

**NOTICE OF REGULAR
CONROE CITY COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS – 300 WEST DAVIS ST.**

**CONVENES: WEDNESDAY, JANUARY 25, 2017 – 2:00 P.M. - RECESS
RECONVENES: THURSDAY, JANUARY 26, 2017 – 9:30 A.M. - ADJOURN**

EXECUTIVE SESSION At any time during the WORK SESSION or ACTION AGENDA the City Council may announce it will go into closed session pursuant to Chapter 551 of the Texas Government Code to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this agenda. Prior to any such closed session the Mayor, in open session, will identify the agenda item to be discussed and the section or sections of Chapter 551 under which the closed discussion is authorized.

**CALL TO ORDER
CALL OF ROLL**

WORK SESSION

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| A. | Discuss Culvert Replacements and Drainage Improvements Bid Award. | S. Taylor |
| B. | Discuss Change Order for Lockwood, Andrews, and Newnam, Inc. in the amount of \$93,506.50 for surface water project. | S. Taylor |
| C. | Discuss Change Order No. 1 in the amount of \$464,653.00 to Christensen Building Group to construct the remaining driving pad for the Fire Training Facility. | K. Kreger |
| D. | Discuss contract with Terracon Consultants, Inc. to represent the City as a third party vendor and provide construction materials engineering services for Fire Station No. 7 and the Fire Training Facility - Amount not to exceed \$66,619.00. | K. Kreger |
| E. | Financial Management Policy Review including Purchasing Policy, Revenue Handling Manual, Investment Policy, Arbitrage Policy, and Post-Issuance Debt Policy. | S. Williams |
| F. | Discuss amending City Ordinance to reflect an increase in Lone Star Groundwater Conservation District (LSGCD) rates. | S. Williams |
| G. | FY 16-17 1 st Quarter Investment Report. | S. Williams |
| H. | OPEB Trust (Retiree Insurance) FY 16-17 1 st Quarter Investment Report. | S. Williams |
| I. | Internal Audit Update. | S. Mattson |
| J. | Discuss Ordinance authorizing participation in Coalition of Cities for Entergy Texas, Inc. regulatory actions in 2017. | M. Winberry |
| K. | Discuss Resolution appointing members of the Conroe Industrial Development Corporation Board of Directors. | M. Winberry |
| L. | Discuss Resolution declaring Jyoti Americas, LLC in default of a Tax Abatement Agreement and asserting a claim for recapture of previously abated taxes. | M. Winberry |
| M. | Discuss City of Conroe legislative program and authorize expenditures for lobbying activities in support of the program. | M. Winberry |

N. **Recess Open Meeting in order to conduct Closed Executive Session pursuant to Texas Government Code Chapter 551 relating to** Mayor Powell

- **Consultation with attorney concerning the following pending claims and litigation: Sentmat EEOC Claim – SJRA GRP Contract litigation – Litigation with Lone Star Groundwater Conservation on District Rules and DFC process – 551-071**
- **Performance Evaluation of the Assistant City Administrator/Chief Financial Officer – City Secretary - Director of Community Development 551.074**

Reconvene Open Meeting

Briefing – The Council will be briefed on and may discuss any item on the Action Agenda.

Council Members Inquiry Time – Pursuant to Tex. Gov. Code Sec. 551.042 the Mayor or Council Members may inquire about a subject not specifically listed on this agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

RECESS

RECONVENE

THURSDAY, JANUARY 26, 2017 – 9:30 A.M.

CALL TO ORDER
CALL OF ROLL
INVOCATION/PLEDGE

PROCLAMATIONS/RECOGNITIONS

CITIZEN INQUIRIES – NOT TO EXCEED 30 MINUTES

Citizen inquiries are limited to 3 minutes per person, three speakers to a subject. Preference is given to speakers addressing agenda items. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

ACTION AGENDA

1. **Workshop** Consider amending City Ordinance to reflect an increase in Lone Star Groundwater Conservation District (LSGCD) rates. **S. Williams**
2. First amendment to the City's Operating Budget for FY 16-17. **S. Williams**
3. First amendment to the City's Capital Improvement (CIP) Budget for FY 16-17. **S. Williams**
4. November 2016 Monthly Financial Summary Report. **S. Williams**
5. **Executive Session Workshop** Consider Ordinance authorizing an employment agreement with Soco M. Gorjon to perform the duties of City Secretary. **P. Virgadamo**
6. **Executive Session Workshop** Consider Ordinance authorizing an employment agreement with Nancy Mikeska to perform the duties of Director of Community Development. **P. Virgadamo**
7. **Workshop** Consider Resolution appointing members of the Conroe Industrial Development Corporation Board of Directors. **M. Winberry**
8. **Workshop** Consider City of Conroe legislative program and authorize expenditures for lobbying activities in support of the program. **M. Winberry**

CONSENT AGENDA

9. **Workshop** Award Culvert Replacements and Drainage Improvements Bid. **S. Taylor**
10. Consider amendment to Appendix B of the Code of Ordinances prohibiting certain land uses within a specified area of city wells to protect the public water supply. **S. Taylor**
11. **Workshop** Consider Change Order for Lockwood, Andres and Newnam, Inc. in the amount of \$93,506.50 for surface water project. **S. Taylor**
12. **Workshop** Consider Change Order No. 1 in the amount of \$464,653.00 to Christensen Building Group to construct the remaining driving pad for the Fire Training Facility. **K. Kreger**

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| 13. | Workshop | Consider contract with Terracon Consultants, Inc. to represent the City as a third party vendor and provide construction materials engineering services for Fire Station No. 7 and the Fire Training Facility – Amount not to exceed \$66,619.00. | K. Kreger |
| 14. | Workshop | Financial Management Policy Review including Purchasing Policy, Revenue Handling Manual, Investment Policy, Arbitrage Policy, and Post-Issuance Debt Policy. | S. Williams |
| 15. | Workshop | FY 16-17 1 st Quarter Investment Report. | S. Williams |
| 16. | Workshop | Consider Internal Audit Update. | S. Mattson |
| 17. | Workshop | Consider Ordinance authorizing participation in Coalition of Cities for Entergy Texas, Inc. regulatory actions in 2017. | M. Winberry |
| 18. | | Consider Resolution amending the City of Conroe Personnel Policy on Harassment. | M. Winberry |
| 19. | Workshop | Consider Resolution declaring Jyoti Americas, LLC in default of a Tax Abatement Agreement and asserting a claim for recapture of previously abated taxes. | M. Winberry |
| 20. | Workshop
Executive
Session | Consider Resolution authorizing Conciliation Agreement providing for settlement of EEOC complaint of Jose Sentmant. | M. Winberry |
| 21. | | Council Meeting Minutes held January 11 & 12, 2017. | S. Gorjón |
| 22. | | Payment of statements. | S. Williams |

Adjourn.

I certify that the above notice of meeting was posted on the bulletin board in City Hall, 300 West Davis, and in other places accessible to the public on the 20th day of January 2017.

Soco M. Gorjón, City Secretary

Agenda Items: Council may vote and/or act upon each of the items listed in this agenda in an order considered to be convenient to the public and Council. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency.

It is the policy of the City of Conroe to afford disabled persons maximum access to all public meetings. The City of Conroe will make reasonable accommodations to address the needs of persons with vision or hearing impairments or other disabilities, including the provision of readers or sign language interpreters when requested reasonably in advance.