This page intentionally left blank.
| 1. | Introduction of Committee Appointees and Meeting Attendees (2 minutes) |
| 2. | Consider Meeting Minutes from December 08, 2015 for Approval – **Action Item** (3 minutes) |
| 3. | Public Comment – Limited to items on the agenda (3 minutes per citizen) |
| 4. | Consider Quarterly Updates Regarding Limited Eligibility Demand Response Transit Service Provided by Senior Rides in the Conroe-The Woodlands Urbanized Area – Discussion (10 minutes) |
| 5. | Consider Transit Reports from the City of Conroe and The Woodlands Township – Discussion (15 minutes) |
| 6. | Consider a Presentation Regarding the Conroe-The Woodlands UZA FTA Section 5307 Urbanized Area Formula Program and FTA Section 5339 Bus and Bus Facilities Program Apportionments and the State Public Transportation Appropriations for FY 2016 – Discussion (15 minutes) |
| 7. | Consider a Presentation Regarding the Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities: |
| 8. | Consider a Resolution in Support of the Houston-Galveston Area Council Transportation Policy Council Approving Voting Membership to The Woodlands Township – **Action Item** (5 minutes) |
| 9. | Consider Announcements Regarding Other Regional Transportation Planning Activities – Discussion (5 minutes) |
| 10. | Adjourn |

**Next Meeting:** **June 7, 2016**  
The Woodlands Township  
2801 Technology Forest Blvd.  
The Woodlands, TX 77381

English and Spanish language public notices were published for the advisory committee meeting in the Courier of Montgomery County (Conroe) and the Woodland’s Villager during the week of February 29, 2016.
This page intentionally left blank.
AGENDA ITEMS
March 08, 2016

Transit Advisory Committee  Agenda Item 1
Introduction of Committee Appointees and Meeting Attendees (2 minutes)

Background

In accordance with the Transit Advisory Committee Bylaws, one Committee member and alternate was appointed by each of the following interests.

- City of Conroe
  - Guy Martin, Mayor Pro Tem
  - Alternate – Paul Virgadamo, City Administrator

- The Woodlands Township
  - Mike Bass, Board Vice Chairman
  - Alternate – Don Norrell, President/General Manager

- Montgomery County
  - Jim Clark, Commissioner Precinct 4
  - Alternate – Mark Mooney, County Engineer

- Other Providers (As defined in ILA, this Committee member will be a single representative for all the small cities in the UZA.)
  - James Kuykendall, Mayor, City of Oak Ridge North
  - Alternate – Greg Smith, City Administrator, City of Shenandoah

Purpose

To introduce the Committee members and alternates from the City of Conroe, The Woodlands Township, Montgomery County and the single representative and alternate from the “Small Cities”, which are City of Cut and Shoot, City of Oak Ridge North, City of Panorama City, City of Shenandoah, City of Willis and Town of Woodloch, as well as the meeting attendees.
This page intentionally left blank.
Transit Advisory Committee Agenda Item 2
Consider Meeting Minutes from December 08, 2015 for Approval – Action Item (3 minutes)

Background
The Transit Advisory Committee met formally at the City of Conroe, Greater Conroe Economic Development Corporation, Chamber Boardroom, 505 West Davis Street, Conroe, TX 77301, on December 08, 2015.

Purpose/Proposed Action
To consider approving the meeting minutes from December 08, 2015.

Attachments
Meeting Minutes, December 08, 2015
Affidavits of Publication
Sign-In Sheet
Agenda Item 2
Attachment
The Transit Advisory Committee Meeting commenced at 10:30 a.m. on December 8, 2015.

The next meeting was set for 10:30 a.m. in Conroe, Texas, on March 8, 2016.

Attendees: See sign-in sheet (attached)

<table>
<thead>
<tr>
<th>1. Introduction of Committee Members and Meeting Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Discussion</strong></td>
</tr>
<tr>
<td><strong>Actions</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2. Election of Committee Chair and Vice Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Discussion</strong></td>
</tr>
<tr>
<td><strong>Actions</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. Consider Approving Meeting Minutes from September 08, 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Discussion</strong></td>
</tr>
<tr>
<td><strong>Actions</strong></td>
</tr>
</tbody>
</table>
4. Public Comment

**Discussion**
The Committee allowed time for the public comment. No one from the public gave comment. English and Spanish public notices were published in the Montgomery County Courier (Conroe) and the Woodlands Villager. The Affidavit of Publication is attached.

**Actions**
No formal action was taken.

5. Consider Quarterly Updates Regarding Limited Eligibility Demand Response Transit Service Provided by Senior Rides in the Conroe-The Woodlands Urbanized Area

**Discussion**
Mr. De’Andre Guin gave a quarterly update regarding the limited eligibility demand response transit service provided by Senior Rides. Mr. Guin began by thanking the small cities, The Woodlands, and Conroe for their contribution. Senior Rides continues to operate a fleet of 6 vehicles. On average Senior Rides offers about 1,200 rides a month for the county in order to stay within budget. This is a first-come-first-served service and the service is not limited. Senior Rides also offers subscription services for passengers that require Chemotherapy and Dialysis only.

The Harris County Rides Taxicab Vouchers Program, which is funded under Section 5310, has been in effect for the UZA since September 9, 2015. From September 9th to December 4th, Senior Rides provided 233 one-way trips with about 46 riders signed-up for the program. The average cost per ride for that period was $27.66. In the rural area, Senior Rides began offering the program at the beginning of May 2015. The total number of rural one-way trips was 1,568 trips and the average cost per ride was $40. The funds for the rural area come from Section 5310 (TxDOT).

