

RECEIVED

OCT - 1 2012

CITY OF CONROE
CITY SECRETARY

mjp

City of Conroe
AMENDED INVENTORY OF SERVICES AND FACILITIES

Annexation Parcel 2014-02

Overview

Texas Local Government Code Section 43.053 requires the city to compile an inventory of services and facilities provided by public and private entities, directly or by contract, in each area included in a Municipal Annexation Plan. The inventory must include all services and facilities the city is required to provide or maintain following the annexation.

These services and facilities include:

- Police Protection
- Fire Protection
- Emergency Medical Services (first responder only)
- Residential Solid Waste Collection
- Operation and maintenance of public water supply and wastewater collection and treatment facilities that are not within the service area (CCN) of another water or wastewater utility
- Operation and maintenance of public roads and streets, including street lighting
- Operation and maintenance of public parks, playgrounds, swimming pools or other publicly owned facility, building or service

Section 43.053 requires the city to notify public and private service providers of the proposed annexation and request these entities to provide information regarding the type and level of services that they provide within the area. The information received must be compiled into an inventory of services. The city is not obligated to include information in the inventory unless it is received within 90 days following the date the city requests the information. The City of Conroe sent an initial notice via certified mail on February 20, 2012 and prepared an initial Inventory of Services which was filed with the City Secretary and made available for public inspection on May 29, 2012. A subsequent request for inventory information was made via certified mail on or about June 7, 2012 to clarify the requirement for submission of inventory information. Responses to the request for inventory information were due on or before September 14, 2012.

The following is a summary of the responses provided by public and private entities in annexation parcel 2014-02 included in the City of Conroe's Municipal Annexation Plan effective December 8, 2011. A complete copy of all responses is on file in the office of the City Secretary and is available for public inspection. This summary together with the materials submitted by the service providers constitutes the complete inventory of services and facilities. This inventory of services and facilities amends and supplements the inventory filed with the City Secretary on May 29, 2012.

Area Description

This service plan is applicable to 1,295 acres of land located in the A-0006 William C. Clark Survey, A-0003 William Atkins Survey, A-0037 James Smith Survey and A-0041 John T. Vince Survey in Montgomery County, Texas. The territory is located in the general vicinity north/northwest of the intersection of State Highway 105 West and Tejas Boulevard. The territory consists primarily of Montgomery County Utility Districts (MUDs) 3 & 4, and includes April Sound, April Villas, Lake View Village, Water Oak and Waterpoint.

The predominant land use is single family residential with commercial areas along the SH 105 West corridor. The annexation area also includes vacant land and other uses.

Police Protection

The Sheriff of Montgomery County responded by electronic communication dated May 24, 2012, with a spreadsheet of activity covering the period from May 18, 2011 through May 18, 2012. The report lists a total of 17,137 records. The report includes general descriptions of the complaint type, date and time received, response time and address. Reported response times varied from zero to three hundred ninety minutes. The average response time is sixteen minutes with a total of 9,787 calls. The average number of calls per day is twenty six. Of the 9,787 calls, 59% are under fifteen minutes and 12% have a response time greater than thirty minutes.

Additionally, the City is in receipt of a supplemental letter dated July 2, 2012 from Lieutenant Gary L. Welch of the Montgomery County Sheriff's Office District 5 Patrol Bureau to Captain Rand Henderson. Enclosed in the letter is a spreadsheet of activity covering the period from December 2010 through December 2011. The report did not provide a total for the number of listed records, but does provide general descriptions of the complaint type, date and time received, response time and address. The information provided to the City covers territory beyond that required to service annexation parcel 2014-02, and encompasses a total of approximately 382 square miles. This supplemental report also includes a staff listing and vehicle inventory. Reported response times varied from zero to one hundred thirty three minutes. No computation of average response times was provided in this subsequent report.

