

**CONROE PARKS AND RECREATION DEPARTMENT
BOARD MEETING MINUTES**

*Monday, July 10, 2017
Parks & Recreation Administration
Conference Room*

MEMBERS PRESENT

Mary Tolbert
Susan Law, Vice-Chairperson
James Stewart
Denny Buckalew
Councilman Gil Snider

OTHERS PRESENT

Mike Riggins, Director
Lauren Arnold, Parks Superintendent
Rob Hamilton, Recreation Manager
LynnLi B. Gibson, Secretary
Rebekah Werner, Intern
Wesley Wagner, Intern

I. Approval of Minutes

At 4:30pm on Monday, July 10, 2017, Mrs. Susan Law called the Conroe Parks and Recreation Advisory Board Meeting to order. Ms. Mary Tolbert made a motion to approve the minutes from the June 12, 2017 meeting. The motion was seconded by Mr. Denny Buckalew. The minutes were approved with no objections.

II. Arts & Cultural Development Program

Mr. Mike Riggins advised the Board members that the next date of reviews for the Arts & Cultural Grant is scheduled for January 25, 2018. The Parks Board was then asked if they would serve as the review board for the grant. Mr. Rob Hamilton advised that this upcoming year is an audit year for all the applicants. The Parks Advisory members accepted the task.

III. Sculpture Request for Founders Plaza

Mr. Mike Riggins advised that Mayor Toby Powell removed the request/ recommendation for the placement of a bust honoring Annette Gordon-Reed at Founders Plaza from the Council Agenda. It was explained that the mayor believes Founders Plaza should be reserved for memorializing founders only. There is some indication that he is open to discussing alternate locations. Ms. LynnLi Gibson explained the “Gifts to our Community” program. The members voiced that they would like to see a standard procedure put in place for this process.

IV. Monthly Activity Report

Mr. Mike Riggins reviewed Staff Development, the Financial Overview, and Upcoming Events. Mr. Rob Hamilton reviewed Marketing and Recreation Operations for May. Mr. Lauren Arnold reviewed Park Operations.

V. Other

Mr. James Stewart made a motion to adjourn the meeting. Mr. Denny Buckalew seconded the motion. The meeting was adjourned.