In regards to mobility management, as it relates to Senior Rides, Mr. Guin noted that Senior Rides has a pilot project with the City of Conroe. Senior Rides has identified about 50 riders currently using Senior Rides that could potentially benefit from Conroe Connection’s Fixed Route or ADA Paratransit service. Senior Rides staff has started educating passengers about the services offered by Conroe Connection. The riders identified are in the process of completing applications to the Conroe Connection ADA Complementary Paratransit program. At the beginning of next year, Senior Rides will provide the identified 50 riders with tickets so that they can test the Conroe Connection ADA Paratransit service. The riders also know that the Conroe Connection ADA Paratransit service is $2.00 each way. This pilot project is funded by The United Way.

**Actions**
No formal action was taken.
6. Consider Transit Reports from the City of Conroe and The Woodlands Township

**Discussion**

Ms. Shawn Johnson presented a brief summary of the *Conroe Connection Ridership Summary for the Fourth Quarter of Federal FY 2015 (July 1, 2015 – September 30, 2015)* attached to the agenda packet. Ms. Johnson also noted that the City of Conroe is in the final stages of an ADA van procurement that will allow them to purchase two Dodge Caravans for their ADA Paratransit service to be delivered the week of December 15, 2015. TGC staff coordinated the boarding/alighting survey that took place in September. Based on the input gathered, TGC continues to study service expansion opportunities. The City of Conroe is waiting for the final report. The first phase of the Bus Livability project has been completed – shelters and bus stops have been finished. Riders continue to ask for more shelters.

Mr. David Bartels added that the initial boarding/alighting survey will allow the City of Conroe to determine the type of amenities that are needed. This will allow the City to program them in their 5307 budget. Mr. Virgadamo gave a brief update on the Conroe park and ride, which is currently under design. Letting for construction is estimated to be in April. The P&R includes 398 parking spaces under the main lanes of IH 45. The City of Conroe is still acquiring right-of-way on Wilson Road to complete sidewalks for the second phase of the Bus Livability project. Bus stops have not been finalized. TGC staff will complete demand analysis on the stops and survey the community for further input.

Mr. Chris LaRue presented *The Woodlands Township Transit Service Ridership Summary for the Fourth Quarter of Federal FY2015 (July 1, 2015 – September 30, 2015)* attached to the agenda packet. The Township also just concluded a survey of P&R passengers to determine the characteristics of riders and ways to improve the service. The first five coaches will be delivered to the Township shortly in December while the next ten will be coming off the assembly line on January. During the next Township meeting, a $1-fare increase (50 cents per one-way trip) on the Woodlands Express round ticket will be proposed. Service levels and quality of service has substantially increased since The Township took over operations.

Mr. LaRue also commented on the success of the Sunsetter, a wrap up service that runs at 7:00 PM for those Woodlands Express passengers that stay late at work. The service gives passengers the opportunity to stay later hours. The service ran at 15-20% capacity, and now the service is running at 40% capacity. Additionally, some riders have figured out the park & ride system and are boarding the bus in the AM downtown and traveling to the Woodlands for work in the daytime.
The Trolley ridership increased by 6% from 21,679 in the Third Quarter to 22,997 in the Fourth Quarter. Mr. LaRue explained that the Township is looking at ways to make the Trolley a more efficient, convenient and reliable service, while keeping costs the same. The idea is that passengers treat it more like transportation rather than an amenity. Headways would be more reliable and stops would be timed. The Township will be piloting the Trolley as transportation in a month and conduct a ridecheck about a month before the pilot program ends. No capital investment will be made for the pilot program.

The Holiday Shuttle is running for the second year. It has been operating since the Thanksgiving holiday weekend. Hours have been extended due to the success seen last year. Service begins at 8:00 AM until 10:00 PM. During days like Black Friday, the service ran from 5:00 AM. During the Christmas week, the service will run from 7:30 AM to 10:30 PM. The service is free like the Trolley. Last year the service saw about 30,000 passengers in a 42-day period.

<table>
<thead>
<tr>
<th>Actions</th>
<th>No formal action was taken.</th>
</tr>
</thead>
</table>

7. **Consider a Presentation Regarding the Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities:**
   a. FTA Section 5310 Program for FY 2013 and FY 2014 Funding
   b. FTA Section 5310 Program for FY 2015 and FY 2016 Funding
### Discussion

**A. Consider a Presentation Regarding the FTA Section 5310 Program for FY13 and FY14 Funding**

Mr. Bartels presented a brief summary regarding the FTA Section 5310 Program for FY13 and FY14 funding. The City of Conroe and Senior Rides finalized the contract for FY13 and FY14 Section 5310 funds on July 7, 2015 for $170,807. The contract includes the purchase of vehicles, purchase of service, and preventative maintenance.

- **Vehicles:** The contract includes the purchase of two (2) Type 3 vehicles for $108,000 (federal).
- **Purchase of service:** The contract includes $33,297 (federal) for the purchase of service. Senior Rides will amend its ILA with Harris County Rides to provide the service in the Conroe-The Woodlands UZA. Senior Rides currently has an ILA for service in rural Montgomery County.
- **Preventative Maintenance:** The contract includes $29,510 (federal) for preventative maintenance. Senior Rides will procure goods and services on a purchase by purchase basis under Micro-purchasing guidelines (goods and services valued under $3,000).

