

MINUTES OF THE ANNUAL RETREAT
CONROE CITY COUNCIL
300 W. Davis - City Hall
Emergency Operations Center – 2nd Floor

THURSDAY, JULY 20, 2017– 8:00 A.M.

CALL TO ORDER
CALL OF ROLL


PRESENT: Mayor Powell
Mayor Pro Tem Coon
Council Members Gibson, Martin, Snider and Ham
City Administrator Paul Virgadamo
City Attorney Marcus L. Winberry
City Secretary Soco M. Gorjon

A quorum being present, the meeting was called to order at 8:00 a.m. by Mayor Powell.

The meeting agenda, which was posted in accordance with the Texas Government Code, Chapter 551, was presented.


Toby Powell, Mayor

ATTEST:


Soco M. Gorjon, City Secretary



July 20, 2017

Retreat

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Mayor Powell and City Administrator Paul Virgadamo welcomed the attendees to the annual retreat and advised Council Members on the significance of meeting in this venue in order to bring them up to speed on the functions of each of the departments and the many projects either underway or scheduled for action. They advised that this meeting was for the express purpose of allowing department directors to present an overview of department activities and major project activities.

Assistant City Administrator/CFO Steve Williams gave a detailed explanation of the Capital Improvement Program and the Operating Budget Fiscal Year 2017-2018.

Councilman Ham entered the meeting at 9:00 am.

Staff and Council agreed in eliminating some projects in order to have funding available for crucial projects.

Attached to these minutes is a copy of the agenda posted exhibiting each item for discussion. There is a copy of the background information provided by each presenter available in the Office of the City Secretary and maintained as an agenda packet. This packet will be retained within the records of the City Secretary as long as determined necessary by the adopted Records Retention Schedule.

During the entire agenda presentation, Mayor Powell and Council Members posed questions and held discussions regarding the projects brought forward during this process.

There being no further business to be brought before Council at this time, there was a motion and second to adjourn. Motion carried unanimously.

**NOTICE OF MAYOR AND CITY COUNCIL
RETREAT AGENDA**

**Emergency Operations Center – City Hall
300 West Davis
Conroe, TX 77301**

CONVENES: Thursday, July 20, 2017 – 8:00 a.m. to Completion

THE MAYOR AND COUNCIL WILL CONTINUE UNTIL THE MEETING IS COMPLETED OR RESERVE THE RIGHT TO RECONVENE THE MEETING, IF NECESSARY, ON FRIDAY, JULY 21, 2017 AT 8:00 A.M. AT THE SAME LOCATION.

EXECUTIVE SESSION At any time during the WORK SESSION or ACTION AGENDA the City Council may announce it will go into closed session pursuant to Chapter 551 of the Texas Government Code to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this agenda. Prior to any such closed session the Mayor, in open session, will identify the agenda item to be discussed and the section or sections of Chapter 551 under which the closed discussion is authorized.

**CALL TO ORDER
CALL OF ROLL**

Convene Meeting Mayor Powell

Overview 2017 – 2018 Operating Budget Steve Williams

Overview 2017 – 2018 Capital Improvement Program/Road Projects Steve Williams

Discussion Items - This time will be utilized to present an overview of pertinent information. Mayor and Council will have an opportunity to ask questions or request follow-up information.

Project Updates

Adjourn

I certify that the above notice of meeting was posted on the bulletin board in City Hall, 300 West Davis, and in other places accessible to the public on July 14, 2017.

SOCO M. GORJÓN, CITY SECRETARY

It is the policy of the City of Conroe to afford disabled persons maximum access to all public meetings. The City of Conroe will make reasonable accommodations to address the needs of persons with vision or hearing impairments or other disabilities, including the provision of readers or sign language interpreters when requested reasonably in advance.