Water & Sewer Tap Information

- Persons desiring to connect to City utilities shall first complete the Water and Sewer Tap Application and submit it to the Permit Department for processing.

- A standard residential connection is a ¾” water tap and a 4” sewer tap although larger taps may be required under certain circumstances.

- Commercial connections are not standard. Each business/commercial operation is unique and the water and sewer requirements should be based on the particular need. Commercial establishments must also complete the Non-residential Sewer Application.

- For taps 4” and larger the contractor must excavate the tap location per OSHA standards and schedule the tap with the City. The contractor then connects to the valve.

- Outside of the City Limits, water and/or sewer may or may not be available. Persons desiring to connect to City utilities outside of the City Limits where water and/or sewer is available, must submit a letter requesting voluntary annexation. If the City does not wish to, or is unable to annex, then your request for City utilities may be placed on the City Council agenda for discussion. Utility rates outside of the City Limits are double that of inside City rates.

- Service to tracts of land that are to be subdivided and/or are for commercial use must be investigated by the Owner's Engineer if the water and/or sewer lines are not covering the entire frontage of the property.

- All water meters must be activated by City of Conroe personnel. Please contact Public Works at 936-522-3885 to schedule activation. Please note that it is very important to follow this process. Activation without City approval can be considered to be “Theft of Service” per City Ordinance.

Once the application is submitted:

1) Please allow a minimum of ten (10) working days for City staff to process the application.

2) City staff will evaluate the proposed service location to determine the tap fees.

3) Tap fees are in most cases determined by our standard fee schedule. Certain cases will require the fees to be estimated. The applicant shall be responsible for all actual charges.

4) On the Non-residential Sewer Applications, the Non-residential Sewer Application will be forwarded to the Pretreatment Coordinator for review and approval of the establishments operations.

5) Taps within a TXDOT Right of Way will require a TXDOT Permit. For new developments, the project engineer of record shall be responsible for obtaining the TXDOT Permit through the City of Conroe via the TXDOT UIR permitting process. The time to obtain TXDOT approval varies.

6) After all approvals have been made, the applicant will be notified of the required tap fees.

300 West Davis, Conroe, Texas 77301
7) The applicant must proceed to Utility Billing department to activate an account and make the required deposits.

8) A minimum of ten (10) working days is required for completion of a tap once the tap fees have been paid. Completion time may vary depending on the project location and size.

Note: Taps will NOT be constructed until an account has been activated with Utility Billing, (936)522-3170.

<table>
<thead>
<tr>
<th>Tap Size</th>
<th>Water Fee</th>
<th>Sewer Fee</th>
<th>Water Meter</th>
</tr>
</thead>
<tbody>
<tr>
<td>¾”</td>
<td>$1000</td>
<td>NA</td>
<td>$290</td>
</tr>
<tr>
<td>1”</td>
<td>$1100</td>
<td>NA</td>
<td>$310</td>
</tr>
<tr>
<td>2”</td>
<td>$1900</td>
<td>NA</td>
<td>$660</td>
</tr>
<tr>
<td>4”</td>
<td>$2700</td>
<td>$1200</td>
<td>NA</td>
</tr>
<tr>
<td>6”</td>
<td>$2800</td>
<td>$1500</td>
<td>NA</td>
</tr>
<tr>
<td>8”</td>
<td>$3300</td>
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<td>NA</td>
</tr>
<tr>
<td>10-12”</td>
<td>$4600</td>
<td>NA</td>
<td>NA</td>
</tr>
</tbody>
</table>

Hydrant | Estimated from material costs and labor (1)
Manhole | Estimated from material costs and labor (1)

**Water and Sewer**

- Applicant shall be responsible for all actual costs.
- There will be a charge of $500 to locate an existing water or sewer tap – non-refundable. If the existing tap cannot be found or is unusable the applicant will pay the cost of a new tap.
- The City will not construct water and sewer lines on private property.

**Water**

- Relocating a ¾” thru 2” meter up to 15 feet shall have a charge of $300.00.
- Relocating a meter greater than 2” or relocating more than 15 feet shall be based on actual cost or new tap.
- Raising or adjusting existing ¾” thru 2” meters shall have a charge of $50.00.
- Raising or adjusting existing meter greater than 2” shall be based on actual cost.
- A connection for a fire man shall be a minimum of six (6) inches unless otherwise approved by the Fire Marshal.

**Sewer**

- When a sewer tap will be serving more than one building and/ or commercial property, a six (6) inch tap is required and a manhole shall be installed with an additional charge.
- Pricing will be on a case by case basis for 6” or larger sewer taps where a manhole is required.

For further information or questions regarding: Cost, Sizing, Fees, Date of Install, Utility Site Plans, R.O.W.’s, Easements, Taps, Tap Construction, Manholes, Sample Wells, Utility Line Location, or Billing, Please contact Public Works, (936)522-3885.

300 West Davis, Conroe, Texas 77301