The FTA grant is approved in the grant awards management system. The City will reimburse Senior Rides with 5310 funds for documented eligible expenses. FY13 and FY14 funding is in a grant, contract signed, and activities are underway. Purchase of service is underway. Senior Rides is still working on the procurement under the State CO-OP for the vehicles. The City of Conroe will provide some level of technical support.

**B. Consider a Presentation Regarding the FTA Section 5310 Program for FY15 and FY16 Funding**

Mr. Bartels also presented a brief summary regarding the FTA Section 5310 Program for FY15 and FY16 funding. There were five groups that expressed interest in pursuing funds after a workshop held in Conroe. Conroe received two applications from Senior Rides and New Danville by the August 18, 2015 deadline. TGC staff is working to finalize endorsement of the award of contracts to both Senior Rides and New Danville. The City Council passed a resolution programming $280,000 for the two programs. Senior Rides requested $171,000 and New Danville requested $109,000. For New Danville, the request will allow them to purchase their first set of buses.

### Actions

No formal action was taken.

### 8. Consider Discussions Regarding the Conroe-Woodlands UZA FTA Section 5307 Urbanized Area Formula Program’s Operating Assistance Special Rule Operator Caps for Urbanized Areas Over 200,000 in Population – Discussion (5 minutes) –
**Discussion (5 minutes)**

<table>
<thead>
<tr>
<th><strong>Discussion</strong></th>
<th>Mr. Bartels presented a brief summary regarding the Conroe-Woodlands UZA FTA Section 5307 Urbanized Area Formula Program’s Operating Assistance Special Rule Operator Caps for Urbanized Areas Over 200,000 in Population. Recipients in UZAs with populations of 200,000 or more may not use Section 5307 funds for operating assistance unless identified by FTA as being eligible under the Section 5307 Operating Assistance Special Rule Operator Caps for Urbanized Areas over 200,000 in Population. FTA has ruled that public transportation operators that operate 75 or fewer buses in fixed route service during peak service hours may use up to 75% of their UZA’s 5307 apportionment for operating assistance, up to the amount published by FTA for a given fiscal year. Only public agencies that operate fixed route bus service are permitted to use this provision in their Section 5307 grants. Currently, Conroe and The Woodlands operate a total of two (2) vehicles during peak service hours. This opportunity is particularly relevant for small operators. Currently, there is significant unused cap. Conroe and The Woodlands should be aware of the need to allocate and program these funds for operating assistance in the future. Mr. Webb noted that this is not additional new money; it only gives you additional authority on the existing apportionment.</th>
</tr>
</thead>
</table>

| **Actions** | No formal action was taken. |

| **9. Consider Announcements Regarding Other Regional Transportation Planning Activities – Discussion (5 minutes)** | Mr. Webb briefed the Committee regarding the 2015-2018 H-GAC TIP Call for Projects. In November, the H-GAC Transportation Policy Council wrapped up the 2015-2018 H-GAC TIP Call for Projects where they programmed items over a 10-year timeframe. They allocated 100% of their expected apportionment, which is due over the first five years, and 50% of their expected apportionment, which is due over the following five years. H-GAC will tentatively release another call in 2017. H-GAC also created a contingency list of projects. The selection criteria used were a source of debate, which lengthen the project selection process. The City of Conroe was successful in being awarded about $1,000,000 for a Safe School Access project that consists of constructing sidewalks between neighborhoods and schools. Several other projects in partnership with Texas Department of Transportation included the widening of 2854, 3083 East, State Highway 75 South, and the extension of Old Conroe Road were awarded. |
| **Discussion** | --- |
Mr. LaRue added that Alternate Modes received a larger allocation than was anticipated or originally approved by the TPC. With the Bicycle Plan underway, The Woodlands Township plans to identify bikeway projects for the next H-GAC Call for Projects.

In terms of Federal money, Mr. Webb also briefed the Committee about the new 5-year Highway Bill, FAST Act that passed. The bill includes a small increase compared to existing funding levels.

Mr. Mike Bass briefly spoke about a new planning initiative by the Woodlands Village Association called “Aging in Place.” The initiative started in the Northeast and it is designed to create a support system that allows senior citizens to remain in their neighborhoods and homes. The program consists of organizing and communicating information regarding services offered in the area to senior citizens. Mr. Bass added that the association just concluded a survey to gauge the services needed by the elderly. The person spearheading the initiative is Bruce Cunningham.

There were no updates regarding the LIP funding available from TCEQ to the County for emission reduction projects.

10. Adjourn

APPROVED this the 8th day of March 2016

___________________________
Guy Martin
Chairman, Transit Advisory Committee

ATTEST:

___________________________
Mike Bass
Vice Chairman, Transit Advisory Committee
CLASSIFIED AD PROOF / RECEIPT

Advertiser: MARIANA (MARMOL) RASCHKE
THE GOODMAN CORPORATION
3200 TRAVIS ST., STE 200
HOUSTON, TX 77006-3650

Order #: 397261
Tagline: Notice of Transit Ad
Color:
Position:
Proof:

Account #: 197854
Phone: (713) 951-7951

Purchase Order #: MARIANA RASCHKE
Total Ad Cost: $212.75

Payments:
CC $212.75
Balance Due: $0.00

Account Executive: Susan Curr
(281) 378-1025
scurr@hcnonline.com

Publications: 1CC-The Conroe Courier, 1SO-Spring Observer, 1WV-The Villager, 1XCL-hcn.classifieds

<table>
<thead>
<tr>
<th>Start Date</th>
<th>Stop Date</th>
<th>No. of Insertions</th>
<th>Version</th>
<th>Class</th>
<th>Color</th>
<th>Ad Size</th>
<th>Total Size</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/02/15</td>
<td>12/03/15</td>
<td>5</td>
<td>12345-1</td>
<td>2065</td>
<td>Process</td>
<td>2 x 2.9</td>
<td>5.8</td>
<td>$212.75</td>
</tr>
</tbody>
</table>

12/01/15 11:36 AM

P.O. Box 609 Conroe, TX 77305 • YourHoustonNews.com • 936.521.3300
Notice of Transit Advisory Committee Meeting
A Transit Advisory Committee Meeting will be held by The Conroe-Woodlands Urbanized Area Transit Advisory Committee to discuss planning, service delivery, administration and oversight for the provision of public transportation services and related programs in the Conroe-The Woodlands Urbanized Area.

