



Pre-Development Meeting Request  
Engineering Department  
300 W. Davis, Conroe, TX 77301  
Office: 936-522-3100 / Fax: 936-522-3125  
[shilderbrand@cityofconroe.org](mailto:shilderbrand@cityofconroe.org)

Please complete the following information:

CONTACT INFORMATION

Developer/Owner: \_\_\_\_\_

Bus. Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_  
.....

Engineer/Representative: \_\_\_\_\_

Bus. Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_  
.....

PROJECT INFORMATION

Project Name: \_\_\_\_\_

Project Description: \_\_\_\_\_  
\_\_\_\_\_

Project Location/Address: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_

Lot / Block or Reserve Designation: \_\_\_\_\_

FEMA Zone designation: \_\_\_\_\_

Total Site Acreage: \_\_\_\_\_ acre(s)

\_\_\_\_ Residential    \_\_\_\_ Commercial    \_\_\_\_ Mixed Use    \_\_\_\_ Industrial

\_\_\_\_ Other (describe) \_\_\_\_\_

\_\_\_\_ No. of Buildings    \_\_\_\_ Square Ft./Building    \_\_\_\_ Number of Floors/Building

Total Building Square Ft. \_\_\_\_\_

**NOTE: RECEIPT OF A PRELIMINARY SITE PLAN AND SPECIFIC AGENDA IS REQUIRED BEFORE A MEETING WILL BE SCHEDULED**

**\*A PRE-DEVELOPMENT MEETING IS AN INFORMATIONAL MEETING BETWEEN AN APPLICANT AND STAFF, AND IS NOT INTENDED TO SUBSTITUTE FOR DUE DILIGENCE ON THE PART OF THE APPLICANT. NOTHING DISCUSSED IN THE PRE-DEVELOPMENT MEETING SHALL CONSTITUTE A SUBMITTAL OR APPROVAL OF ANY PROJECT, PLAN, PLAT OR PERMIT APPLICATION.**