried unanimously.

**CONSIDER TAX RATE OF \$0.4175 AND SET TWO PUBLIC HEARINGS ON THE FY 18-19 TAX RATE**

Finance Manager Collin Boothe explained that because the proposed tax rate is above the effective tax rate, the City is required to hold two public hearings. Mr. Boothe recommended Council to consider proposing a tax rate of \$0.4175 per \$100 assessed valuation and, if the tax rate of \$0.4175 exceeded the lower of the rollback rate or the effective tax rate, that hearings on this tax rate be scheduled for August 9, 2018 at 6:00 pm and August 20, 2018, at 9:30 am, in the City Council Chambers at Conroe City Hall, 300 W. Davis Street in Conroe, Texas.

A motion to consider the proposed tax rate of \$0.4175 and to set two public hearings (August 9, 2018 at 6 pm and August 20, 2018 at 9:30 am) was made by Councilman Gibson and seconded by Mayor Pro Tem Coon. Motion carried unanimously.

**CERTIFICATION OF EXCESS DEBT COLLECTIONS FOR FY 17-18**

Finance Manager Collin Boothe acknowledged that this item appeared annually on the Council's agenda because we were required to take action on the Tax Assessor-Collector's report. Therefore, Mr. Boothe recommended Council to accept the Certification of Excess Debt Service Tax Collections as prepared by Tammy McRae, Tax Assessor-Collector.

A motion was made by Councilman McDonald and seconded by Councilman Gibson to accept the Certification of Excess Debt Service Tax Collections as prepared by Tax Assessor-Collector Tammy McRae, and as presented. Motion carried unanimously.

**CERTIFICATION OF DEBT SERVICE COLLECTION RATE FOR FY 18-19**

Finance Manager Collin Boothe advised Council that this item would certify the debt-service-collection rate at 100% for the 18-19 Fiscal Year, as recommended by the City's Tax Assessor-Collector, Tammy McRae. Mr. Boothe recommended Council to accept the Certification of Debt Service Collection Rate for the 2018-2019 Fiscal Year as prepared by Ms. McRae.

There was a motion by Councilman Gibson and seconded by Councilman McDonald to accept the Certification of Debt Service Collection Rate for the 2018-2019 Fiscal Year as prepared by Ms. McRae. Motion carried unanimously.

There being no further business to consider, a motion was made by Mayor Pro Tem Coon, seconded by Councilman McDonald, to adjourn the meeting at 9:39 am.