The meeting will be held at 10:30 A.M. on Tuesday, December 08, 2015, at The Woodlands Township, 2801 Technology Forest Boulevard, The Woodlands, Texas, 77381. All interested parties are invited to attend.

Anuncio de Una Reunión del Comité Asesor de Tránsito
El Comité Asesor de Tránsito del área urbanizada de Conroe-The Woodlands llevará a cabo una reunión con el fin de discutir la planificación, prestación de servicios, administración y supervisión de la prestación de servicios de transporte público y otros programas relacionados con el área urbanizada de Conroe-The Woodlands.

La reunión se llevará a cabo el día martes, 8 de diciembre del 2015, a partir de las 10:30 a.m., en la oficina de The Woodlands Township, 2801 Technology Forest Boulevard, The Woodlands, TX 77381. Se invita a todas las partes interesadas a asistir.

CC 12/02/15, WV 12/03/15
AFFIDAVIT OF PUBLICATION

STATE OF TEXAS
COUNTY OF MONTGOMERY

Personally appeared before the undersigned, a Notary Public within and for said County and State, Jennifer Underferth, Representative for Jason Joseph, General Manager and Publisher of the The Conroe Courier and Woodlands Villager, newspapers of general circulation in the County of Montgomery, State of Texas. Who being duly sworn, states under oath that the report of Legal Notices, a true copy of which is hereto annexed was published in said newspapers in its issue(s) of the

2nd day of December, 2015
Conroe Courier

3rd day of December, 2015
Woodlands Villager

day of , 2015

day of , 2015


Sworn to and subscribed before me this 3rd day of December, 2015

Notary Public

My commission expires on (stamp)
<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>E-mail Address</th>
<th>Mailing Address and/or Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mike Oss</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mike L. Johnson</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Town4U</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TownShirt</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phone: 505-4000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fax: 505-4000</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**COARSE-WOODLANDS URBANIZED AREA TRANSIT ADVISORY COMMITTEE MEETING**

December 08, 2015

Please sign in
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tim Walsh</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Brian</td>
<td>Transit Planner</td>
<td>N/A</td>
</tr>
<tr>
<td>Nancy</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Please sign in

Conroe Woodlands Urbanized Area
Transit Advisory Committee Meeting
| Name | Organization | E-mail Address | Mailing Address and/or Phone | Number (Optional) | Committee Code | Description | City of Concern |怪物|怪物

Please sign in

CONROE-WOODLANDS URBANIZED AREA
TRANSIT ADVISORY COMMITTEE MEETING
This page intentionally left blank.
AGENDA ITEMS
March 08, 2016

<table>
<thead>
<tr>
<th>Transit Advisory Committee</th>
<th>Agenda Item 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Comment – Limited to items on the agenda (3 minutes per citizen)</td>
<td></td>
</tr>
</tbody>
</table>

**Background**

In accordance with the Transit Advisory Committee Bylaws under Meetings, all Advisory Committee meetings are open to the public. Public comment will be allowed only on agenda items.

Comments are limited to three (3) minutes per citizen per agenda item.

**Purpose**

To provide Committee members with public comment related to agenda items that are under consideration by the Committee.
This page intentionally left blank.
Transit Advisory Committee

Consider Quarterly Updates Regarding Limited Eligibility Demand Response Transit Service Provided by Senior Rides in the Conroe-The Woodlands Urbanized Area – Discussion (10 minutes)

Background

On November 4, 2013, the service provider for demand response transit (DRT) service within the Conroe–The Woodlands Urbanized Area (UZA) was changed from the Brazos Transit District (The District) to Senior Rides. In addition, the eligibility to use the service changed from general public to individuals 65 years and older and persons with disabilities, which is also referred to as limited eligibility. The service provided by the Senior Rides was renewed in FY 2015/2016 through agreements with the City of Conroe and The Woodlands Township.

Purpose

To provide an update about performance of the limited eligibility DRT service during the first quarter of the federal fiscal year 2016.

Attachment

A report summarizing Senior Rides ridership data for the fourth quarter of FY 2015 (October 1, 2015-December 31, 2015).
Agenda Item 4
Attachment
Limited Eligibility Demand Response Transit Service Provided by Senior Rides in the Conroe-The Woodlands Urbanized Area

First Quarter FY2016
(October 1, 2015 – December 31, 2015)

Conroe-The Woodlands (C-W) UZA Limited Eligibility Trips

A C-W UZA specific trip is defined as a limited eligibility trip with an origin inside the C-W UZA. Senior Rides (SR) provided 2,273 C-W UZA trips for the first quarter of Fiscal Year 2016 (Figure 1), which covers October 1, 2015 to December 31, 2015. The C-W UZA trips contributed to 64.4% of the total demand response trips provided by SR.