Fire Protection and EMS

Fire Chief Leonard Mikeska of the Lake Conroe Fire Department (LCFD) responded by verbal communication on April 23, 2012. The LCFD currently provides fire suppression and routine fire prevention services within the annexed area and is governed by Montgomery County Emergency Services District No. 3. LCFD Station #31 is located at 15663 State Highway 105 West. LCFD Station #31 was built in 1996 and houses Booster 31, Engine 31, Ladder 31, Fire Boat 31 and Utility 31. Station #31 is staffed with 6 full time firefighters 24 hours a day. The average dispatch time is approximately 5 minutes.

The Conroe Fire Department does not provide primary EMS services. The Montgomery County Hospital District (MCHD) currently provides EMS services throughout Montgomery County. Fire fighters may be dispatched to the scene of accidents or other medical emergencies to assist Hospital District EMS personnel or to provide "first responder" services pending the arrival of EMS personnel. MCHD did not provide a response.

Solid Waste Collection

Through verbal communication with MUDs 3 & 4 at the Informational Meeting on April 11, 2012, Bailey Brothers Garbage Service provides residential curbside collection to the annexation area. Standard collection days are Mondays and Fridays. Curbside collection of bulk or heavy items is provided once a month.

Bailey Brothers Garbage Service also submitted a hand-delivered letter dated August 21, 2012, which covers the services described above.

Public Water and Wastewater Facilities

The City received a hand-delivered response from Montgomery County Utility District 3 (MUD 3). In the letter dated September 6, 2012, MUD 3 submitted a detailed report of services and facilities associated with providing adequate water and wastewater service to its customers. The report includes a summary of duties performed at their water plant, wastewater plant, lift stations and associated generators. Also included in the report is a detailed description of various system operations and maintenance schedules. Additionally, the City is in receipt of an inventory of facilities report prepared by Jones and Carter, Inc., on behalf of MUD 3. This additional report details a facility/capacity profile for a water plant, seven lift stations, a wastewater treatment plant and a proposed wastewater treatment plant.

Furthermore, the City received a hand-delivered response from Montgomery County Utility District 4 (MUD 4). In the letter dated September 6, 2012, MUD 4 submitted a detailed report of services and facilities associated with providing adequate water and wastewater service to its customers. The report includes a summary of duties performed at their water plants, wastewater plant, lift stations and associated generators. Also included in the report is a detailed description of various system operations and maintenance schedules. Additionally, the City is in receipt of an inventory of facilities report prepared by Bleyl and Associates on behalf of MUD 4. This additional report details a facility/capacity profile for two water plants, twelve lift stations, a wastewater treatment plant and several proposed capital improvements, including a Catahoula Aquifer Water Well.

Public Roads, Streets and Street Lights

The City is not responsible for the maintenance of private streets or roads in the annexed areas. The City will assume the responsibility for maintenance of public streets and roads previously accepted for maintenance by official action of the Commissioners Court of Montgomery County.

In a letter dated June 28, 2012, Mark Mooney, P.E., County Engineer, submitted a spreadsheet covering the list of roads and streets currently maintained by Montgomery County; the list covers territory beyond annexation parcel 2014-02.

Parks, Playgrounds, Pools and Other Publicly Owned Facilities and Services

In a letter dated July 26, 2012, the City received a response from the Lone Star College System. The Lone Star College system does not provide service or own facilities with annexation parcel 2014-02.

In a letter dated August 2, 2012, the City received a hand-delivered response from the Lone Star Groundwater Conservation District (LSGCD). The LSGCD is authorized by the 77th Texas Legislature with managing the ground water resources (aquifers) of Montgomery County. The LSGCD simply acknowledges its role and area of responsibility in conducting its legislative mandate within all of Montgomery County.

In a letter dated September 13, 2012, the City received a response via Federal Express from MUDs 3 and 4 on behalf of the April Sound Property Owners' Association (POA). The report details annual costs for security, street repairs, solid waste collection, security capital expenditures and mosquito control covering the period from January 2010-December 2012. Also included in the report is a list of security patrol duties and average response times covering the period from January 2010-December 2012. Response times range from approximately two minutes to seven minutes. Finally, the report provides an electronic communication status update from the Chief of Security, Janice M. Murphy, and details activity related to a volunteer security program referred to as the Community Emergency Response Team (CERT).