

**CONROE PARKS AND RECREATION DEPARTMENT
BOARD MEETING MINUTES**

*Monday, October 9, 2017
Parks & Recreation Administration
Conference Room*

MEMBERS PRESENT

Mary Tolbert
Susan Law, Vice-Chairperson
James Stewart
Mary Ann Metcalf
Councilman Gil Snider
Morris Straughan, Chairman

OTHERS PRESENT

Mike Riggins, Director
Lauren Arnold, Parks Superintendent
Rob Hamilton, Recreation Manager
LynnLi B. Gibson, Secretary

I. Approval of Minutes

At 4:30pm on Monday, October 9, 2017, Mr. Morris Straughan called the Conroe Parks and Recreation Advisory Board Meeting to order. Mrs. Susan Law made a motion to approve the minutes from the September 11, 2017 meeting. The motion was seconded by Ms. Mary Tolbert. The minutes were approved with no objections.

II. 2018 Revenue Management Plan

Mr. Mike Riggins detailed proposed changes to the Parks and Recreation Department's Revenue Management Plan. Mrs. Mary Ann Metcalf made a motion to approve the changes to the Revenue Management Plan. The motion was seconded by Mrs. Susan Law. The motion passed unanimously.

III. Monthly Activity Report

Mr. Mike Riggins reviewed the Financial Overview. Mr. Rob Hamilton reviewed Staff Development and Recreation Operations for September and Upcoming Events for October. Mr. Lauren Arnold reviewed Park Operations.

IV. Other

- A) Mr. Mike Riggins summarized the status of the Capital Improvement Project for the upcoming water park renovations.
- B) Mr. Mike Riggins advised that the City of Conroe will be seeking requests for qualification for a feasibility study for the expansion of the Oscar Johnson, Jr. Community Center.
- C) Mr. Mike Riggins briefly explained the idea from Marsha Porter about building an Arts/Performance Center here in Conroe.
- D) Mr. Rob Hamilton reminded the Board that the Arts Grants presentations would take place in February 2018.
- E) Ms. Mary Tolbert made a motion to adjourn the meeting. Mrs. Mary Ann Metcalf seconded the motion. The meeting was adjourned.