Figure 1: C-W UZA Trips

Table 1 shows the C-W UZA trips split by origins and municipality boundaries. The table also shows 79.8% of the trips had origins inside Conroe and The Woodlands, 11.3% of the trips were generated within the municipal boundaries of Willis, Shenandoah, Oak Ridge North, and Panorama Village and 8.9% of the trips originated in the unincorporated area of the Conroe-The Woodlands UZA.
Table 1: C-W UZA Trip Origin by Municipality

<table>
<thead>
<tr>
<th>TRIPS</th>
<th>TRIP COUNT</th>
<th>% OF TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>C-W UZA Trips</td>
<td>2,273</td>
<td></td>
</tr>
<tr>
<td>Origins Inside C-W UZA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conroe</td>
<td>932</td>
<td>41.0%</td>
</tr>
<tr>
<td>The Woodlands</td>
<td>882</td>
<td>38.8%</td>
</tr>
<tr>
<td>Willis</td>
<td>113</td>
<td>5.0%</td>
</tr>
<tr>
<td>Shenandoah</td>
<td>88</td>
<td>3.9%</td>
</tr>
<tr>
<td>Oak Ridge North</td>
<td>55</td>
<td>2.4%</td>
</tr>
<tr>
<td>Panorama Village</td>
<td>0</td>
<td>0.0%</td>
</tr>
<tr>
<td>Unincorp. UZA trips within Conroe-The Woodlands UZA</td>
<td>203</td>
<td>8.9%</td>
</tr>
<tr>
<td>Total</td>
<td>2,273</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

When reviewing the trip purpose, social service and city business trips contribute to more than 60% of the total limited eligibility trips. The remainder of the trips were 14% medical, 15% nutrition and 8% Dialysis (Figure 2).

Figure 2: C-W UZA Trip Purpose

Compared with Quarter 4 Fiscal Year 2015, the C-W UZA trips for Quarter 1 Fiscal Year 2016 decreased by 14%. Compared with Quarter 1 Fiscal Year 2015, C-W UZA trips for Quarter 1 Fiscal Year 2016 decreased by 10% (Figure 3).
**Figure 3: C-W UZA Trips Comparison**

SR provided 3,529 total demand response trips for the first quarter of Fiscal Year 2016, which included C-W UZA trips, rural and other trips. 3,528 demand response trips originated in Montgomery County and one trip originated in Harris County. **Figure 4** is a map depicting trip origins in Montgomery County.

---

**All Demand Response Trips**

SR provided 3,529 total demand response trips for the first quarter of Fiscal Year 2016, which included C-W UZA trips, rural and other trips. 3,528 demand response trips originated in Montgomery County and one trip originated in Harris County. **Figure 4** is a map depicting trip origins in Montgomery County.
Compared with Quarter 4 Fiscal Year 2015, the total demand response trips for Quarter 1 Fiscal Year 2016 decreased by 14%. Compared with Quarter 1 Fiscal Year 2015, the total demand response trips for Quarter 1 Fiscal Year 2016 decreased by 12% (Figure 5).
When reviewing the trip purpose for all demand response trips, the top 4 categories of trip purposes were 29% nutrition, 26% social service, 25% city business and 12% medical (Figure 6).
This page intentionally left blank.
Consider Transit Reports from the City of Conroe and The Woodlands Township – Discussion (15 minutes)

a. City of Conroe

Background

Conroe Connection, a fixed-route bus service provided by the City of Conroe, operates along Frazier, from North Loop 336 at Wal-Mart and Lowe’s to South Loop 336 at Lone Star Family Health and the Conroe Regional Medical Center. The route also extends southeast between downtown and the Dugan Subdivision. Conroe Connection also provides Americans with Disabilities Act (ADA) complementary paratransit service within ¾ miles of the fixed route. The fixed-route service began operating on January 19, 2015 and the paratransit service began operating on April 2, 2015.

Purpose

To provide an update about performance of the new fixed-route service during the first quarter of FY 2016 (October 1, 2015-December 31, 2015).

Attachment

A report summarizing Conroe Connection ridership data for the first quarter of FY 2016 (October 1, 2015-December 31, 2015).

b. The Woodlands Township

Background

The Woodlands Township currently operates Park and Ride Service (The Woodlands Express) from three separate locations and a trolley service in The Town Center (The Waterway Trolley). The Woodlands Express service provides an express commuter service from The Township to the Texas Medical Center, Greenway Plaza and the Central Business District in Houston. The Waterway Trolley provides transit service along an approximate 3.2-mile route connecting The Woodlands Mall, Market Street, businesses and residences along The Woodlands Waterway.

Purpose

To discuss the latest information regarding quarterly performance of The Woodlands Express and the Trolley.
Agenda Item 5
Attachment
Conroe Connection, a fixed-route bus service provided by the City of Conroe, operates along Frazier, from North Loop 336 at Wal-Mart and Lowe’s to South Loop 336 at Lone Star Family Health and the Conroe Regional Medical Center. Conroe Connection provides fixed route transit service as well as Americans with Disabilities Act (ADA) complementary paratransit service within ¾ miles of the fixed route.

**Fixed Route Ridership Summary**

The ridership (represented as unlinked trips, or boardings) for the first quarter of Fiscal Year 2016 (October 1, 2015 – December 31, 2015) for fixed route service was 8,144. Compared with Quarter 4 Fiscal Year 2015, the total ridership decreased by 7% (Figure 1).

