

**CONROE PARKS AND RECREATION DEPARTMENT
BOARD MEETING MINUTES**

*Monday, September 11, 2017
Parks & Recreation Administration
Conference Room*

MEMBERS PRESENT

Mary Tolbert
Susan Law, Vice-Chairperson
James Stewart
Denny Buckalew
Councilman Gil Snider
Morris Straughan, Chairman
Mary Ann Metcalf

OTHERS PRESENT

Mike Riggins, Director
Lauren Arnold, Parks Superintendent
Rob Hamilton, Recreation Manager
LynnLi B. Gibson, Secretary

I. Approval of Minutes

At 4:30pm on Monday, September 11, 2017, Mr. Morris Straughan called the Conroe Parks and Recreation Advisory Board Meeting to order. Mr. James Stewart made a motion to approve the minutes from the August 14, 2017 meeting. The motion was seconded by Mrs. Mary Ann Metcalf. The minutes were approved with no objections.

II. Monthly Activity Report

Mr. Mike Riggins reviewed the Financial Overview. Mr. Rob Hamilton reviewed Staff Development, Marketing, Recreation Operations for August and Upcoming Events for October. Mr. Lauren Arnold reviewed Park Operations.

III. Other

- A) Mr. Mike Riggins recognized the Parks and Recreation Department for a good job during Hurricane Harvey rescue efforts and sheltering.
- B) Mr. James Stewart made a motion to adjourn the meeting. Mrs. Susan Law seconded the motion. The meeting was adjourned.