

**CONROE PARKS AND RECREATION DEPARTMENT
BOARD MEETING MINUTES**

*Monday, June 12, 2017
Parks & Recreation Administration
Conference Room*

MEMBERS PRESENT

Mary Tolbert
Susan Law, Vice-Chairperson
James Stewart
Denny Buckalew
Morris Straughan- Chairman

OTHERS PRESENT

Mike Riggins, Director
Lauren Arnold, Parks Superintendent
Rob Hamilton, Recreation Manager
LynnLi B. Gibson, Secretary
Rebekah Werner, Intern
Wesley Wagner, Intern
Dave Parsons
Rigby Owen
Dorothy Reece
Dwayne Rossman
Margaret

I. Approval of Minutes

At 4:30pm on Monday, June 12, 2017, Mr. Morris Straughan called the Conroe Parks and Recreation Advisory Board Meeting to order. Mr. James Stewart made a motion to approve the minutes from the May 8, 2017 meeting. The motion was seconded by Mrs. Susan Law. The minutes were approved with no objections.

II. Bust Requested for Founders Plaza

Mr. Dave Parsons and his guests presented their request to the Parks Advisory Board to install a bust of Annette Gordon-Reed at Founders Plaza. A motion was made by Mr. James Stewart to recommend the bust installation in Founders Plaza to City Council. The motion was seconded by Mr. Denny Buckalew. The motion passed unanimously.

III. Heritage Place Stage Signage

Mr. Mike Riggins explained the decision by City Council to rename the stage at Heritage Place in honor of John "Jay" Ross Martin III. He asked the board members for their recommendation of the placement of the signage at the facility. Mr. Riggins provided several photos of the stage and surrounding area. Mrs. Susan Law made a motion to recommend placing the signage on or above the white metal beam at the front and back of the stage. Ms. Mary Tolbert seconded the motion. The motion passed unanimously.

IV. Monthly Activity Report

Mr. Mike Riggins reviewed the Financial Overview, and Upcoming Events. Mr. Rob Hamilton reviewed Staff Development, Marketing, and Recreation Operations for May. Mr. Lauren Arnold reviewed Park Operations.

V. Other

Mr. Mike Riggins gave an update on the progress of the projects at Dr. Martin Luther King, Jr. Park.

Mr. Lauren Arnold gave an update on the progress of the projects at Carl Barton, Jr. Park.

Mr. Denny Buckalew made a motion to adjourn the meeting. Ms. Mary Tolbert seconded the motion. The meeting was adjourned.