**Figure 1: Total Ridership for First Quarter FY 2016**

ADA paratransit service provided 329 total trips for the first quarter of Fiscal Year 2016. Compared with Quarter 4 Fiscal Year 2015, the total trips increased by 42% (Figure 2).
Figure 2: ADA Paratransit Trip
AGENDA ITEMS
March 08, 2016

Transit Advisory Committee

Consider a Presentation Regarding the Conroe-The Woodlands UZA FTA Section 5307 Urbanized Area Formula Program and FTA Section 5339 Bus and Bus Facilities Program Apportionments and the State Public Transportation Appropriations for FY 2016 – Discussion (15 minutes)

Background

The Goodman Corporation (TGC) has analyzed data and information related to the FTA allocation of formula funding to the Conroe – The Woodlands Urbanized Area (UZA) in light of the recently enacted five (5) year Transportation Authorization legislation known as the FAST Act. A summary of the key elements of this new legislation is included in your packet.

The following reviews the methodology used to sub-allocate funds to Conroe and The Woodlands from FY 2013 to FY 2016. (See Table 1, FY 2013 to FY 2015 CW UZA Apportionments and Sub-Allocations for amounts.)

Table 1: FY 2013 to FY 2015 CW UZA Apportionments and Sub-Allocations

<table>
<thead>
<tr>
<th>CW-UZA Apportionments</th>
<th>FY2013</th>
<th>FY2014</th>
<th>FY2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>5307</td>
<td>$3,335,711</td>
<td>$3,521,653</td>
<td>$3,404,709</td>
</tr>
<tr>
<td>5339</td>
<td>$382,623</td>
<td>$395,784</td>
<td>$382,537</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>State Transit Apportionments</th>
<th>FY2013</th>
<th>FY2014</th>
<th>FY2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>State</td>
<td>$463,155</td>
<td>$463,634</td>
<td>$453,524</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>5307 Funding Split</th>
<th>FY2013</th>
<th>FY2014</th>
<th>FY2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conroe</td>
<td>$647,128</td>
<td>$683,201</td>
<td>$660,514</td>
</tr>
<tr>
<td>The Woodlands</td>
<td>$2,688,583</td>
<td>$2,838,452</td>
<td>$2,744,195</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>5339 Funding Splits</th>
<th>FY2013</th>
<th>FY2014</th>
<th>FY2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conroe</td>
<td>$66,576</td>
<td>$68,866</td>
<td>$66,561</td>
</tr>
<tr>
<td>The Woodlands</td>
<td>$316,047</td>
<td>$326,918</td>
<td>$315,976</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>State Funding Splits</th>
<th>FY2013</th>
<th>FY2014</th>
<th>FY2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conroe</td>
<td>$89,852</td>
<td>$89,945</td>
<td>$87,984</td>
</tr>
<tr>
<td>The Woodlands</td>
<td>$373,303</td>
<td>$373,689</td>
<td>$365,540</td>
</tr>
</tbody>
</table>

FTA Section 5307 and Section 5339 Sub-Allocations

FY 2013 – FY 2015 Sub-Allocations: The FY 2013 sub-allocation of formula funding between Conroe and The Woodlands was based on the FTA FY 2013 apportionment formula and data values. Using this methodology, Conroe was sub-allocated funding based on population and population density and The Woodlands was sub-allocated funding based on population and...
population density plus transit system performance. The percentages applied to sub-allocate funds between Conroe and the Woodlands were 19.4% / 80.6% for Section 5307 funds and 17.4% / 82.6% for Section 5339 funds (Table 1). Subsequently, the FY 2014 and FY 2015 sub-allocations were calculated using FY 2013 historical percentages (Table 1).

**FY 2016 Sub-Allocation:** The FY 2016 apportionment of federal transit formula funds reflects a decrease in funding due to the FY 2014 performance of The Woodlands Township transit system, which reflects a higher cost of operating for the park and ride program and a slight reduction of passenger miles (Table 1). The FY 2016 sub-allocation is based on the FTA FY 2016 apportionment formula and data values (Table 1). Like the previous methodology, Conroe will be sub-allocated funding based on population and population density and The Woodlands will be sub-allocated funding based on population, population density and transit system performance.

**FY 2017 Sub-Allocation:** The FY 2015 data reported to the National Transit Database (NTD) will be used to apportion the FY 2017 formula funds. For FY 2015, Conroe will report transit system performance data to NTD and this data will impact the Conroe – The Woodlands FY 2017 apportionment of formula funds. TGC is working with UZA Stakeholders to verify the completeness of FY 2015 data input into the National Transit Database (NTD).

**Future FY Sub-Allocation:** Future sub-allocations will be based on the data values for the fiscal year of apportionment.

**State Public Transportation Appropriations**

The Texas Transportation Commission awarded State public transportation funds to the Conroe-Woodlands Urbanized Area from FY 2013 through FY 2016 (Table 1). These funds are critical to the success of transit in the Conroe-The Woodlands UZA because funding appropriated by the state can be used as “local” match for all federal transit grants. However, these grants can only be received by a rural or urban transit district, as established by state statute. The Brazos Transit District is the only entity that can receive these grants for The Conroe-Woodlands UZA.

Similar to the federal apportionments, the amount of the State appropriations is based on need (population and population density) and performance. Similar to the federal sub-allocation, Conroe was sub-allocated funding based on population and population density (need) and The Woodlands was sub-allocated funding based on population and population density plus transit system performance for FY 2013 through FY 2015 (Table 1) based on the FY 2013 historical percentages.

