

**CONROE PARKS AND RECREATION DEPARTMENT  
BOARD MEETING MINUTES**

*Monday, November 13, 2017  
Parks & Recreation Administration  
Conference Room*

**MEMBERS PRESENT**

Mary Tolbert  
Susan Law, Vice-Chairperson  
Morris Straughan, Chairman  
Mary Ann Metcalf  
Councilman Gil Snider  
Denny Buckalew

**OTHERS PRESENT**

Mike Riggins, Director  
Lauren Arnold, Parks Superintendent  
Rob Hamilton, Recreation Manager  
LynnLi B. Gibson, Secretary

**I. Approval of Minutes**

At 4:30pm on Monday, November 13, 2017, Mr. Morris Straughan called the Conroe Parks and Recreation Advisory Board Meeting to order. Mr. Denny Buckalew made a motion to approve the minutes from the October 9, 2017 meeting. The motion was seconded by Councilman Gil Snider. The minutes were approved with no objections.

**II. Monthly Activity Report**

Mr. Mike Riggins reviewed the Upcoming Events and Financial Overview. Mr. Rob Hamilton reviewed Staff Development and Recreation Operations for October. Mr. Lauren Arnold reviewed Park Operations.

**III. Other**

- A) Mr. Mike Riggins advised that the Geotech proposal is in for the Conroe Aquatic Center and more information is forthcoming. He further advised that there will be a meeting on November 14, 2017 to discuss the feasibility study for the Oscar Johnson, Jr. Community Center expansion.
- B) Mr. Rob Hamilton informed the Board that the C.K. Ray Recreation Center will be reorganizing on December 1 to add a full-time "Recreation Specialist" position to handle and expand adult and youth sports programs.
- C) Mr. Lauren Arnold advised that the Christmas tree is up at Heritage Place and will be decorated within the week and ready for the Tree Lighting and Christmas Celebrations. He also spoke of the recent Texas Recreation and Parks Society Regional Maintenance Rodeo in Galveston where we had five qualifiers for the state competition to take place in February 2018.
- D) Mrs. Susan Law made a motion to adjourn the meeting. Ms. Mary Tolbert seconded the motion. The meeting was adjourned.