**FY 2016 Sub-Allocation**

In accordance with the interlocal agreement between the City of Conroe and The Woodlands Township, “Unless otherwise required by applicable law or agreed to in writing by separate
instrument, the parties agree that any future direct federal or state funds Allocated to the UZA for fiscal years commencing on or after September 1, 2012, including funds made available under the Urbanized Area Funding Program (49 U.S.C. 5307), shall be reallocated among the City, the Township and any Other Providers within the UZA according to the funding formula applicable to such funds in the fiscal year the funds are allocated to the UZA.” Based on the FTA and State FY 2016 apportionment formula and data values, the FY 2016 Sub-Allocations are:

Table 2: FY 2016 CW UZA Sub-Allocations

<table>
<thead>
<tr>
<th>Designated Recipient</th>
<th>5307</th>
<th>Share</th>
<th>5339</th>
<th>Share</th>
<th>State</th>
<th>Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conroe</td>
<td>$651,050</td>
<td>21.6%</td>
<td>$60,223</td>
<td>20.0%</td>
<td>$89,219</td>
<td>19.4%</td>
</tr>
<tr>
<td>The Woodlands</td>
<td>$2,367,048</td>
<td>78.4%</td>
<td>$241,526</td>
<td>80.0%</td>
<td>$375,136</td>
<td>80.6%</td>
</tr>
<tr>
<td>Total</td>
<td>$3,018,098</td>
<td>100.0%</td>
<td>$301,749</td>
<td>100.0%</td>
<td>$464,355</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

**Purpose**

To discuss the sub-allocation of FY 2016 Federal and State apportionments between the Conroe-The Woodlands UZA.

**Attachment**

Summary of key elements in the FAST Act.
Agenda Item 6
Attachment
FAST Act

On December 4, 2015, President Obama signed into law the Fixing America’s Surface Transportation Act, or “FAST Act.” The FAST Act is a five-year reauthorization bill that will provide, on average, $56.2 billion in federal transportation funding annually. On average, this represents a $4 billion annual increase from the funding levels established by MAP-21.

More details and related administrative procedures will unfold over the next few months. However, TGC has identified the following key impacts of the Act:

**Overall Impacts**

- The amount of available overall funding has grown by approximately $4 billion annually.
- The amount of funding sub-allocated to MPOs for distribution to local governments increases by approximately $200M each year. Over the life of this bill this represents an increase of $3.6B in sub-allocated funding.
- Transportation Alternatives Program funding will increase through the life of the bill by approximately $30M. This will become an STP-set aside.
- The Recreational Trails Program will remain a set-aside.
- Congestion Mitigation Air Quality funding will increase modestly by approximately 1% per year to approximately $2.4B annually by year five of the bill.
- Increased emphasis is being placed on intercity bus facilities, tourism, resilience to natural disasters, and reduction of transportation related stormwater impacts.

**Transit Impacts**

- Associated transit improvement expenditure requirements are more lenient.
- State and local government entities operating public transit services are now eligible direct recipients of Section 5310 Mobility for Seniors and Individuals with Disabilities funding.
- Section 5310 funding will grow incrementally to represent an annual increase of $30M by FY2020.
- Section 5307 funding pot (urbanized area formula program) will grow incrementally to represent an annual increase of $500M by FY2020.
• Section 5311 funding (rural transit formula program) will increase incrementally to represent an annual increase of $70M by FY2020.
• Section 5339 (bus and bus facilities) funding will increase incrementally to represent an annual increase of $400M by FY2020.
• A new discretionary competitive funding source for bus and bus facilities has been authorized at approximately $300M annually.

TGC will continue to review the legislation and will provide additional information once the bill text has been amended into the current transportation code.
Consider a Presentation Regarding the Conroe-The Woodlands UZA FTA Section 5310 Program, Enhanced Mobility of Seniors and Individuals with Disabilities – Discussion (10 minutes)

a. FTA Section 5310 Program for FY 2013 and FY 2014 Funding
b. FTA Section 5310 Program for FY 2015 and FY 2016 Funding

a. FTA Section 5310 Program for FY 2013 and FY 2014 Funding

**Background:** The City of Conroe and Meals on Wheels/Senior Rides finalized the contract for FY13 and FY14 Section 5310 funds on July 7, 2015 for $170,807. The contract includes the purchase of vehicles, purchase of service, and preventative maintenance.

- **Vehicles:** Senior Rides is in the process of purchasing two (2) Type 3 vehicles for $108,000 (federal) from the State of Texas Cooperative Purchasing Program (CO-OP) using TxSmartBuy Ordering System. Senior Rides is working with National Bus Sales to complete the purchase of the vehicles.
- **Purchase of service:** The contract includes $33,297 (federal) for the purchase of service. Senior Rides has provided 210 one-way trips between 9/9/2015 and 12/1/2015 for $5883.10 or $28.01 per trip. Second quarter activity (January – March) will be presented at the June Transit Advisory Committee meeting.
- **Preventative Maintenance:** The contract includes $29,510 (federal) for preventative maintenance. Senior Rides will procure goods and services on a purchase by purchase basis under Micro-purchasing guidelines (goods and services valued under $3,000). As of December 31, 2015, Senior Rides has not expended any funds for preventative maintenance. Second quarter activity (January – March) will be presented at the June Transit Advisory Committee meeting.

The FTA grant is approved in the grant awards management system. The City will reimburse Senior Rides for documented eligible expenses at a rate of 80%.

**Purpose**

To provide a summary of the activities occurring under the FY 2013 and FY 2014 Program of Projects (POP) for Section 5310 in the Conroe-The Woodlands UZA.

b. FTA Section 5310 Program for FY 2015 and FY 2016 Funding

**Background**

The FTA appropriated $156,082 in Section 5310 for FY 2015. Conroe decided to program two years of funding (FY 2015 and FY 2016) to streamline the process and increase the amount of
funding available for programming. The Conroe-The Woodlands FY 2016 Section 5310 apportionment is $164,840.

The Program of Projects (POP) identifies the amount and use of Section 5310 funding by year of expenditure within the H-GAC Transportation Improvement Program. Conroe submitted a POP to H-GAC as follows: $210,400 programmed as capital for the purchase of vehicles; $48,000 programmed as capital for purchase of service; $22,564 programmed as capital for preventative maintenance; and $31,200 programmed for Section 5310 program administration. (Program administration, which is 100% eligible for federal reimbursement, is limited to 10% of the appropriated amount and is used to fund Conroe’s administration of the program.)

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 2015</th>
<th>FY 2016 (estimate)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicles</td>
<td>$107,200</td>
<td>$103,200</td>
<td>$210,400</td>
</tr>
<tr>
<td>Preventative Maintenance</td>
<td>$700</td>
<td>$21,864</td>
<td>$22,564</td>
</tr>
<tr>
<td>Purchase of Service</td>
<td>$32,582</td>
<td>$15,418</td>
<td>$48,000</td>
</tr>
<tr>
<td>Program Administration*</td>
<td>$15,600</td>
<td>$15,600</td>
<td>$31,200</td>
</tr>
<tr>
<td>Total</td>
<td>$156,082</td>
<td>$156,082</td>
<td>$312,164</td>
</tr>
</tbody>
</table>

* Program administration is limited to 10% of the appropriated amount and funds Conroe’s expense in administering the Section 5310 program.

The Conroe City Council passed a resolution in support of programming $280,964 for capital expenditures and $31,200 for program administration on October 8, 2015.

The City will submit a revised Program of Projects based on the actual FY2016 apportionment of $164,840. The revision will reflect an increase of $884 for program administration, for a total of $16,484. The programming of the additional $7,874 in funds will remain in reserve until contract award.

**Purpose**

To provide an update on the Program of Projects for FY 2015 and FY 2016 Section 5310.
## Background

In 2013, the Houston-Galveston Area Council Transportation Policy Council (H-GAC TPC) voted unanimously to support a recommendation by the Bylaws Committee to deny a request by The Woodlands Township to be included in the membership of the TPC. Although The Woodlands represents a population of significantly more than 50,000 persons—a category of membership under the TPC bylaws—the TPC still denied membership.

In 2015, the Woodlands Township became a transit provider, responsible for managing and operating the Woodland Express Park & Ride service as well as the Trolley service. In addition to providing these regionally-significant transit services, the Township has been active in multi-modal transportation planning. On February, 2015 *The Woodlands Township Transit Plan* was completed. Currently a Bicycle Master Plan is underway and once completed it will provide recommendations to strengthen the existing bicycle network.

## Purpose

To consider approving a Resolution in Support of the Houston-Galveston Area Council Transportation Policy Council Approving Voting Membership to The Woodlands Township.

## Attachment

A Resolution in Support of the Houston-Galveston Area Council Transportation Policy Council Approving Voting Membership to The Woodlands Township.
Agenda Item 8
Attachment
RESOLUTION NO. 2016-____

A RESOLUTION OF THE TRANSIT ADVISORY COMMITTEE OF THE CONROE-THE WOODLANDS URBANIZED AREA IN SUPPORT OF THE HOUSTON-GALVESTON AREA COUNCIL TRANSPORTATION POLICY COUNCIL APPROVING VOTING MEMBERSHIP TO THE WOODLANDS TOWNSHIP

WHEREAS, the Transit Advisory Committee is created by Article II, Section II (2) of the Interlocal Agreement between the City of Conroe and The Woodlands Township, who serve as the dual Designated Recipients for the Conroe-The Woodlands UZA;

WHEREAS, the Conroe-The Woodlands UZA provides regionally significant transit service through the provision of fixed route service in Conroe, fixed route service in The Woodlands Township, and existing and planned park and ride service by both Conroe and The Woodlands Township;

WHEREAS, the Transportation Policy Council is responsible for planning and programming federal and state transportation funding generated, in part, by the populations of Conroe and The Woodlands Township;

WHEREAS, the City of Conroe currently has voting membership on the Transportation Policy Council and The Woodlands Township does not;

WHEREAS, the Conroe-The Woodlands UZA is supportive of The Woodlands Township receiving voting membership on the Transportation Policy Council to enable participation in the planning and expenditure of regional fiscal resources.

NOW, THEREFORE, BE IT RESOLVED BY THE TRANSIT ADVISORY COMMITTEE OF THE CONROE-THE WOODLANDS UZA:

THAT the Committee approves a resolution in support of the Houston-Galveston Council Transportation Policy Council approving voting membership to The Woodlands Township.

PASSED and APPROVED this the 8th day of March 2016.

APPROVED: ___________________________ ATTEST: ___________________________

Guy Martin Mike Bass
Chair, Transit Advisory Committee Vice Chair, Transit Advisory Committee
This page intentionally left blank.
**Transit Advisory Committee**  
**Agenda Item 9**

Consider Announcements Regarding Other Regional Transportation Planning Activities – Discussion (5 minutes)

**Background**
There are many transportation activities occurring throughout the region that directly and indirectly impact the Conroe-The Woodlands Township UZA.

**Purpose**
To discuss other regional transportation related activities.